



Date: June 30, 2022
To: Board of Directors
From: Tony Constantouros, Interim General Manager
Subject: Quote from Mobile Modular

Recommendations:

1. Authorize the General Manager to sign the Quote (\$66,532.06) from Mobile Modular Management Corporation, accepting the proposal to modify the mobile unit located at 10940 San Pablo Avenue, Building B, El Cerrito, CA. subject to:
 - a. Approval of the agreement with the City of El Cerrito and issuance of all required permits.
 - b. Acceptance by the KPPCSD of the building modification timeframe when submitted by Mobile Modular.
 - c. General Counsel approval of the document

2. Allocate \$51,532.06 from Acct. 983 Building Temporary Relocation in the recommended budget (\$15,000 has been previously approved).

Background:

At the Meeting of May 12, 2022, the Board of Directors approved the General Manager (1) to move forward with locating, on a temporary basis, the KPPCSD police and administrative operations to 10940 San Pablo Avenue, Unit B, in El Cerrito, and (2) to enter into agreement with Mobile Modular Management Corporation. The new location required internal modifications and the cost of these modifications were not known until recently. It should be noted that the quote includes de-modification cost to restore the modular unit to the original condition after the KPPCSD has vacated the unit. Future savings may be realized should the KPPCSD decide to purchase the unit at a future date.

Fiscal Impact:

On May 12, 2022, the Board of Directors approved a \$15,000 limit maximum for modifications. An additional allocation of \$51,532.06 is required for a total of \$66,532.06. Sufficient funds are included in the recommended budget, which includes \$100,000 in Acct. **983 Building Temporary Relocation.**

Temporary District Location

June 30, 2022

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Attachment:

Mobile Modular Management Corporation – Modification Quote

