



Date: May 11, 2023
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Approve Lease/Purchase of an Additional Police Vehicle

Recommendation

Approve the lease/purchase of a police patrol care for fiscal year 2024, with the estimated cost per year of \$14,000 over five years.

Background

At the July 9, 2020 Board of Directors meeting a request was submitted from then Chief Should to lease/purchase five police vehicles. After a lengthy discussion, the Board approved three vehicles for lease/purchase with the additional two vehicles being approved in the future. A fourth vehicle was leased a number of months ago but was approved in the Fiscal Year 2022 budget.

I asked the police chief for a report on the vehicles for the police department and you will find that attached.

The fiscal year 2024 budget has the calculation for five lease vehicles and the Chief and the General Manager are requesting the approval to move forward with the lease/purchase of the fifth vehicle due to the lengthy period of time it takes to receive the vehicle once ordered (around eight months).

Exhibits

- Police Chief Report on Vehicles

BOARD OF DIRECTORS MEETING

May 11, 2023

AUTHORIZATION TO ENTER INTO A LEASE/PURCHASE AGREEMENT FOR THE PROCUREMENT OF ONE HYBRID POLICE VEHICLE AND RELATED EMERGENCY EQUIPMENT

SUMMARY:

The Board of Directors authorized a purchase through leasing program for five new police vehicles to replace the aging fleet on July 9, 2020. The Board authorized the purchase of three vehicles immediately and two additional cars in the future. A fourth vehicle was approved for purchase by the Board of Directors on June 29, 2021, with the adoption of the 21/22 FY budget.

BACKGROUND:

The Kensington Police Department adopted a fleet maintenance program in 2020 for the purpose of decommissioning old vehicles, replacing them with modern/efficient hybrid cars, and reducing fleet maintenance costs. To date, five old cars have been decommissioned and replaced with four new hybrid cars purchased through a lease-to-own plan. This option makes replenishing the fleet economical and less burdensome on the budget. Four cars were delivered fully outfitted (3) for patrol, and each came with a warranty program that reduces the overall cost of repairs, maintenance, and down-time. The program has been very successful.

The police department needs the final vehicle to operate effectively and safely. The fiscal year 2024 budget reflects the leasing cost for the new vehicle and this request is being brought to the board for approval now because there is a significant time between placing the order and receiving the vehicle (8+ months throughout California).

- One Ford Explorer (Police Interceptor) est. \$47,165 per vehicle plus \$15,000 for emergency equipment and installation.

Total Cost: \$61,077

LOC @ 3% (est.) \$1050 mo.

\$12,600 annually

RECOMMENDATION: Approve lease/purchase of an additional police vehicle.

This Document prepared for GM Aranda

The following is a list of the Police Department's vehicles with recommended disposition:

Costs Associated	Vehicle Assignment/Color	Year	Status	Propose
No	2201 – Black & White	2022	Patrol	Remain in Patrol
Yes	2103 – Silver	2021	Det/Adm	Convert to Patrol est. \$20,000
No	2102 – Black & White	2021	Patrol	Remain in Patrol
No	2101 – Black & White	2021	Patrol	Remain in Patrol
Yes	1601- Brown	2016	Adm/100k mi	Replace FY 23/24 with Admin Car
No	1501- Black & White	2015	Patrol	Remain in Patrol
Yes	1401– Black & White - Replace	2014	Patrol/ 100k mi	Decommission – Volunteer Car
No	Ford Explorer (Not Running)	2002	Out of Service	Donate
No	Trailer	1992	Off Site	Refurbish – Unk Cost.

- Vehicle 1401 to be replaced with a new leased patrol car.
- Vehicle 2103 to be converted for patrol use.
- Vehicle 1601 must be replaced – maintenance costs 100k + miles