



Kensington Community Services District

DATE: May 14, 2026

TO: Board of Directors

FROM: David Aranda, Interim General Manager (IGM)

SUBJECT: Discussion and Direction in Allowing the Friends of the Library to Use the South Room in the Annex Building to Store Their Used Books for Future Book Sales

RECOMMENDATION:

Based on the most recent email from the Friends of the Library, the IGM is now recommending that the Board direct the Friends of the Library to locate a storage facility separate from the district.

BACKGROUND:

The county library is going to receive extensive renovation this summer and the two sheds behind the library that Friends of the Library use for book storage will be removed and will NOT be replaced due to ADA parking requirements.

Supervisor Gioia contacted me and put me in contact with Cathy Travlos, President for Friends of the Library to see if the KCSD might be able to assist them with the book storage needs. I met Cathy, and we looked at the annex room. I have attached an email from Cathy that provides some background information about Friends of Kensington Library and their service to the community.

The Annex Building was used this past winter by the KCC when the weather is bad, and the kids could use an indoor area for their activities. I agreed to allow the KCC to use the Annex Building on a no cost basis to test out how well the Annex Building could hold up to use. Over the course of this past winter there have been various minor repairs made and the building seems to have worked out well for recreational activities.

In checking with Jenny from the KCC, she is okay with the south portion of the Annex Building to be used by the Friends of the Library. This agenda item is to determine if the board agrees with allowing the Friends of the Library to use the south portion of the Annex Building for an indefinite period.

EXHIBIT(S):

- Email from Cathy Travlos (March 31, 2026)
- Email 2 from Cathy Travlos (May 7, 2026)
- Email 3 from Cathy Travlos (May 8, 2026)

From: Cathy Travlos <ctravlos@gmail.com>
Sent: Tuesday, March 31, 2026 12:03 PM
To: David Aranda <DAranda@kppcsd.org>
Cc: Alison McKee <alison.mckee@library.cccounty.us>; John Gioia <John.Gioia@bos.cccounty.us>
Subject: Friends of the Library book shed

Hi David,

As promised, here is more information about The Friends of Kensington Library.

The Friends of Kensington Library incorporated in 1959, when the library was still in the basement of the church, with the express purpose of finding a new home for the expanding library. These efforts spearheaded the drive to form the Kensington County Library Services Area, which allowed the community to tax itself to build the current library. The group currently raises funds to support the programs of the library, by providing funds to enhance library fixtures and provide programs for the community where budgeted funds are insufficient. At the community meeting last week, we sat on chairs and used microphones purchased by FKL. In March, FKL funded the Magical Moonshine Puppets and the Martial Arts Cinema program.

FKL raises funds through membership, donations, and book sales. Last year the book sales raised around \$8000, which went toward library programs. Besides raising money, the twice yearly book sales are a great way to connect with the Kensington community. It brings people to the library for the sale and we publicize all the great things that are going on. Without the sales, we will lose our main contact point with the public, reducing the FKL's visibility and likely impacting future fundraising efforts. For example, our single largest donor in recent years - a family who has steered \$40K to the FKL out of a donor-advised fund set up to honor their late mother - chose to prioritize the FKL in their giving plan because of their mother's regular volunteer work at the book sales. Had there been no book sales, there would have been no memorial gifts from this family.

The first book shed was built in 1989 to store books for the sale. It currently is used for books that are sorted, ready to be put out, and holds 300 boxes of books. By the time of the sale, that shed is full. The second shed holds boxes of unsorted books and all the file cabinets and other materials we need. The first shed is 10x10 and the second is 12x20. FKL has invested a lot of money into these sheds, including over \$24,000 in the last two years to repair the roof and rebuild the deck.

We started looking at what we would need to do to replace the sheds. We need a flat place and we need car access. When I was at the shed Tuesday, in the 20 minutes I was there we had 2 car loads of books dropped off. Replacement will cost somewhere between \$60,000 and \$70,000 - or more. Several of us wondered about the space where the Tot Lot used to be - it's just above the current library staff parking lot. You mentioned space above the Youth Hut - is there car access?

We are excited about the library renovation and totally support having the ADA required access. It's unfortunate that we're losing our space and investment and now have to start from scratch. We will likely have to use funds that we set aside to fund a big project for the renovation to replace the book sheds.

We appreciate your help in trying to find a solution.

Cathy Travlos

President, Friends of Kensington Library

From: Cathy Travlos <ctravlos@gmail.com>
Sent: Thursday, May 7, 2026 5:47 PM
To: David Aranda <DAranda@kppcsd.org>
Subject: Book shed update

Hi David,

We had a long discussion at our meeting last week about the state of the book shed, what's going to happen during the renovation, and what we want for the future. It's pretty clear that we won't be doing any book collection or sales while the library is closed. The renovation starts in July and is estimated to take about a year and a half, so we're figuring on two years. During that period we really only need to store our file cabinets and some boxes of books, as well as our folding tables. We're checking with our insurance, but we're fairly certain that they will want our things to be contained where there are no kids. Since it's only for storage, it could be a smaller space. Are we remembering correctly that one of the rooms at the annex is small? If so, that could work for us and Jenny could still have access to the larger rooms for the kids.

We understand that KCSD is going to be doing a new long term plan and we expect that use of the Annex will be part of this plan. At some point when we were expanding the book shed (maybe 15 years ago?) we were offered the area where the Tot Lot used to be. This area is between the current playground and the library parking lot. If that is still available, we would love to be able to build a new book shed there.

I'm planning on being at the meeting next week. I'm not sure how much background the board needs on the Friends group but I'll plan on being concise since I know your time is valuable and those meetings can be long!

Thanks!

Cathy

Item #17c

From: Cathy Travlos <ctravlos@gmail.com>

Sent: Friday, May 8, 2026 10:59 AM

To: David Aranda <DAranda@kppcsd.org>

Subject: Re: Book shed update

OK. Thanks. See you next week.

On Fri, May 8, 2026 at 10:45 AM David Aranda <DAranda@kppcsd.org> wrote:

Hi Cathy: Thank you for updating me on the FKL decision in not being active on book sales during the time frame that the library is shut down. The annex building does not have any smaller rooms for book storage. I am concerned about supporting the concept of using the annex building for book storage as opposed to the original concept of an active book processing/sales use. The item will appear on the agenda as originally discussed because I am not in a position to change the information you just provided me. I will include your email in the board package. It will be up to the board to determine approving your request. Thanks David.

David Aranda

Interim General Manager