

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

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## AGENDA

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District will be held **Thursday, September 8, at 6:00P.M.**, at the Community Center, 59 Arlington Avenue, Kensington, California. The Board will commence its monthly Regular Meeting in open session **Thursday, September 8, at 7:30 P.M.**, at the Community Center, 59 Arlington Avenue, Kensington, California. If further Closed Session is required, the Board will return to Closed Session following the end of the Regular Meeting.

### 1. Call to Order/Roll Call 6:00 P.M.

### 2. Closed Session-Public Comment

- a. PUBLIC EMPLOYMENT: Title: (General Counsel)-Pursuant to Government Code Section 54957.
- b. PUBLIC EMPLOYEE PERFORMANCE (Government Code section 54957(b) Title; Interim General Manager/Chief of Police.)
- c. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representatives: Jonathan Holtzman/Randy Riddle, Renne Sloan Holtzman Sakai LLP; Unrepresentative Employee: General Manager/ Chief of Police.

Director Cordova will participate in closed session by phone, from the location of 7-9 Universitetskay emb., Saint-Petersburg, Russia.

### 3. Regular Meeting: Open Session-Call to Order/Roll Call 7:30 P.M.

The Board will return to Open Session at approximately 7:30 PM and will report out on the Closed Session if reportable action is taken.

Note: All proceedings of the open session meeting will be videotaped.

- ### 4. Public Comments
- Members of the public may address the Board on any issue on the Consent Calendar and items not listed on the agenda that are within the subject matter jurisdiction of the District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five (5) minutes per Board Policy 5030.41.

### 5. Board/staff comments

### 6. Consent Calendar

- a) Minutes of the Special Meeting of August 1, 2016. P-4
- b) Minutes of the Regular/Special Meeting of August 11, 2016. P-12
- c) Unaudited Profit & Loss Performance Report July 1, 2015-June 30, 2016 (FY2015-16) P-21
- d) Unaudited Profit & Loss Budget Performance Report for August 2016 P-26

- e) Park Revenue & Expense Report for August 2016 P-32
- f) Board Member Reports-None this month
- g) KPD Monthly Statistics for August 2016 P-34
- h) Training/ Reimbursement Report None for this month
- i) Correspondence P-41
- j) Recreational Report-None for this month
- k) Monthly Calendar P-48
- l) General Manager's Report P-50

## 7. Old Business

- a. Update from Ad Hoc Committee on Governance-The Ad Hoc Committee Chair will present the Board with recommendations for the October 1st public meeting, in which the Final Report will be presented to the public. The Board will discuss and advise the Chair as to the desired format for the presentation of the report.
- b. The Board will review and consider approving the Fiscal Year 2016/17 final proposed budget. The Finance Committee reviewed the proposed final budget at its meeting held on August 31, 2016, and recommended the board approve the proposed final budget for FY 16/2017. Page- 51

**General Manager Recommendation:** Discuss the item, and take public comment, deliberate and approve the proposed final budget for fiscal year 2016/17.

- c. The Board will review and discuss possibly changing the order and manner in which it takes general public comment for items not on the agenda. Action item.

**General Manager Recommendation:** Discuss the item, take public comment, deliberate, and provide direction to the Interim General Manager.

## 8. New Business

- a. The Board will receive a report from the Interim General Manager/Chief of Police and consider approving a contract with Nicolay Consulting Group, to perform an OPEB Actuarial Valuation for the District. Action item. Page-133

**General Manager Recommendation:** Discuss the item, take public comment, deliberate, and approve the engagement letter with Nicolay Consulting Group.

- b. The Board will review and consider approving Resolution 2016-12, fixing the employer contribution at an equal amount for employees and annuitants under the Public Employee's Medical and Hospital Care Act. Action item. Page-205

**General Manager Recommendation:** Discuss the item, take public comment, deliberate, and approve Resolution 2016-12.

- c. The Board will review an agreement between the Kensington Police Protection and Community Services District and Kensington Community Council for Recreation and Education Program Services and Facilities Management. Informational item. Page-208

**General Manager Recommendation:** Discuss the item, take public comment, deliberate and provide direction to the Interim General Manager/Chief of Police.



- d. The Board will discuss a legal opinion it recently received and consider waiving its attorney-client privilege. The opinion is regarding whether the Board may amend a variety of the rules set forth in its Policy and Procedures Manual by simple majority vote. Policy 1010.20, currently states that a 4/5 vote of the Board is required to adopt a new policy or amend an existing Board policy. The Board may vote to release the attorney-client privileged memorandum. Action item.

**General Manager Recommendation:** Discuss the item, take public comment, deliberate and provide direction to the Interim General Manager/Chief of Police.

9. ADJOURNMENT: Next Regular Meeting is scheduled for October 13, 2016 at 1930 hours, unless changed by the Board of Directors.

#### General Information-Accessible Public Meetings

NOTE:UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS,PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILARY AID OR SERVICE AT LEAST 2 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

Interim General Manager Kevin. E. Hart, Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707. POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk- and at [www.kensingtoncalifornia.org](http://www.kensingtoncalifornia.org).

Complete agenda packets are available at the Public Safety Building and the Library.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Services District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.

The deadline for agenda items to be included in the Board packet for the regular monthly meeting is 5:00 P.M., one calendar week prior to the meeting date.

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## **Meeting Minutes for 8/1/16**

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District was held Monday, August 1, 2016, at 5:00 P.M., at the Community Center, 59 Arlington Ave., Kensington, California. A Special Meeting of the Board of Directors, in Open Session, followed.

### ATTENDEES

<u>Elected Members</u>	<u>Speakers/Presenters</u>
Len Welsh, President	Jeff Sloan, Renne Sloan
Rachelle Sherris-Watt, Vice President	Celia Concus
Chuck Toombs, Director	Simon Brafman
Patricia Gillette, Director	Trisha Mindel
Vanessa Cordova, Director	Andrew Gutierrez
	Kevin Padian
	Nick Beaucage
<u>Staff Members</u>	Catherine deNeergaard
Interim GM/COP Kevin Hart	Linnea Due
Lynn Wolter, District Administrator	Mabry Benson
<u>Press</u>	
Linnea Due	

President Welsh called the meeting to order at 5:03 P.M. President Welsh, Vice President Sherris-Watt, Director Toombs, Director Gillette, Director Cordova, Interim GM/COP Hart, and District Administrator Wolter were present.

### PUBLIC COMMENTS

Mabry Benson said that the Police Officers' Bill of Rights prohibited the release of anything except the three verdicts about an internal affairs investigation. She asked why the Board hadn't been saying that it would be illegal to release the report. She asked why the Board was risking litigation, especially when the public had been complaining about the high legal costs. She asked what was to be gained by releasing the report and said that transparency was a "phony answer." She said the stop had been a vendetta against Director Cordova because she had been a critic of the police department. She noted that this hadn't been a major crime. She also said that this was an expensive vendetta, for which the Board expected the taxpayers to pay. She asked why the Reno investigation wasn't being released. She asked why the Board thought it was okay to violate the promised confidentiality of witnesses and what was so important to risk compromising future investigations.

Celia Concus said she, too, wanted to address the Closed Session issue about releasing all, or partially redacted, versions of the Internal Affairs Investigations – she understood that there were two of them, resulting from the October 2015 Director Cordova traffic citation. She said that no previous Internal Affairs Investigations had been released and asked to be corrected, if she were wrong. She asked why these investigations should be different. She said a number of people involved in the investigations were

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opposed to releasing them and noted that everyone who had been interviewed had been told his or her comments would be held in confidence. She asked if releasing the report wouldn't pose a dangerous precedent. She said that Kensington was a small community and had a small police department. She said that, if the reports were to be released, there was good reason to be concerned about retribution. She said it appeared that personal vendettas were being played out in the public arena at the Board meetings and on Next Door. She said the Directors were all professionals and residents, elected to serve the best interests of the community, and she urged them not to release the investigations unless all the parties involved agreed to the release – a full and un-redacted release.

Simon Brafman asked how a resident would find out if he/she had been named in one of the investigations.

Andrew Gutierrez said that he was in favor of transparency and that, if these two reports were going to be released, then all the investigations should be released, un-redacted. He asked if IGM/COP Hart approved and agreed to the release of the investigations. IGM/COP Hart responded that this was not a time for dialog. Mr. Gutierrez said there were a number of cases that should be released, starting with those of former GM/COP Harman. He said that there was a toxic environment on the Board, that it was personal and deep-seated, and that some of it was directed at Director Cordova. He said he didn't know what the legal implications were with respect to this release, if it were to occur. But, he said, it would open a floodgate of litigation against this community and against Director Cordova because of anything she had given during the investigation. He said her comments, which had been confidential, could be used against her. He urged the Board not to release the reports. He said that he had been mentioned in the Peele article and that he, too, had filed a claim of harassment against the Kensington Police Department. He said the review of his case had been a fabrication, noting that his witnesses had never been interviewed. He said this was indicative of the level of competency of those conducting the internal investigations. He urged the Board not to open this floodgate and said he would contribute to any legal defense fund that Director Cordova would request, and he would organize others to contribute.

Trisha Mindel said that she had previously come to a Board meeting to announce that she would be holding a new residents meeting at her home and asking IGM/COP Hart to come, too. She noted that three families had expressed concern about coming to the meeting because they were concerned about retaliation if they were seen as being critical of the police. She said she understood there were concerns with respect to Director Cordova, and she asked that one replace Director Cordova with any other individual. She said she was concerned that someone would feel as threatened as Director Cordova had felt during the traffic stop. She said this shouldn't be taken lightly. She said there were many new young residents who wanted to know how this had played out. She added that one of the questions most asked at her gathering had been, what does one do if one has a complaint about a police officer. She said this was a case that had implications on the community and on ensuring that the community had safety from the police department. She asked the Board to consider her point of view.

The Board entered into Closed Session at 5:15 P.M.

#### **CLOSED SESSION**

- a. Public employment: Title: (General Counsel) – Pursuant to Government Code Section 54957.
- b. Conference with legal counsel – anticipated litigation: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (1 potential case).
- c. Conference with labor negotiator – Pursuant to Government Code Section 54957.6:  
Agency designated representative: Interim General Manager/Chief of Police Kevin Hart,  
Employee organization: Kensington Police Officer Association

Among the issues the Board considered during closed session item (b) was whether to disclose publicly some or all of the investigation report regarding the October 7, 2015 traffic stop of Vanessa Cordova by



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Kensington police officers. In addition, the Board considered discussing whether to disclose publicly the investigation report regarding a complaint filed by Vanessa Cordova against Interim Police Chief Kevin Hart.

The Board returned to Open Session at 6:07 P.M.

Roll call: President Welsh, Vice President Sherris-Watt, Director Cordova, Director Gillette, and Director Toombs were present.

President Welsh reported that the Board had taken no action on Item 2 a, that the Board hadn't discussed Item 2 c, and that, with respect to Item 2b, the Board had taken a vote and had decided to release the independent Richmond Internal Affairs Investigation of the Cordova stop, subject to redactions for any witnesses who had not waived their confidentiality. He noted that Director Cordova's comments would not be redacted. Director Cordova responded that she had been assured confidentiality by the Kensington Police Department; by the El Cerrito Police Chief, Sylvia Moir; and by Richmond investigator Lt. Dickerson. She said she was just making sure she understood.

Director Cordova asked for a roll call of the vote. President Welsh responded that Director Gillette, Director Toombs, and he had voted for the release and that Vice President Sherris-Watt had voted not to release it.

President Welsh said there had been some confusion. To clarify, he said that, at the previous meeting, the Board had voted to release the Karen Kramer report, but it had wanted to ensure that conditions attached to the release of that report were acceptable to the attorneys. He said the inquiry had been made, and it had been determined that it was lawful to release the report, subject to the condition that it be made public. He said the vote to release it had actually been made at the prior meeting: Thus, this report would be released, in addition to the Richmond investigation.

Director Cordova said that the report done by Ms. Kramer had been done based on allegations that had been made by residents at an event she hadn't attended. So, she said, she hadn't been present when the statements had allegedly been made. She said the information had been reported to two newspaper outlets and then reported to her. She said that she then contacted the District.

President Welsh said the report spoke for itself and the community could come to its own conclusions.

Vice President Sherris-Watt asked for a roll call vote on the Kramer report. President Welsh responded that it was the same as for the Richmond report: Director Gillette, Director Toombs and he had voted to release that report, and Vice President Sherris-Watt had voted not to. President Welsh was asked if any confidentiality issues had been raised with respect to the second report. He responded in the negative.

Andrew Gutierrez said he found the proceeding shameful and asked if all prior Internal Affairs Reports would be released. Director Cordova asked that the Reno report and the audit of that IA be released. Director Toombs responded that these items weren't on the agenda, so he said they shouldn't be discussed at this time. Mr. Gutierrez responded that this was a lot of legal mumbo-jumbo. He said that the release of the IAs was discriminatory, was a vendetta, and showed the Board's lack of judgment.

Mr. Gutierrez asked if IGM/COP Hart had been in favor of releasing the report. President Welsh responded that IGM/COP Hart had waived his rights under the Police Officers' Bill of Rights (POBAR). He explained that these same rights had made it so that the Board could not release the Reno investigation – those officers hadn't released their rights. President Welsh further clarified that, with respect to the Richmond investigation, officers' comments would not be released if they hadn't waived their POBAR rights.

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Director Gillette asked how much the Kramer investigation had cost. IGM/COP Hart responded that, for the Kramer investigation alone and not for any other related costs, the cost had been a little less than \$6,700.

Vice President Sherris-Watt asked what the roll call vote had been to conduct the Kramer report. IGM/COP Hart responded that he thought the vote had been 4 – 0. He noted that Director Cordova had not been present when the vote had been taken.

Director Cordova said that she had reported the statements to the Public Law Group after they had been published in a newspaper – interviews by two residents who alleged that statements had been made at an event that she had not attended. Thus, she said, she had advised the District to be very careful about how it framed the Kramer investigation. She said that she had not been present at the newcomers' meeting but that two newcomers had gone to the newspaper. She said that, when informed of the first article, she took action.

Celia Concus asked how many officers did not waive their right to release the IA and how many of their statements would be redacted. After consulting with legal counsel, President Welsh reported that one current officer and one former officer had declined to waive their rights. However, he noted that the names of those individuals would not be redacted, as their names weren't confidential. Director Gillette added that the names of all those interviewed were not confidential.

#### **NEW BUSINESS**

The Board reviewed and received presentations from the IGM/COP and Kensington Police Officer's Association regarding a grievance filed by the Kensington Police Officer's Association about a change in the Firearms Policy and resolved the grievance.

IGM/COP Hart introduced the subject and reported that he wanted to change the firearms policy. He noted that officers currently can bring their own weapon to work, but he recommended that the District issue the same firearm to each of the officers. He clarified that the District would own the weapons. He said the proposed weapons would also have accompanying new holsters, ammunition, and attached lights. He said this was about standardization and professionalism. He reported that he had worked with the POA to select the appropriate weapon and that the choice of weapons had been narrowed down to two. He noted that the Range Master had been involved in the selection process and that he would be addressing the Board about the POA's perspective. IGM/COP Hart reported that the POA had filed a grievance – something to which the officers have a right – about the proposed change. IGM/COP said he had denied the POA's grievance and, thus, it needed to be heard by the Board. He said that Corporal Stegman, the police department's Range Master, would present the POA's perspective and answer questions.

Director Cordova said she wanted to point out that Corporal Stegman was present as the POA's vice president. IGM/COP Hart responded that he didn't believe Corporal Stegman was the vice president: He was present as the department's Range Master, at the request of the POA.

Corporal Stegman thanked IGM/COP Hart and the Board for giving him the opportunity to speak. He confirmed that he was present in his capacity as Range Master. He said he'd been the Range Master for six years, a firearms instructor for eight years, and a member of the department for over a decade. He said he wanted to present some of the officers' concerns:

- Not one firearm fits everyone.
- Changing this might not benefit the District in the long run.
- The risks associated with the possible increased chance of accidental/negligent discharge because of changing to an unfamiliar weapon, especially during stressful situations.
- Currently, officers purchase weapons with their own money. Why spend the \$15,000 - \$20,000 on new weapons?
- They'd rather see money spent on things such as body cameras or ALPRs.

IGM/COP Hart said he wanted to clarify two things.

- The two weapons had the option of three different sized grips.
- This was about training, and training would address issues of becoming familiar with new weapons.

IGM/COP Hart also cited that different kinds of ammunition currently needed to be purchased and that standardized ammunition would save money because it could be purchased in bulk. He reported that, if an officer were to be involved in an officer-involved shooting, that weapon would need to be confiscated promptly for a number of tests, which would leave the officer without his/her own weapon. Thus, the officer would need to be provided with a replacement weapon. This, he said, was a reason the District would need some extra weapons. He also noted that, if there were to be an incident involving more than one officer and one of the officers ran out of ammunition, another officer could provide him/her with ammunition, if they were using the same weapon with the same ammunition. IGM/COP Hart said it was the officers' preference to select their own weapons, but, he said, he thought the officers could be trained to be very proficient with new standard-issue firearms.

Director Cordova said that the community hadn't forgotten about the Reno incident and that the problem with that had been that it had been an officer-owned weapon, not a standardized department-issued weapon. She asked if the POA recognized the difference in liability of one versus the other. Corporal Stegman responded in the affirmative and noted that all the officers supported responsible gun ownership. He said this issue was not about that: It was about on-duty weapons. Corporal Stegman said he carries his personal weapon all the time. He said that, having a standardized duty firearm would not change anything, with respect to off-duty weapons.

Director Cordova asked how many incidents of negligent discharge there had been since Corporal Stegman had been with the department. He responded there had been no such incidents. Director Cordova asked how many times Corporal Stegman had discharged a weapon in the line of duty. He responded that he had never done so. She asked about the statistics for the rest of the department. He responded that there had never been any negligent or intentional discharges.

Vice President Sherris-Watt said that, having shot guns; she was sympathetic to the issue of fit. She asked if a phase-in program could be considered and said she understood that a big training program would need to be undertaken, in the event of the change. She asked if phasing in the program would be too onerous, given the size of the department. She also noted that Corporal Stegman would need to work more overtime while overseeing the training. Corporal Stegman responded that the department would likely incur more overtime with training because he didn't want to send someone out without sufficient training. IGM/COP Hart said that the transition needed to be all or nothing: The officers needed to be trained and then needed to move on. He added that officers carry weapons everyday, that they're proficient, and that, if they're not proficient, they're not out on the street. IGM/COP Hart also clarified that an officer wouldn't discharge a firearm unless it was absolutely necessary, and he reiterated that this was about standardization and professionalism.

Corporal Stegman said that another one of the POA's concerns was that the change might disproportionately affect some of the officers because of different sizes of hands. And, he said that, if someone couldn't qualify because of the change in weapons, that officer could lose his/her job. IGM/COP Hart responded that this was a leap. He added that, during his career, he had changed weapons, by departmental direction, four times and it hadn't been a problem.

Director Cordova said it was typical of a department to change the type of weapon issued. IGM/COP Hart said that most departments evaluate their weapons policies every ten years. Director Cordova said that the District, then, wasn't asking something unusual of its officers. Corporal Stegman responded that most West County agencies had a standard issue duty weapon, with the approval to carry a different firearm from the Range Master or Chief of Police. He clarified that El Cerrito PD, Hercules PD, Richmond PD, and Pinole PD have a standard issue weapon, but that most of the officers were carrying a different weapon, with which they were more comfortable, at their own expense. Corporal Stegman



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clarified that, now, every officer had his/her own preferred weapon, and that what was under consideration was going to a single weapon only. Director Cordova asked if, for these other agencies, the non-standard weapon was the primary or a secondary weapon. Corporal Stegman responded that it was a primary weapon, carried as an exception to the standard.

Director Toombs asked about the range of guns being carried now. Corporal Stegman responded that there were a handful of Glocks, a handful of Sigs, three 1911's, and one cz. Director Toombs also asked if it was Corporal Stegman's job, as Range Master, to ensure that the officers were trained on any weapon they used. Director Toombs asked about training on shotguns. Corporal Stegman responded that he thought there should be standard issued shotguns, but that officers currently purchased their own rifles. Director Toombs asked if there were District issued shotguns Corporal Stegman responded that there were some; they had been purchased a long time ago. He added that, when Sandy Hook had happened, there had been a push to purchase rifles, but there had been no budget for them. Thus, he said, then-Chief Harman had said the officers could purchase their own rifles and put them into service.

Director Cordova asked how many shotguns the department had in service, and she asked if a shotgun and a rifle were the same thing. Corporal Stegman responded that the two weapons were different, and he said there were four shotguns and five rifles in service. Director Cordova asked if officers were required to fire warning shots. Corporal Stegman responded that officers do not fire warning shots.

President Welsh asked how many of the officers would be affected by the mandatory change. Corporal Stegman responded that he didn't know to which models IGM/COP Hart had narrowed the choice. IGM/COP Hart responded that the two brands had been identified but the caliber hadn't. President Welsh said he was trying to identify how much of a change this would be, relative to what the officers were already using. Corporal Stegman noted that there were 43 different patterns of Glock right now.

IGM/COP Hart reported that there had been two meet and confer sessions with the POA. He also complimented Corporal Stegman for his research on the project. He said that there had been four weapons selected for test firing and that, if the District were to move forward with this, Corporal Stegman likely would be happy with either of the two final choices.

President Welsh said he wanted come back to the issue of best practices; the response that had been given had to do with best practices of Contra Costa County. He asked if IGM/COP Hart had done a best practices survey of other jurisdictions, such as Oakland, San Francisco, or Berkeley. IGM/COP Hart responded that every department would have a standardized weapon issued. But, he added, that there were some chiefs that would allow options. President Welsh asked if the options approach was considered best practice. IGM/COP Hart responded that this was an issue of preference. Director Cordova clarified the question: Was being able opt out considered best practice or was it rare? IGM/COP Hart responded that, where he came from, officers had not been allowed to opt out, unless they were involved in a specialized operation or group. Director Cordova asked how much research had gone into the liability issue of an officer-purchased weapon versus a department-issued weapon. Corporal Stegman responded that officers don't usually carry their duty weapon off duty: Those are usually kept someplace safe between the times the officers are on duty. IGM/COP Hart clarified that most of the off-duty weapons tend to be smaller. He added that he has a duty weapon that he wears while in uniform and that, when in civilian clothes, he wears a smaller weapon.

Director Gillette asked whether, in addition to the standardized weapon, the officers could carry a second off-duty weapon. IGM/COP Hart and Corporal Stegman responded in the affirmative. IGM/COP Hart clarified that he would expect the officers to carry the standardized weapon for on-duty purposes.

Director Gillette also asked if the Glock and Sig were the best and most versatile options for the officers. Corporal Stegman responded that he would not have suggested them had they not been the best for everybody.

Andrew Gutierrez asked if the weapon that had been lost in Reno had been an on-duty or an off-duty weapon. IGM/COP Hart responded that he would not discuss the Reno issue. Mr. Gutierrez asked if

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there was greater liability associated with one versus the other. IGM/COP Hart responded that both have a similar level of liability.

Kevin Padian asked why this issue could be aggrieved. IGM/COP Hart responded that it was not something that could be aggrieved but that the Board had voted to hear this out of respect for the POA. Director Gillette added that this approach had been chosen, in order to avoid having this wind up in litigation.

Linnea Due asked if the District would be standardizing rifles. IGM/COP Hart responded that the approach would be one step at a time; the entire policy was being reviewed. He clarified that the rifles purchased by the individual officers do conform to the laws.

Mabry Benson said she would have liked more information on the agenda item. She noted that safety equipment allowance money augmented the officers' money to purchase weapons: The officers hadn't paid the entire amount. She said that officers are professionals, they should be expected to learn to use equipment provided to them, and they should be able to get up to speed quickly.

Director Cordova said the weapons were not the officers' because they were using tax dollars. She asked, if the District were to maintain the status quo policy and the officers were to purchase their weapons with their safety equipment allowance, who would own the weapons – the District or the officer. IGM/COP Hart responded that it would be the officer. She further asked who would own District issued weapons. IGM/COP Hart responded that those would be owned by the District.

Nick Beaucage asked if there would be a verification process as part of the new weapon training and asked about the caliber of the proposed weapons. Corporal Stegman responded that, of the four weapons the department had reviewed, two had been 9 millimeter and two had been .45 caliber, with one Glock and one Sig of each caliber.

Catya de Neergaard asked how much this transition would cost to implement. IGM/COP Hart responded that it would be about \$26,000, with most of the money coming from asset seizure forfeiture funds. He added that the expenditure had already been approved. Ms. de Neergaard said that, in a perfect world this would be great for a big department to undertake this change. She questioned whether the change was needed for Kensington and whether there might be some room for compromise so the officers could be happy with the guns they like – there could be more selection.

President Welsh noted that, if the guns were standardized, the ammunition would be too, and he asked if this would translate into long-term savings. IGM/COP Hart responded in the affirmative.

In response to questions that had been raised earlier, Corporal Stegman noted that there were very few instances when officers had had to use their partners' weapons.

Nick Beaucage asked questions about assault rifles. IGM/COP Hart responded that there was no money in the budget for rifles and that six rifles had been purchased by and were owned by the officers. Mr. Beaucage also asked for confirmation that rifles remained locked in a trunk until needed. IGM/COP Hart responded that they were locked in a trunk or locked up at the station.

Director Cordova said this was a lot of firepower. She noted that IGM/COP Hart had been a law enforcement officer for many years and asked how many times he had discharged his weapon in the line of duty. IGM/COP Hart responded that he had never done so. She asked if he had ever had a negligent discharge. He responded in the negative and said that most officers were proud to say that.

IGM/COP Hart said that this was about providing safety for the community and for the officers. He noted that most officers go through their entire careers without ever discharging their weapon. He added that he wanted to provide the officers with the best weapon the District could afford. He reiterated that he wanted to standardize and professionalize the department.

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Corporal Stegman said that, although the officers don't discharge their weapons, it doesn't mean they don't draw them and point them with some degree of frequency. He said the officers don't want to make mistakes under these circumstances: They want to do the right thing.

Director Toombs asked about the current policy on storing weapons so they would not be stolen from a car. IGM/COP Hart responded that he had changed this policy within his first 30 days with the District. Corporal Stegman added that on-duty weapons were locked in safes or in trunks. Director Toombs responded that there had been stories about officers' weapons being stolen from their vehicles and said this was why he wanted to know about the policy. Corporal Stegman responded that the policy was that officers were to store their on-duty weapons in a reasonable way. IGM/COP Hart added that there is a double-locking system in all the cars: the vehicle itself is locked and each patrol car has a lockable device in which all firearms are to be placed. He added that he believed that the recent instances reported in the press had involved weapons locked only in the trunk. Director Toombs asked for confirmation that the safes had been installed in the trunks. IGM/COP Hart responded in the affirmative.

Andrew Gutierrez asked whether the cost would be needed, if the community were to decide to out-source its police services. Director Toombs responded that, even if the District were to out-source police services, it would still need to provide weapons; only personnel would be out-sourced. He clarified that the District would need to provide the cars, the uniforms, and everything else that would go with that officer. President Welsh noted that this might be negotiable and said the District doesn't know what it's going to do in the future.

President Welsh asked if Corporal Stegman wanted to make a closing statement. Corporal Stegman responded by thanking the Board for its time.

**MOTION: Vice President Sherris-Watt moved, and President Welsh seconded, that the Board deny the grievance brought forward by the Kensington Police Officer's Association – and she thanked them for their service and their time – but that the Board adopt the standardization policy recommended by Chief Hart for a service weapon to be selected in conjunction between Chief Hart and the KPOA.**

**Motion passed: 5 – 0.**

**AYES: Welsh, Gillette, Toombs, Sherris-Watt, Cordova    NOES: 0    ABSENT:**

President Welsh thanked Corporal Stegman and IGM/COP Hart.

**MOTION: Director Gillette moved, and President Welsh seconded, to adjourn the meeting.**

**Motion passed: 5 – 0.**

**AYES: Welsh, Gillette, Toombs, Sherris-Watt, Cordova    NOES: 0    ABSENT:**

The meeting was adjourned at 7:10 P.M.

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Len Welsh  
KPPCSD Board President

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Lynn Wolter  
District Administrator



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### Meeting Minutes for 8/11/16

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District was held Thursday, August 11, 2016, at 6:00 P.M., at the Community Center, 59 Arlington Ave., Kensington, California. A Regular Meeting of the Board of Directors, in Open Session, followed.

#### ATTENDEES

<u>Elected Members</u>	<u>Speakers/Presenters</u>
Rachelle Sherris-Watt, Vice President	Barbara Steinberg
Chuck Toombs, Director	A. Stevens Delk
Patricia Gillette, Director	Leonard Schwartzburd
Vanessa Cordova, Director	Marilyn Stollon
	Celia Concus
	David Bergen
<u>Staff Members</u>	Andrew Gutierrez
Interim GM/COP Kevin Hart	Vida Dorroh
Lynn Wolter, District Administrator	Simon Brafman
	David Spath
<u>Press</u>	John Gaccione

Vice President Sherris-Watt called the meeting to order at 6:02 P.M. Vice President Sherris-Watt, Director Toombs, Director Gillette, Director Cordova, Interim GM/COP Hart, and District Administrator Wolter were present. President Welsh was absent.

#### PUBLIC COMMENTS

Celia Concus said that she had read the minutes of another city and that those minutes had provided some indication of what would be discussed in its closed session meetings. She said she wanted KPPCSD to provide more information, similar to this, for its closed session meetings so people would know what was being discussed. IGM/COP Hart responded that this evening's closed session meeting agenda item said, "Public employment general counsel." He clarified that the Board would be discussing the possible employment of general counsel and said that prior closed session agendas had been pretty self-explanatory. Director Cordova asked if the confusion lay in that it sounded as though the District would be hiring general counsel and not contracting. Ms. Concus responded in the negative and apologized, saying that perhaps she hadn't read the agenda correctly – she had only seen the reference to the government code. Ms. Concus also asked why she hadn't received a notice about the Finance Committee's meeting that had been held earlier in the week. IGM/COP Hart responded that it had been posted and had been sent out to those who subscribed. Ms. Concus responded that she hadn't received anything. She asked if the list had been changed. IGM/COP Hart responded that the list hadn't been changed and apologized for any oversight that may have occurred. Vice President Sherris-Watt said that, at this evening's meeting, notice would be given for the upcoming two Finance Committee meetings.

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The Board entered into Closed Session at 6:06 P.M.

### **CLOSED SESSION**

- a. Public employment: Title: (General Counsel) – Pursuant to Government Code Section 54957.

The Board returned to Open Session at 7:31 P.M.

Roll call: Vice President Sherris-Watt, Director Cordova, Director Gillette, and Director Toombs were present. President Welsh was absent.

Vice President Sherris-Watt said there was nothing to report from the Closed Session.

### **PUBLIC COMMENTS**

Barbara Steinburg said she was hoping to get a better understanding of the Kensington Police Department's philosophy about traffic stops. She said that, with respect to allegation 9 of the Richmond Investigation, Lieutenant Dickerson had said that Officer Ramos' having conducted a traffic enforcement stop of Kensington Board member in Berkeley and issuing a traffic citation was "contrary to good order and tends to reflect unfavorably upon the department and its members." She said she was trying to make sense of this and Chief Hart's philosophy that all citizens are equal, regardless of elected status, and shouldn't receive preferential treatment. Vice President Sherris-Watt responded that Public Comment wasn't a time for question and answer but that responses could be made in the future.

A. Stevens Delk said that, in a letter to Director Cordova, which had been part of the Richmond Investigation, Interim Chief Hart had said that Officer Ramos had been exonerated, with respect to allegation number 9; "the alleged act occurred, but the act was justified, lawful and/or proper." She said that the Richmond Investigation report indicated that Lieutenant Dickerson had not found this to be the case: He had found that there was "sufficient evidence to establish that the act occurred and that it constituted misconduct." She said that Lt. Dickerson had examined whether Officer Ramos had used good judgment to make a traffic stop outside of Kensington, while taking a break with a fellow off-duty officer. She noted that Kensington officers, while on patrol in Kensington, had not stopped and cited Director Cordova for a year or so for the same violations because of an unwritten, but well-known, directive from the former Chief and/or individual reluctance to do so. She said the Lt. Dickerson had found that Ramos' action in this instance had been a violation of KPD's Disciplinary Policy, based on a standard rule, which indicates that officers should do nothing that might reflect unfavorably on one's department or fellow officers. She said that IGM/COP Hart's decision to disregard Lt. Dickerson's conclusion of "sustained" presented two problems. She said IGM/COP Hart had changed Lt. Dickerson's finding to "exonerated" – even though there were two intermediary neutral findings that might have applied. She added that, in his letter, IGM/COP Hart had not noted that this had been his own finding and not that of the independent investigator. Second, she noted that IGM/COP Hart had found allegation number 5 had been sustained – that Officer Barrow had failed to take adequate supervisory action to ensure that Officer Ramos adhered to department policies and procedures. She said IGM/COP Hart's findings could provide Officer Barrow legal recourse to have his discipline/demotion overturned, because Officer Ramos had been cleared of all wrongdoing while under Officer Barrow's supervision. Thus, she said, the most significant finding against Officer Barrow now appeared to be moot, and only relevant ones include a ride-along policy that no officer seemed to know about. She concluded by saying Officer Ramos' actions of October 7<sup>th</sup> had brought disorder and reflected unfavorably upon members of the police department, the KPPCSD Board, and the Kensington community.

Leonard Schwartzburd said that he had previously put in a state abatement – the appeal he had filed to IGM/COP Hart's not pursuing the complaint he had filed that had involved the destruction of criminal

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evidence/activity by Officer Ramos and the falsification of a report written by Officer Ramos and reviewed by Officer Barrow. He said he had put it in abatement because he had not wished to see these officers punished any more. He said he had understood that Officer Barrow had been demoted and that Officer Ramos was in trouble. He said he was deeply concerned about a violation of law by IGM/COP Hart not pursuing the complaint. He said the law that IGM/COP Hart had broken was the law of physics. He said that the screws of his garage light timer had been tampered with and that there was videotaped evidence of this. He said that IGM/COP Hart had given Dr. Schwartzburd an explanation of how this had happened and that this defied the laws of physics. He said he didn't believe this was appropriate conduct of a Chief of Police.

Marilyn Stollon read a letter she said had been written to her by Hercules Morphoupolis, a longtime resident who was in the hospital and, therefore, unable to attend. She read:

- Dr. Morphoupolis was a dentist who had practiced in the community from August 1960 until May 2015.
- President Welsh and Directors Toombs and Gillette had withheld information re: Reno from the public and their newly-elected peers, Vice President Sherris-Watt and Director Cordova for almost nine months.
- His old friend, Tony Lloyd, a Board member from 2010 until 2014, had told him, in August 2015, that the Board had learned about the Reno incident at the time it had happened, in May 2014, when former Chief Harman had told them.
- Mr. Lloyd had been on dialysis and had been planning to move out of Kensington and had said that many other outspoken people had been forced out of Kensington.
- Like others, he had a concern about the abuse of authority and a tendency of the KPPCSD majority trio to spend tax money for personal retribution, like lawsuits against residents; consultants; and rich police raises.
- These same members of the Board were exposing the District to more legal fees by chasing Director Cordova out of office because she was an outspoken critic.
- Former Directors Cindy Kimball, Mari Metcalf, and Cathie Kosel had similarly been subjected to and felled by the same character assassination tactics.
- The reputations of four women directors had been destroyed under eight years of this regime.
- The old board's repeated retaliation against critics had damaged the community.
- Hopefully, in November, a more informed electorate would replace the old guard with two new directors who would stop these "cruel and costly tactics designed to chill dissent in Kensington."
- The Contra Costa Times Editorial had opined that the KPPCSD has been dysfunctional under this eight-year regime.

Celia Concus said she had been reading the Internal Investigation and she had been struck by the fact that those officers who had been interviewed but who had not released their statements had stated many times that they had no animosity toward Director Cordova. She said the report also contained a statement from Officer Ramos that he was truthful. She said it seemed that Officer Ramos, who had been driving, had noticed Director Cordova's car and that it had no license plate, something required in California. She said Officer Ramos had also noticed that Director Cordova's registration was expired. She said that, before Officer Ramos had pulled over Director Cordova, he had tried to check, through CLETS, whether or not her registration had been expired but that he had been unable to do so because of bad reception. She said it appeared that Officer Ramos had issued a citation because Director Cordova hadn't had a front license plate. She said there were many cars in Kensington that didn't have front license plates, including some on Arlington in close proximity to the Public Safety Building. She said Officer Ramos had issued the citation not knowing whether Director Cordova's registration was expired; it might have been paid the day before. She wondered why Officer Ramos hadn't given Director Cordova a verbal warning, which, Ms. Concus said would have sufficed to let Director Cordova know she needed to take care of her front license plate and that she should look into whether or not her registration was expired. She said that, when she saw something that might cause someone some embarrassment, she would let him/her know quietly, and she likened this traffic citation to someone

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with food on his or her face because Officer Ramos should have known that it would have caused Director Cordova embarrassment.

David Bergen said that he had taken photographs of at least 20 vehicles that had no front license plates and that four of them had been not far from the police department.

John Gaccione said that there had been a lot of chatter about the recently released Berkeley traffic stop investigation. He said many citizens had been getting "extremely granular" with it and had expended a great deal of energy examining things like the definition of "unfounded." He said citizens should be more concerned with the larger aspect of the stop: The attempt by the Kensington Police Officers Association (KPOA) to play a role in the governance of Kensington and the KPPCSD Board majority's acquiescence to this. He said that Officers Ramos and Barrow were active in the KPOA: Officer Barrow was the president and Officer Ramos was a past vice president. He noted that the investigation reported that the KPOA had withdrawn its support of Director Cordova because it had not agreed with her political positions and because it believed she didn't support the police department. He said the report also indicated that Officers Ramos and Barrow had some private personal issues with Director Cordova. He said the Berkeley traffic stop was much more than a random traffic stop, which, he said, the KPPCSD Board majority had claimed. He said the political dimensions of the stop were inescapable: It was saying, "We are tracking you and can stop you at any time." He said Officer Barrow had a "checkered history," when it came to law enforcement and cited the Reno incident, which, he said had brought dishonor to the Kensington Police Department and shame to the Kensington community. He said the KPPCSD Board majority had chosen to withhold information about the Reno "scandal" from the citizens of Kensington and the two recently elected Board members. He asked if anyone had seen the IA about the Reno incident. He said there was a pattern of selective application of law enforcement, aided by compliant KPPCSD Board members – the details were frequently kept hidden or obscured by doing things like burying them in a personnel file so the public couldn't view them. He said this was usually accompanied by attempts to shift the responsibility for the wrongdoing from "bad actors" onto other more "politically expedient individuals." He said that the "hardball tactics" used by the KPOA were helping to make a stronger case for contracting out for police services. He asked how one would go about creating more accountability among the police officers and the KPPCSD Board said that the upcoming election would provide this opportunity to answer this question.

### **BOARD COMMENTS**

Director Cordova said that, in September, she wouldn't be physically present but would be participating by phone. She said she had a very important business trip that had been on the books for seven months.

Director Toombs reported that there had been a Finance Committee meeting on Tuesday night and that Rob Firmin had made a presentation about a new type of computer modeling to assist with financial projections. He explained that this modeling would enable the District to consider "what ifs" for a number of circumstances, such as, what would happen if PERS failed to make its projected 7.5% rate of return. He said that Mr. Firmin would make a presentation to the Board to seek permission for himself and the Finance Committee to spend the next year seeing how the modeling would work and seeing how it compared to reality. Director Toombs also reported that the Finance Committee, in response to a request from Committee member Jim Watt, had asked IGM/COP Hart to obtain more bids for a new actuarial report for review and consideration at its next meeting in order for there to be a subsequent recommendation to the Board. He reported that the next two Finance Committee meetings would be held on August 31<sup>st</sup>, to review the budget, and on September 21<sup>st</sup>.

Director Toombs said he had asked about a summary of legal fees, by subject. He said he had placed this request with IGM/COP Hart and with the District's attorneys. He explained that he wanted people in the community to see what the Board was spending money on and what the sources of the costs were. He noted the legal costs were expensive, but the District didn't control when people decided to sue it.



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Director Toombs reported that, about 1½ weeks earlier, there had been a KPOA grievance about a policy of standardizing gun issuance. He said that the KPOA had appealed to the Board, following a decision that had been made by IGM/COP Hart, and reported that all five Board members had denied the grievance

Director Toombs asked how much COPS grant money had been received in Fiscal-Year 2015-16. IGM/COP Hart responded that \$115,000 had been received.

Director Gillette reported on an enjoyable experience she had had a couple of weeks earlier. She said that Trisha Mindel had a group of young women and parents who were coming together to talk about issues related to young girls, the mothers, and women of the community. She said she had had the privilege of attending and speaking at the gathering, which had been hosted by Vida Dorroh. She said there had been about 15 attendees, including one young woman who was about 12 years old. She said that Simon Brafman's wife was also there and that everyone had had a nice discussion about issues facing women. She thanked Ms. Mindel for bringing the group together, thanked Ms. Dorroh for hosting, and thanked those who had attended.

Vice President Sherris-Watt said the Park Buildings Committee had issued an RFP, which had been posted on the District's website and was seeking architectural drawings for seismic and ADA upgrades for the Community Center. She reported that she had taken one firm on a walk-through and had three more such meetings scheduled for the following week. She said hard copies of the RFP were available at the Public Safety Building and at the Kensington Library. She reported that the Park Buildings Committee would be meeting at the end of August or early September, but the date had not been set yet. She reported that the Park Grounds Committee would be meeting the following day, at 10:00 A.M., at the Community Center. She also reported that the Ad Hoc Committee would be meeting on September 1<sup>st</sup> at 7:00 P.M., September 15<sup>th</sup> at 7:00 P.M., and October 3<sup>rd</sup> at 10:00 A.M. She added that the meetings would take place at the Community Center and that, at the October 3<sup>rd</sup> meeting, the Committee would be presenting its findings.

#### **STAFF COMMENTS**

IGM/COP Hart reported that he had had another sound system contractor come to the Community Center. He said that the vendor was very knowledgeable and that he was very impressed by him. He noted that the system recommended by this vendor would be slightly more expensive than what the District wanted to spend but that it would fulfill the District's many needs. He said he hoped the new system would be able to provide live-streaming video of the Board's meetings via the District's website.

Director Cordova said that there had been a meeting a few weeks earlier to discuss the website and asked IGM/COP Hart to provide an update on this. IGM/COP Hart reported that there had been a meeting with one potential vendor and that he would be looking at a couple of others. He said that the intent was to update the website to make it more user-friendly. Director Cordova noted that it wasn't easy for her to find agendas. IGM/COP Hart responded that he looked forward to fixing things like that.

District Administrator Wolter reported that information about legal fees Account 830, as shown on the P&L Variance Report, was inaccurate. The report indicated that the \$103,566 of legal fees, shown as having been paid in July, were for the period ending June 30, 2016. She said that these fees were actually for the period March through May of 2016. She also reported that the legal fees for the period ending June 30<sup>th</sup> were about \$24,000. She said that both amounts would be adjusted to the prior fiscal year by the District's CPA, Deborah Russell.

#### **OLD BUSINESS**

- 7c. The Board considered reviewing and discussing possibly changing the order and manner in which it takes general public comment for items not on the agenda.

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Vice President Sherris-Watt said that, in case anyone had come to the meeting for this item, she wanted to let people know that the Board had been asked to continue the item by President Welsh.

**MOTION: Director Toombs moved, and Director Gillette seconded, that the Board continue the item until the next meeting.**

**Motion passed 4 – 0.**

**AYES: Gillette, Toombs, Sherris-Watt, Cordova    NOES: 0    ABSENT: Welsh**

### CONSENT CALENDAR

Vice President Sherris-Watt asked if anyone wanted to pull items from the Consent Calendar.

Director Toombs responded that he wanted to pull Item c, the Profit and Loss Budget Performance Report for June 2016, and Item f, KPD Monthly Statistics for June 2016.

Vice President Sherris-Watt said she wanted to pull Item h, Correspondence, and j, the Monthly Calendar.

Director Cordova said that she, too, wanted to pull Item f.

Vice President Sherris-Watt said the Board would begin with Item c.

Director Toombs said he wanted to comment on the legal fees and asked what the legal fees were for the 2015-16 fiscal year-end. Staff responded that this information wasn't yet available. Director Toombs said he wanted detailed information on the billings so the community could see how this money was being spent. IGM/COP Hart said that PLG was working on getting the information.

Vice President Sherris-Watt said that, from a profit and loss standpoint, the number shouldn't be included because it was a new fiscal year. Director Toombs responded that, during the next month, Deborah Russell would make the adjustment and push this \$103,000 back into the prior fiscal year. Then, he said, next month's P&L Report would show only those amounts for the new fiscal year.

Director Toombs said he wanted to ask about the Kensington Park O&M amount, which showed \$16,188. He noted that the amount budgeted for the month had been \$5,775 and asked why there was a difference. Staff responded that it included the new tennis court backboard and tree work and noted that any work completed before June 30<sup>th</sup> would be adjusted to the prior fiscal year.

Vice President Sherris-Watt asked about the \$180 amount shown for the crossing guard in Account 560. IGM/COP Hart responded that he thought this amount, too, would be adjusted to the prior fiscal year.

Director Toombs asked about overtime, Account 506 – specifically he asked if everyone was back to regular duty. IGM/COP Hart responded that there were still officers on light duty – one for another week and the other for another month. He added that afterward, these officers would be on 4850 time. IGM/COP Hart also reported that another officer was out on administrative leave. Vice President Sherris-Watt noted that this hadn't started until July.

Director Gillette asked what costs were incurred with community policing, as reflected in Account 594. District Administrator Wolter responded that this included things like National Night Out and the District website.

Celia Concus said that IGM/COP Hart had just reported that an officer was on administrative leave, and she asked if he could tell people anything about that. IGM/COP Hart responded that he could not do so.

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Vice President Sherris-Watt said the Board would move on to Item f, KPD Monthly Statistics for June. Director Toombs said he wanted to congratulate Sergeant Hull for an outstanding month: He had made 28 traffic stops and issued 25 citations. He also noted that Officer Foley had made 48 traffic stops and issued 21 citations. Director Toombs said he thought the best way to influence traffic behavior was to issue tickets. He congratulated Sergeant Hull and Officer Foley on a good month. IGM/COP Hart responded that it wasn't just about the citations; it was about trying to slow speeds and improve traffic and pedestrian safety.

Director Cordova asked IGM/COP Hart to provide an update on what appeared a "rash" of home burglaries, noting that she, herself, had had a home burglary in Kensington. IGM/COP Hart responded that there had been three home burglaries and that he thought the two of them might be connected. He said two search warrants had been conducted during the prior two weeks, in which he had been involved, and that the department had arrested two of the suspects. He said that he believed that these were two of the three suspects and that he thought the third suspect would be arrested soon. He added that the third suspect was an adult and the other two were juveniles. A member of the audience asked if the suspects were Kensington residents. IGM/COP Hart responded that they weren't but that they had friends in Kensington. He added that search warrants had been issued in Berkeley and in Oakland.

Director Cordova said that Director Toombs had addressed the issue of light duty status for two of the officers and that she had looked at the statistics, too. She asked, depending on who's on duty, what would determine if officers were two to a car or drove alone. She added that, during the evening, it seemed there would be more coverage with two officers on duty, in separate vehicles. IGM/COP Hart responded that Kensington didn't have the luxury, as other departments do, of being able to team up and ride two in a patrol car. He noted that this didn't mean it didn't happen, from time to time.

Andrew Gutierrez said that EBMUD had been digging up Arlington Avenue for quite some time and that, once they repaved it, all the signage on the road would disappear. He said that, as quickly as possible, the 25 miles per hour signage needed to be put back on the pavement. He also said that there was a bump in the road, at the intersection of Arlington and Cowper, and that every time something above it breaks, the house across the street gets flooded. He noted that this had already occurred four times. He said that EBMUD was content to pay for damages and that the County was deaf to complaints. He said the site needed to be leveled to ensure proper drainage.

Vice President Sherris-Watt said the Board would move onto Item h, Correspondence. She said that she had pulled this and that, normally, she would prefer to send an email first. She said this section of the Board Packet was chaotic and unacceptable. She said a total of four emails had appeared ten times, citing emails from Ms. de Neergaard, Ms. Stein, Ms. Lingenfelter, and Ms. Elsbury. She said there seemed to be a half letter from Ms. Lipscomb and there was a resubmission of a letter that had appeared in the July packet. She said each email should be included just once.

Vice President Sherris-Watt said the Board would move onto Item j, the Monthly Calendar. She noted that school would be back in session in September and that certain activities would be resuming in the Community Center that weren't reflected in the calendar.

Director Cordova asked for confirmation that there would be increased patrol during the first week of school. IGM/COP Hart responded in the affirmative.

**MOTION: Director Toombs moved, and Vice President Sherris-Watt seconded, that the Board accept the Consent Calendar.**

**Motion passed 4 – 0.**

**AYES: Gillette, Toombs, Sherris-Watt, Cordova    NOES: 0    ABSENT: Welsh**

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### **OLD BUSINESS**

#### 7a. Update from Ad Hoc Committee on Governance

David Spath, the Ad Hoc Committee Chairman, reported that Vice President Sherris-Watt had already indicated that the Committee would be holding three meetings in the coming weeks:

- September 1<sup>st</sup>, when the Committee would be discussing the second draft of the final report.
- September 15<sup>th</sup>, when the Committee would be taking public comment and would consider taking the final report, assuming that all comments had been addressed.
- October 1<sup>st</sup>, at 10:00 A.M., at which time the Committee would be presenting its final report to the Board.

He said all the meetings would be public meetings.

Dr. Spath reported that the draft report had been made public on August 4<sup>th</sup> and that the public had made a number of comments. He reported that the Committee had engaged the services of an editor, that she would take on the report on August 16<sup>th</sup>, that she would get it back to the Committee by August 18<sup>th</sup>, and then the Committee would receive a final revision from her on August 23<sup>rd</sup>. He said the draft final report would be available for the September 1<sup>st</sup> meeting and would be available to the public. He reported that, following edits, the report would be posted to the website on September 6<sup>th</sup>, prior to the September 15<sup>th</sup> meeting.

7b. The Board received an update from the Interim General Manager regarding the possibility of new signage to increase driver awareness when entering Kensington. This had been part of the prior month's discussion of the Zero Tolerance Policy from the UC Berkeley Traffic Safety Study.

IGM/COP Hart reported that, at the prior month's meeting, there had been a number of items discussed, one of which had been to place signs at the entrances to Kensington. He said that there had been a lot of discussion about what the language would be. He said he wanted to make it clear to people entering Kensington that it took traffic safety seriously. He reported that there were several sign options included in the Board packet and said his preference was to come to some kind of consensus at this evening's meeting. Vice President Sherris-Watt said she wanted to complete this, too.

Director Gillette asked what the sign's size would be. IGM/COP Hart responded it would be 16.5 inches by 32 inches and added that the vehicle code specified the size.

Vice President Sherris-Watt read the language of the various signs included in the Board Packet.

John Gaccione said that the cap height of the letters was important for legibility and that the signs were too verbose. He added that the fewer words the better and that it would improve legibility if there were both upper case and lower case letters. He said that using a qualifier word, like "maximum", suggested that there might be some kind of scale that might include "minimum." He also said there was a "disconnect" between "welcome to Kensington" and "maximum law enforcement."

Director Toombs said that Mr. Gaccione had made some good points and suggested that the sign include the police badge and the words, "please drive safely."

Vice President Sherris-Watt said Mr. Gaccione designed signs for the San Francisco Airport, and she asked him about the logo and how it read. Vice President Sherris-Watt said the KPD has a good logo, but Mr. Gaccione responded that nobody really knows what it is and that it would be one more thing for people to have to look at. He explained that a unique sign required people to slow down to read it.

Given his expertise in the area, Director Gillette suggested that Mr. Gaccione consult with IGM/COP Hart and come up with some ideas. Mr. Gaccione responded that he would be willing to do so. Director Cordova said this was a great idea.



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Vice President Sherris-Watt and Director Gillette said they liked the KPD logo.

IGM/COP Hart said that he wasn't wedded to any of the signs in the Board Packet and that he had drawn from similar signs in Emeryville and El Cerrito. He said he wanted the Kensington Police Department's patch to be included in the sign to give it some authority and for identification purposes. He also said the term "maximum enforcement" was important because the community had made it clear to him and the Board that they wanted traffic laws enforced and because it would tie into the CHP's use of the same term.

Director Cordova suggested having a Board member work with IGM/COP Hart and Mr. Gaccione on developing a sign. She said she was willing to have someone approve it on the Board's behalf and asked IGM/COP Hart if this would help him "get the ball rolling." He responded in the affirmative.

Marilyn Stollon asked what the cost of the signs would be. She explained that Mr. Gaccione was an environmental sign designer, which was what these signs would be, and that there were both temporary and permanent signs. Director Toombs noted that Mr. Gaccione had said that vinyl signs could be prepared. Mr. Gaccione responded that these could be reflective. He added that these would be applied to metal signs and could be covered over if the language were to be changed later. Mr. Gaccione said the majority of the cost would be associated with the materials and the installation.

Vida Dorroh suggested the language, "Kensington tickets violators."

Simon Brafman asked if there had been studies of effective signage, and Director Cordova asked if stock signs were available. Vice President Sherris-Watt responded that IGM/COP Hart had done a good amount of research on this.

Director Gillette said that, unless someone else wanted to take this on, she would be willing to do so.

Director Toombs asked if a life-sized mock-up sign could be prepared. Mr. Gaccione responded in the affirmative. Director Toombs and Vice President Sherris-Watt thanked Mr. Gaccione.

IGM/COP Hart thanked David Spath for volunteering to be the video technician for the meeting. He noted that he was working diligently to install a new system that wouldn't require someone to act in this capacity. He said he also would ensure that, whatever system was installed, it wouldn't interfere with upcoming construction.

Director Sherris-Watt announced that the Board's next meeting would be on Thursday, September 8<sup>th</sup>. She said parking might be difficult that night because it was Kensington Hilltop's open house.

**MOTION: Director Gillette moved, and Director Cordova seconded, that the meeting be adjourned.**

**Motion passed: 4 – 0.**

**AYES: Gillette, Toombs, Sherris-Watt, Cordova    NOES: 0    ABSENT: Welsh**

The meeting was adjourned at 8:45 P.M.

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Len Welsh  
KPPCSD Board President

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Lynn Wolter  
District Administrator

## KPPCCSD

## Unaudited Profit &amp; Loss Budget Performance

July 2015 through June 2016

	Jul '15 - Jun 16	Budget	Jul '15 - Jun 16	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
400 · Police Activities Revenue					
401 · Levy Tax	1,573,495.81	1,527,750.00	1,573,495.81	1,527,750.00	1,527,750.00
402 · Special Tax-Police	681,690.00	680,000.00	681,690.00	680,000.00	680,000.00
403 · Misc Tax-Police	69.50	0.00	69.50	0.00	0.00
404 · Measure G Supplemental Tax Rev	514,175.88	514,177.50	514,175.88	514,177.50	514,177.50
409 · Asset seizure forfeit/WEST NET	18,525.71	0.00	18,525.71	0.00	0.00
410 · Police Fees/Service Charges	3,350.00	1,500.00	3,350.00	1,500.00	1,500.00
411 · Kensington Hilltop Svcs Reimb	28,475.00	18,900.00	28,475.00	18,900.00	18,900.00
412 · Special Assignment Revenue	11,912.79	0.00	11,912.79	0.00	0.00
413 · West County Crossing Guard Reim	10,515.00	10,830.00	10,515.00	10,830.00	10,830.00
414 · POST Reimbursement	5,761.84	0.00	5,761.84	0.00	0.00
415 · Grants-Police	90,210.87	0.00	90,210.87	0.00	0.00
416 · Interest-Police	2,651.50	1,600.00	2,651.50	1,600.00	1,600.00
418 · Misc Police Income	10,810.08	20,000.00	10,810.08	20,000.00	20,000.00
419 · Supplemental W/C Reimb (4850)	29,354.06	17,194.24	29,354.06	17,194.24	17,194.24
<b>Total 400 · Police Activities Revenue</b>	<b>2,980,998.04</b>	<b>2,791,951.74</b>	<b>2,980,998.04</b>	<b>2,791,951.74</b>	<b>2,791,951.74</b>
<b>420 · Park/Rec Activities Revenue</b>					
424 · Special Tax-L&L	35,190.86	33,000.00	35,190.86	33,000.00	33,000.00
427 · Community Center Revenue	29,615.50	33,000.00	29,615.50	33,000.00	33,000.00
435 · Grants-Park/Rec	0.00	5,000.00	0.00	5,000.00	5,000.00
437 · Contributions for Sound System	0.00	0.00	0.00	0.00	0.00
438 · Misc Park/Rec Rev	250.00	500.00	250.00	500.00	500.00
<b>Total 420 · Park/Rec Activities Revenue</b>	<b>65,056.36</b>	<b>71,500.00</b>	<b>65,056.36</b>	<b>71,500.00</b>	<b>71,500.00</b>
<b>440 · District Activities Revenue</b>					
448 · Franchise Fees	57,159.48	48,800.00	57,159.48	48,800.00	48,800.00
456 · Interest-District	-32.44	0.00	-32.44	0.00	0.00
458 · Misc District Revenue	1,976.00	0.00	1,976.00	0.00	0.00

**KPPCSD**  
**Unaudited Profit & Loss Budget Performance**  
 July 2015 through June 2016

	Jul '15 - Jun 16	Budget	Jul '15 - Jun 16	YTD Budget	Annual Budget
<b>Total 440 · District Activities Revenue</b>	59,103.04	48,800.00	59,103.04	48,800.00	48,800.00
<b>Total Income</b>	3,105,157.44	2,912,251.74	3,105,157.44	2,912,251.74	2,912,251.74
<b>Expense</b>					
<b>500 · Police Sal &amp; Ben</b>					
502 · Salary - Officers	945,958.59	980,434.00	945,958.59	980,434.00	980,434.00
504 · Compensated Absences	26,722.53	20,000.00	26,722.53	20,000.00	20,000.00
506 · Overtime	98,723.65	60,000.00	98,723.65	60,000.00	60,000.00
508 · Salary - Non-Sworn	102,532.09	81,900.00	102,532.09	81,900.00	81,900.00
516 · Uniform Allowance	7,677.64	10,200.00	7,677.64	10,200.00	10,200.00
518 · Safety Equipment	445.96	3,250.00	445.96	3,250.00	3,250.00
521-A · Medical/Vision/Dental-Active	163,436.36	149,956.00	163,436.36	149,956.00	149,956.00
521-R · Medical/Vision/Dental-Retired	163,594.46	167,494.00	163,594.46	167,494.00	167,494.00
521-T · Medical/Vision/Dental-Trust	35,541.54	31,642.00	35,541.54	31,642.00	31,642.00
522 · Insurance - Police	4,427.50	5,240.00	4,427.50	5,240.00	5,240.00
523 · Social Security/Medicare	16,521.32	16,668.00	16,521.32	16,668.00	16,668.00
524 · Social Security - District	6,508.81	5,078.00	6,508.81	5,078.00	5,078.00
527 · PERS - District Portion	368,679.24	387,421.00	368,679.24	387,421.00	387,421.00
528 · PERS - Officers Portion	71,487.81	84,387.00	71,487.81	84,387.00	84,387.00
530 · Workers Comp	43,966.71	50,000.00	43,966.71	50,000.00	50,000.00
<b>Total 500 · Police Sal &amp; Ben</b>	2,056,224.21	2,053,670.00	2,056,224.21	2,053,670.00	2,053,670.00
<b>550 · Other Police Expenses</b>					
552 · Expendable Police Supplies	5,649.21	1,700.00	5,649.21	1,700.00	1,700.00
553 · Range/Ammunition Supplies	2,885.91	5,000.00	2,885.91	5,000.00	5,000.00
560 · Crossing Guard	10,709.41	10,830.00	10,709.41	10,830.00	10,830.00
562 · Vehicle Operation	24,172.74	50,000.00	24,172.74	50,000.00	50,000.00
564 · Communications (RPD)	111,307.32	156,070.00	111,307.32	156,070.00	156,070.00
566 · Radio Maintenance	1,998.62	21,750.00	1,998.62	21,750.00	21,750.00
568 · Prisoner/Case Exp./Booking	15,145.20	6,400.00	15,145.20	6,400.00	6,400.00
570 · Training	8,890.75	10,000.00	8,890.75	10,000.00	10,000.00
572 · Recruiting	4,290.53	6,500.00	4,290.53	6,500.00	6,500.00
574 · Reserve Officers	191.50	4,050.00	191.50	4,050.00	4,050.00

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## KPPCSD

## Unaudited Profit &amp; Loss Budget Performance

July 2015 through June 2016

	Jul '15 - Jun 16	Budget	Jul '15 - Jun 16	YTD Budget	Annual Budget
576 · Misc. Dues, Meals & Travel	2,379.00	3,140.00	2,379.00	3,140.00	3,140.00
580 · Utilities - Police	10,937.98	10,000.00	10,937.98	10,000.00	10,000.00
581 · Bldg Repairs/Maint.	4,941.70	5,000.00	4,941.70	5,000.00	5,000.00
582 · Expendable Office Supplies	6,538.40	6,000.00	6,538.40	6,000.00	6,000.00
588 · Telephone(+Rich. Line)	6,307.75	8,904.00	6,307.75	8,904.00	8,904.00
590 · Housekeeping	4,906.57	4,000.00	4,906.57	4,000.00	4,000.00
592 · Publications	2,579.91	2,500.00	2,579.91	2,500.00	2,500.00
594 · Community Policing	5,655.47	4,000.00	5,655.47	4,000.00	4,000.00
596 · WEST-NET/CAL I.D.	5,508.00	5,925.00	5,508.00	5,925.00	5,925.00
599 · Police Taxes Administration	3,488.68	3,500.00	3,488.68	3,500.00	3,500.00
<b>Total 550 · Other Police Expenses</b>	<b>238,484.65</b>	<b>325,269.00</b>	<b>238,484.65</b>	<b>325,269.00</b>	<b>325,269.00</b>
<b>600 · Park/Rec Sal &amp; Ben</b>					
601 · Park & Rec Administrator	7,944.90	7,800.00	7,944.90	7,800.00	7,800.00
602 · Custodian	21,000.00	22,750.00	21,000.00	22,750.00	22,750.00
623 · Social Security/Medicare - Dist	420.47	597.00	420.47	597.00	597.00
<b>Total 600 · Park/Rec Sal &amp; Ben</b>	<b>29,365.37</b>	<b>31,147.00</b>	<b>29,365.37</b>	<b>31,147.00</b>	<b>31,147.00</b>
<b>635 · Park/Recreation Expenses</b>					
640 · Community Center Expenses					
642 · Utilities-Community Center	5,434.46	5,616.00	5,434.46	5,616.00	5,616.00
643 · Janitorial Supplies	1,241.17	800.00	1,241.17	800.00	800.00
646 · Community Center Repairs	5,761.85	3,000.00	5,761.85	3,000.00	3,000.00
<b>Total 640 · Community Center Expenses</b>	<b>12,437.48</b>	<b>9,416.00</b>	<b>12,437.48</b>	<b>9,416.00</b>	<b>9,416.00</b>
<b>660 · Annex Expenses</b>					
662 · Utilities - Annex	0.00	0.00	0.00	0.00	0.00
666 · Annex Repairs	0.00	1,000.00	0.00	1,000.00	1,000.00
668 · Misc Annex Expenses	0.00	1,000.00	0.00	1,000.00	1,000.00
<b>Total 660 · Annex Expenses</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
<b>670 · Gardening Supplies</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>



KPPCSD

Unaudited Profit & Loss Budget Performance

July 2015 through June 2016

	Jul '15 - Jun 16	Budget	Jul '15 - Jun 16	YTD Budget	Annual Budget
672 · Kensington Park O&M	52,432.98	78,300.00	52,432.98	78,300.00	78,300.00
674 · Park Construction Exp	0.00	5,000.00	0.00	5,000.00	5,000.00
678 · Misc Park/Rec Expense	4,292.98	1,000.00	4,292.98	1,000.00	1,000.00
<b>Total 635 · Park/Recreation Expenses</b>	<b>69,163.44</b>	<b>96,716.00</b>	<b>69,163.44</b>	<b>96,716.00</b>	<b>96,716.00</b>
<b>800 · District Expenses</b>					
810 · Computer Maintenance	22,690.26	24,288.00	22,690.26	24,288.00	24,288.00
820 · Cannon Copier Contract	4,693.01	5,700.00	4,693.01	5,700.00	5,700.00
830 · Legal (District/Personnel)	263,481.86	99,530.00	263,481.86	99,530.00	99,530.00
835 · Consulting	34,756.04	15,000.00	34,756.04	15,000.00	15,000.00
840 · Accounting	45,967.84	34,000.00	45,967.84	34,000.00	34,000.00
850 · Insurance	27,571.59	30,000.00	27,571.59	30,000.00	30,000.00
860 · Election	0.00	0.00	0.00	0.00	0.00
865 · Police Bldg. Lease	1.00	1.00	1.00	1.00	1.00
870 · County Expenditures	21,743.99	22,300.00	21,743.99	22,300.00	22,300.00
890 · Waste/Recycle	259.74	25,000.00	259.74	25,000.00	25,000.00
898 · Misc. Expenses	17,375.36	15,300.00	17,375.36	15,300.00	15,300.00
899 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
<b>Total 800 · District Expenses</b>	<b>438,540.69</b>	<b>271,119.00</b>	<b>438,540.69</b>	<b>271,119.00</b>	<b>271,119.00</b>
<b>950 · Capital Outlay</b>					
961 · Police Bldg Improvements	0.00	0.00	0.00	0.00	0.00
962 · Patrol Cars	27,533.48	30,000.00	27,533.48	30,000.00	30,000.00
963 · Patrol Car Accessories	3,571.94	3,000.00	3,571.94	3,000.00	3,000.00
965 · Personal Police Equipment-Asset	4,485.42	10,000.00	4,485.42	10,000.00	10,000.00
966 · Police Traffic Equipment	0.00	0.00	0.00	0.00	0.00
967 · Station Equipment	8,484.89	7,000.00	8,484.89	7,000.00	7,000.00
968 · Office Furn/Eq	0.00	6,000.00	0.00	6,000.00	6,000.00
969 · Computer Equipment	0.00	0.00	0.00	0.00	0.00
972 · Park Buildings Improvement	13,931.04	25,000.00	13,931.04	25,000.00	25,000.00
974 · Other Park Improvements	0.00	0.00	0.00	0.00	0.00
978 · Pk/Rec Furn/Eq	603.24	0.00	603.24	0.00	0.00

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## KPPCSD

## Unaudited Profit &amp; Loss Budget Performance

July 2015 through June 2016

	Jul '15 - Jun 16	Budget	Jul '15 - Jun 16	YTD Budget	Annual Budget
Total 950 · Capital Outlay	58,610.01	81,000.00	58,610.01	81,000.00	81,000.00
Total Expense	2,890,388.37	2,858,921.00	2,890,388.37	2,858,921.00	2,858,921.00
Net Ordinary Income	214,769.07	53,330.74	214,769.07	53,330.74	53,330.74
Other Income/Expense					
Other Expense					
700 · Bond Issue Expenses					
701 · Bond Proceeds	-177,746.56	0.00	-177,746.56	0.00	0.00
710 · Bond Admin.	12,272.64	0.00	12,272.64	0.00	0.00
715 · Bond Interest Income	-396.72	0.00	-396.72	0.00	0.00
720 · Bond Principal	125,718.06	0.00	125,718.06	0.00	0.00
730 · Bond Interest	33,313.29	0.00	33,313.29	0.00	0.00
Total 700 · Bond Issue Expenses	-6,839.29	0.00	-6,839.29	0.00	0.00
995 · Loss/(Gain) - Asset Disposition	0.00	0.00	0.00	0.00	0.00
Total Other Expense	-6,839.29	0.00	-6,839.29	0.00	0.00
Net Other Income	6,839.29	0.00	6,839.29	0.00	0.00
Net Income	<b>221,608.36</b>	<b>53,330.74</b>	<b>221,608.36</b>	<b>53,330.74</b>	<b>53,330.74</b>

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# Unaudited Profit & Loss Budget Performance

July through August 2016

Ordinary Income/Expense	Jul - Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
<b>Income</b>					
400 · Police Activities Revenue					
401 · Levy Tax	1,473,105.82	1,653,000.00	1,473,105.82	1,653,000.00	1,653,000.00
402 · Special Tax-Police	0.00	0.00	0.00	0.00	680,000.00
403 · Misc Tax-Police	0.00	0.00	0.00	0.00	0.00
404 · Measure G Supplemental Tax Rev	0.00	0.00	0.00	0.00	529,601.28
409 · Asset seizure forfeit/WEST NET	0.00	0.00	0.00	0.00	0.00
410 · Police Fees/Service Charges	1,211.05	250.00	1,211.05	250.00	1,500.00
411 · Kensington Hilltop Srvc Reimb	0.00	0.00	0.00	0.00	19,467.00
412 · Special Assignment Revenue	0.00	0.00	0.00	0.00	0.00
413 · West County Crossing Guard Reim	0.00	0.00	0.00	0.00	11,151.00
414 · POST Reimbursement	515.05	0.00	515.05	0.00	0.00
415 · Grants-Police	0.00	0.00	0.00	0.00	0.00
416 · Interest-Police	0.00	0.00	0.00	0.00	1,500.00
418 · Misc Police Income	6,761.60	2,166.66	6,761.60	2,166.66	13,000.00
419 · Supplemental W/C Reimb (4850)	0.00	0.00	0.00	0.00	0.00
<b>Total 400 · Police Activities Revenue</b>	<b>1,481,593.52</b>	<b>1,655,416.66</b>	<b>1,481,593.52</b>	<b>1,655,416.66</b>	<b>2,909,219.28</b>
420 · Park/Rec Activities Revenue					
424 · Special Tax-L&L	0.00	0.00	0.00	0.00	35,000.00
427 · Community Center Revenue	11,846.75	3,900.00	11,846.75	3,900.00	33,000.00
437 · Contributions for Sound System	0.00	8,000.00	0.00	8,000.00	8,000.00
438 · Misc Park/Rec Rev	0.00	30.00	0.00	30.00	200.00
<b>Total 420 · Park/Rec Activities Revenue</b>	<b>11,846.75</b>	<b>11,930.00</b>	<b>11,846.75</b>	<b>11,930.00</b>	<b>76,200.00</b>
440 · District Activities Revenue					
448 · Franchise Fees	6,942.55	10,800.00	6,942.55	10,800.00	65,000.00
456 · Interest-District	0.00	0.00	0.00	0.00	0.00
458 · Misc District Revenue	0.00	0.00	0.00	0.00	0.00
<b>Total 440 · District Activities Revenue</b>	<b>6,942.55</b>	<b>10,800.00</b>	<b>6,942.55</b>	<b>10,800.00</b>	<b>65,000.00</b>
<b>Total Income</b>	<b>1,500,382.82</b>	<b>1,678,146.66</b>	<b>1,500,382.82</b>	<b>1,678,146.66</b>	<b>3,050,419.28</b>

Account 418 Misc. Police Income includes the \$4,800 proceeds from the sale of the Harley motorcycle. Deborah Russell will adjust this entry when she calculates the gain/loss.

Account 427 includes Community Center Revenue

This amount includes KCC's second half FY 2015-16 payment of \$7,904.25. Deborah Russell, CPA, will adjust the entry to the prior fiscal year.

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# Unaudited Profit & Loss Budget Performance

July through August 2016

Expense	Jul - Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
<b>500 · Police Sal &amp; Ben</b>					
502 · Salary - Officers	164,018.96	169,212.34	164,018.96	169,212.34	1,015,274.00
504 · Compensated Absences	1,437.48	1,533.34	1,437.48	1,533.34	9,200.00
506 · Overtime	22,155.79	12,500.00	22,155.79	12,500.00	75,000.00
508 · Salary - Non-Sworn	19,131.36	16,779.50	19,131.36	16,779.50	100,677.00
516 · Uniform Allowance	1,199.88	1,500.00	1,199.88	1,500.00	9,000.00
518 · Safety Equipment	594.85	375.00	594.85	375.00	2,250.00
521-A · Medical/Vision/Dental-Active	46,685.63	30,349.00	46,685.63	30,349.00	182,094.00
521-R · Medical/Vision/Dental-Retired	39,183.31	26,713.00	39,183.31	26,713.00	160,278.00
521-T · Medical/Vision/Dental-Trust	0.00	0.00	0.00	0.00	64,226.00
522 · Insurance - Police	1,098.00	1,156.66	1,098.00	1,156.66	6,940.00
523 · Social Security/Medicare	3,036.15	2,917.84	3,036.15	2,917.84	17,507.00
524 · Social Security - District	1,275.75	1,040.34	1,275.75	1,040.34	6,242.00
527 · PERS - District Portion	346,626.60	347,209.45	346,626.60	347,209.45	509,304.00
528 · PERS - Officers Portion	10,455.64	9,972.66	10,455.64	9,972.66	59,836.00
530 · Workers Comp	66,467.05	63,000.00	66,467.05	63,000.00	67,000.00
<b>Total 500 · Police Sal &amp; Ben</b>	<b>723,366.45</b>	<b>684,259.13</b>	<b>723,366.45</b>	<b>684,259.13</b>	<b>2,284,828.00</b>

Accounts 502, 504 & 504 Officers' Salaries, Compensated Absences & Overtime

These accounts, combined, are about \$4,400 over budget, due to additional overtime having been work as a result of unexpected investigations and to the need to provide coverage for officers out sick or on vacation.

Accounts 508 & 601 Non-sworn Wages

These accounts, combined, are about \$2,500 over budget because non-sworn staff has been assigned additional tasks.

Account 521 A&R Medical/Vision/Dental

CalPERS medical premiums for the following month are due by the 10<sup>th</sup> of that month. Thus, in part, the YTD amount is \$28,800 greater than the YTD budgeted amount.

Account 527 PERS District

This reflects the early payment of the \$221,000 Unfunded Accrued Liability, which saved the District approx. \$8,100 in interest. It also reflects the pre-payment of next year's \$94,200 side fund, which saved the District approx. \$10,500 in interest.

Account 530 Workers' Comp

The premium was about \$3,500 greater than the amount budgeted.

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**Unaudited Profit & Loss Budget Performance**

July through August 2016

	Jul - Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
<b>550 · Other Police Expenses</b>					
552 · Expendable Police Supplies	654.71	283.34	654.71	283.34	1,700.00
553 · Range/Ammunition Supplies	0.00	833.34	0.00	833.34	5,000.00
560 · Crossing Guard	180.50	0.00	180.50	0.00	11,150.00
562 · Vehicle Operation	2,599.12	6,250.00	2,599.12	6,250.00	37,500.00
564 · Communications (RPD)	12,964.21	26,070.00	12,964.21	26,070.00	156,420.00
566 · Radio Maintenance	363.38	380.16	363.38	380.16	2,281.00
568 · Prisoner/Case Exp./Booking	2,309.43	1,483.34	2,309.43	1,483.34	8,900.00
570 · Training	1,793.45	1,666.66	1,793.45	1,666.66	10,000.00
572 · Recruiting	0.00	2,583.34	0.00	2,583.34	15,500.00
574 · Reserve Officers	30.00	675.00	30.00	675.00	4,050.00
576 · Misc. Dues, Meals & Travel	331.00	505.84	331.00	505.84	3,035.00
580 · Utilities - Police	526.63	1,666.66	526.63	1,666.66	10,000.00
581 · Bldg Repairs/Maint.	0.00	833.34	0.00	833.34	5,000.00
582 · Expendable Office Supplies	707.64	1,250.00	707.64	1,250.00	7,500.00
588 · Telephone(+Rich. Line)	777.38	1,246.00	777.38	1,246.00	7,476.00
590 · Housekeeping	725.35	666.66	725.35	666.66	4,000.00
592 · Publications	0.00	500.00	0.00	500.00	3,000.00
594 · Community Policing	1,253.59	2,333.34	1,253.59	2,333.34	14,000.00
596 · WEST-NET/CAL I.D.	6,101.00	6,100.00	6,101.00	6,100.00	6,100.00
599 · Police Taxes Administration	848.55	875.00	848.55	875.00	3,500.00
<b>Total 550 · Other Police Expenses</b>	<b>32,165.94</b>	<b>56,202.02</b>	<b>32,165.94</b>	<b>56,202.02</b>	<b>316,112.00</b>

Account 564 Communications

This total is about \$13,000 under budget because Richmond's invoices aren't timely issued.

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**KPPCSD**  
**Unaudited Profit & Loss Budget Performance**  
July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>600 · Park/Rec Sal &amp; Ben</b>					
601 · Park & Rec Administrator	1,445.19	1,340.34	1,445.19	1,340.34	8,042.00
602 · Custodian	3,500.00	3,800.00	3,500.00	3,800.00	22,750.00
623 · Social Security/Medicare - Dist	0.00	102.50	0.00	102.50	615.00
<b>Total 600 · Park/Rec Sal &amp; Ben</b>	<b>4,945.19</b>	<b>5,242.84</b>	<b>4,945.19</b>	<b>5,242.84</b>	<b>31,407.00</b>
<b>635 · Park/Recreation Expenses</b>					
640 · Community Center Expenses					
642 · Utilities-Community Center	1,069.22	936.00	1,069.22	936.00	5,616.00
643 · Janitorial Supplies	83.00	250.00	83.00	250.00	1,500.00
646 · Community Center Repairs	1,102.30	916.66	1,102.30	916.66	5,500.00
<b>Total 640 · Community Center Expenses</b>	<b>2,254.52</b>	<b>2,102.66</b>	<b>2,254.52</b>	<b>2,102.66</b>	<b>12,616.00</b>
<b>660 · Annex Expenses</b>					
662 · Utilities - Annex	0.00	166.66	0.00	166.66	1,000.00
666 · Annex Repairs	0.00	166.66	0.00	166.66	1,000.00
668 · Misc Annex Expenses	0.00	166.66	0.00	166.66	1,000.00
<b>Total 660 · Annex Expenses</b>	<b>0.00</b>	<b>499.98</b>	<b>0.00</b>	<b>499.98</b>	<b>3,000.00</b>
670 · Gardening Supplies	0.00	0.00	0.00	0.00	0.00
672 · Kensington Park O&M	16,681.76	11,550.00	16,681.76	11,550.00	69,300.00
674 · Park Construction Exp	0.00	0.00	0.00	0.00	5,000.00
678 · Misc Park/Rec Expense	0.00	1,000.00	0.00	1,000.00	1,000.00
<b>Total 635 · Park/Recreation Expenses</b>	<b>18,936.28</b>	<b>15,152.64</b>	<b>18,936.28</b>	<b>15,152.64</b>	<b>90,916.00</b>

Account 672 Kensington Park O&M

This account is about \$5,100 over budget. The total includes \$4,200 spent to rebuild the trash structure adjacent to the Community Center and about \$2,000 spent on new picnic tables and barbeques.

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# Unaudited Profit & Loss Budget Performance

July through August 2016

	Jul - Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
<b>800 · District Expenses</b>					
810 · Computer Maintenance	2,178.00	4,186.34	2,178.00	4,186.34	25,118.00
820 · Cannon Copier Contract	813.67	950.00	813.67	950.00	5,700.00
830 · Legal (District/Personnel)	0.00	16,600.00	0.00	16,600.00	99,530.00
835 · Consulting	0.00	8,500.00	0.00	8,500.00	46,500.00
840 · Accounting	2,172.50	8,000.00	2,172.50	8,000.00	45,500.00
850 · Insurance	27,529.22	30,000.00	27,529.22	30,000.00	30,000.00
860 · Election	0.00	0.00	0.00	0.00	4,500.00
865 · Police Bldg. Lease	1.00	1.00	1.00	1.00	1.00
870 · County Expenditures	0.00	0.00	0.00	0.00	22,300.00
890 · Waste/Recycle	0.00	3,333.34	0.00	3,333.34	20,000.00
898 · Misc. Expenses	2,017.18	2,866.66	2,017.18	2,866.66	17,200.00
899 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
<b>Total 800 · District Expenses</b>	<b>34,711.57</b>	<b>74,437.34</b>	<b>34,711.57</b>	<b>74,437.34</b>	<b>316,349.00</b>
<b>950 · Capital Outlay</b>					
961 · Police Bldg Improvements	0.00	0.00	0.00	0.00	0.00
962 · Patrol Cars	0.00	0.00	0.00	0.00	0.00
963 · Patrol Car Accessories	0.00	0.00	0.00	0.00	0.00
965 · Personal Police Equipment-Asset	747.58	0.00	747.58	0.00	0.00
966 · Police Traffic Equipment	0.00	6,600.00	0.00	6,600.00	6,600.00
967 · Station Equipment	0.00	6,100.00	0.00	6,100.00	6,100.00
968 · Office Furn/Eq	0.00	0.00	0.00	0.00	0.00
969 · Computer Equipment	0.00	1,500.00	0.00	1,500.00	1,500.00
972 · Park Buildings Improvements	0.00	0.00	0.00	0.00	100,000.00
974 · Other Park Improvements	0.00	7,500.00	0.00	7,500.00	7,500.00
978 · PK/Rec Furn/Eq	0.00	21,000.00	0.00	21,000.00	21,000.00
<b>Total 950 · Capital Outlay</b>	<b>747.58</b>	<b>42,700.00</b>	<b>747.58</b>	<b>42,700.00</b>	<b>142,700.00</b>
<b>Total Expense</b>	<b>814,873.01</b>	<b>877,993.97</b>	<b>814,873.01</b>	<b>877,993.97</b>	<b>3,182,312.00</b>
<b>Net Ordinary Income</b>	<b>685,509.81</b>	<b>800,152.69</b>	<b>685,509.81</b>	<b>800,152.69</b>	<b>-131,892.72</b>

Account 830 Legal

This reflects that PLG's May and June invoices have been adjusted to Fiscal-Year 2015-16 by Deborah Russell, CPA. There have been no legal bills received or paid since 7/1/16.

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**KPPCSD**  
**Unaudited Profit & Loss Budget Performance**  
 July through August 2016

	Jul - Aug 16	Budget	Jul - Aug 16	YTD Budget	Annual Budget
Other Income/Expense					
Other Expense					
700 · Bond Issue Expenses					
701 · Bond Proceeds	0.00	0.00	0.00	0.00	0.00
710 · Bond Admin.	2,369.78	0.00	2,369.78	0.00	0.00
715 · Bond Interest Income	0.00	0.00	0.00	0.00	0.00
720 · Bond Principal	0.00	0.00	0.00	0.00	0.00
730 · Bond Interest	0.00	0.00	0.00	0.00	0.00
Total 700 · Bond Issue Expenses	2,369.78	0.00	2,369.78	0.00	0.00
995 · Loss/(Gain) - Asset Disposition	0.00	0.00	0.00	0.00	0.00
Total Other Expense	2,369.78	0.00	2,369.78	0.00	0.00
Net Other Income	-2,369.78	0.00	-2,369.78	0.00	0.00
<b>Net Income</b>	<b>683,140.03</b>	<b>800,152.69</b>	<b>683,140.03</b>	<b>800,152.69</b>	<b>-131,892.72</b>

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KPPCSD

Transaction Detail By Account

July through August 2016

Date	Num	Name	Memo	Split	Amount
<b>420 · Park/Rec Activities Revenue</b>					
<b>427 · Community Center Revenue</b>					
07/20/2016			CC Rental 7-...	112 · General ...	650.00
07/20/2016	4951		CC Rental 9-...	112 · General ...	600.00
07/20/2016	366		CC Rental 8-...	112 · General ...	1,400.00
07/20/2016	8499		Second half ...	112 · General ...	7,904.25
08/12/2016	1314		CC Rental - 1...	112 · General ...	600.00
08/12/2016	8530		KCC paymen...	112 · General ...	202.50
08/23/2016	3246		Wake Up to ...	112 · General ...	90.00
08/23/2016	321		CC Rental P...	112 · General ...	400.00
Total 427 · Community Center Revenue					11,846.75
Total 420 · Park/Rec Activities Revenue					11,846.75
<b>TOTAL</b>					<b>11,846.75</b>

KPPCSD

Transaction Detail By Account

July through August 2016

Date	Num	Name	Memo	Split	Amount
<b>600 · Park/Rec Sal &amp; Ben</b>					
<b>601 · Park &amp; Rec Administrator</b>					
07/14/2016		Di Napoli, Andrea		112 · General ...	321.67
07/14/2016		Di Napoli, Andrea		112 · General ...	25.20
07/28/2016		Di Napoli, Andrea		112 · General ...	323.22
08/14/2016		Di Napoli, Andrea		112 · General ...	379.20
08/29/2016		Di Napoli, Andrea		112 · General ...	395.90
Total 601 · Park & Rec Administrator					1,445.19
<b>602 · Custodian</b>					
07/15/2016	17311	William Driscoll	7/1 - 7/15/16 ...	112 · General ...	875.00
07/29/2016	17338	William Driscoll	7/16 - 7/31/16 ...	112 · General ...	875.00
08/15/2016	17372	William Driscoll	8/1 - 8/15/16 ...	112 · General ...	875.00
08/30/2016	17417	William Driscoll	8/16 - 8/31/16 ...	112 · General ...	875.00
Total 602 · Custodian					3,500.00
Total 600 · Park/Rec Sal & Ben					4,945.19
<b>TOTAL</b>					<b>4,945.19</b>

## AUGUST 2016 WATCH COMMANDER MONTHLY REPORT

### Sergeant Hull

#### TEAM #1 & #2 STATISTICS

#### Sergeant Hull (K17) – (1000-2000)

Officer:	Hui (K42) (0600-1600)	Hull (K17) (1000-2000)	Barrow(K26) (1800-0600)
Days Worked	00	21	16
Traffic Stops	00	50	10
Moving Citations	00	37	01
Parking Citations	00	03	04
Vacation/Security Checks	00	01	01
Cases	00	03	02
Arrests	00	01	02
Traffic Accident Reports	00	00	00
Calls for Service	00	96	46

Officer:	Wilson (K38) (1800-0600)	Foley (K48) (0600-1800)	Ramos (K41) (1800-0600)
Days Worked	17	16	17
Traffic Stops	03	36	25
Moving Citations	03	01	15
Parking Citations	17	11	02
Vacation/Security Checks	20	22	00
Cases	02	03	02
Arrests	00	00	01
Traffic Accident Reports	00	01	00
Total Service Calls	59	118	59

- The small variation in totals between the various monthly reports and are due to the different methodologies employed to gather data. Manual hand count will differ from computer generated data due to the computers limited ability to narrow data reports.

Sgt. Hui spent three days training at the Sherman Leadership Institute

Officer Barrow took one vacation day

Officer Foley took three vacation days

Officer Ramos took two vacation days

Det. Martinez took five vacation days

Cpl. Stegman is on light duty

Officer Wilkens is off duty 4850 time effective August 19, 2016

Sgt. Hui off on admin leave effective July 29, 2016

#### BRIEFING/TRAINING:

- PC 528.5 Impersonation through internet or Electronic Means (cyber bullying)
- KPD Policy 391 Gun Violence Restraining Orders
- KPD Policy 418 Mental Illness Commitments
- Contra Costa County Ordinance 430-2.004 Authority for Vehicle Abatement
- CHP Pursuit Reporting System

#### SERGEANT'S SUMMARY:

The District continues to suffer from theft related crimes from homes and vehicles. The crimes have occurred on Yale Ave, Beverly Rd., Coventry Rd., Kensington Ct., and Cannon Drive. Some of this criminal activity occurred at the same address where a long time Kensington resident, Renee Gullixson, was arrested for domestic violence, possession of illegal narcotics and paraphernalia for its use and sales.

I want to recognize Officer Barrow for his central role and the preparation he completed prior to the execution of the search warrant, which got expanded on scene when narcotics were located. Officer Barrow took over as the lead investigator in this case as Detective Martinez was not available to participate. Also, part of the team to execute the search warrant and arrest was Officer Ramos, Officer Foley and Sgt. Hull.

#### SIGNIFICANT EVENTS:

- 2016-2141 – On 8-1-2016, Officer Foley took a multiple non-injury vehicle collision on Arlmont Avenue.
- 2016-2158 – On 8-3-2016, Officer Foley responded to the 00 block of Sunset Dr. and had a resident transported to the hospital for mental health services.
- 2016-2187 – On 8-4-2016, Officer Ramos responded to the 200 block of Colgate Ave. to an on-going civil issue where animal feces in a bag was placed inside a vehicle.
- 2016-2209 – On 8-4-2016, Officer Ramos responded to the 00 of Kensington Ct. to a report of theft from a vehicle.
- 2016-2217 – On 8-6-2016, Officer Ramos responded to the 00 block of Anson Wy. and had a resident transported to the hospital for mental health services.
- 2016-2225 – On 8-7-2016, Officer Barrow responded to the 00 block of Beverly Rd for two male juveniles fighting. While on scene a third juvenile came out of the unchaperoned party with items stolen from inside the home. Two juveniles were arrested.
- 2016-2241 – On 8-8-2016, Officer Barrow responded to the 600 block of Coventry Rd. to a report of residential burglary.
- 2016-2261 – On 8-10-2016, Officer Wilson responded to the 00 block of Westminster Ave. to a self-committal for mental health services.
- 2016-2267 – On 8-10-2016, Sgt. Hull responded to the 100 block of Highland Blvd. to a landlord tenant dispute in which the tenant has been receiving room and board for free for years.

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- 2016-2269 – On 8-10-2016, Sgt. Hull responded to the 600 block of Wellesley Ave. to a civil dispute over a shared easement for parking.
- 2016-2283 – On 8-14-2016, Sgt. Hull responded to the 00 block of Norwood Ave. to a report of theft of a delivered item.
- 2016-2289 – On 8-13-2016, Sgt. Hull responded to the 300 block of Coventry Rd. due to a juvenile getting injured while skateboarding downhill attempted to make a 90 degree turn.
- 2016-2321 – On 8-15-2016, Officer Foley responded to the 00 block of Highland Blvd. to a reported residential burglary.
- 2016-2322 – On 8-15-2016, Officer Foley responded to the 00 block of Kenyon Ave. to a theft report of a delivered package.
- 2016-2363 – On 8-18-2016, Sgt. Hull conducted a traffic stop (violation location Arlington/Kenilworth) and arrested the driver, Mariaelena Mariscal for a warrant and numerous vehicle code violations. The driver refused to sign a warrant release paperwork and the traffic citation. The driver was transported to the Martinez Detention Center.
- 2016-2383 – On 8-20-2016, Officer Ramos responded to the 200 block of Yale Ave. to report of domestic violence. The resident, Renee Gullixson, was arrested for domestic violence and narcotic possession.
- 2016-2390 – On 8-21-2016, KPD officers conducted a search warrant of a resident in the 200 block of Yale Avenue.
- 2016-2407 – On 8-22-2016, Officer Foley responded to the 200 block of Yale Ave. to a reported residential burglary. Suspects fit description of street construction workers.
- 2016-2417 – On 8-23-2016, Officer Wilson responded to the 300 block of Yale Ave. to a report of residential burglary.
- 2016-2437 – On 8-26-2016, Sgt. Hull responded to the 00 block of Rincon Rd. to a report of vandalism to a vehicle.
- 2016-2470 – On 8-28-2016, Officer Foley responded to the 200 block of Yale Ave. and arrested Renee Gullixson for violating an emergency protective order.





# KENSINGTON POLICE DEPARTMENT

217 ARLINGTON AVENUE / KENSINGTON, CALIFORNIA 94707

TEL: 510-526-4141

FAX: 510-526-1028

Detective R. Martinez

**August 2016**

## Investigations and Crime statistics

### Notable Cases for this month:

Cases		
Petty Theft	PC 488	3
Battery	PC 422	1
Residential Burglary	PC 459R	5
Resisting Arrest	PC 148	1
Restraining Order Violation	PC 166.4	1
Vehicle Burglary	PC 459A	1
Dumping Complaint	PC 374.3	1
Vandalism	PC 594	1

This month there were three people who were arrested on charges of PC 242 (Battery), PC 459 (Residential Burglary) and PC 166.4 (Restraining Order Violation). These cases were submitted to the Contra Costa County District Attorney's Office for review of the charges.

#### **2016-2187 Garbage complaint:**

There is an ongoing parking issue on Colgate Ave regarding a neighbor parking multiple personal cars on the street and not moving them. An unknown neighbor/person placed a bag of dog feces in an open sunroof of one of the cars that was parked for a long period of time. We have no suspect leads in this case and nothing further will be done in this case.

#### **2016-2209, 2016-2283, 2016-2322 Petty theft:**

The dates of these cases are 08/05/2016, 08/12/2016 and 08/15/2016. One call was on Kingston Road, one on Norwood Avenue and one on Kenyon Avenue. These three cases were involving property stolen either from an unlocked car or from the front porch of residences. All these cases had no solid leads to follow up on and will not be pursued any further unless something should arise in the future.

#### **2016-2225, 2016-2241, 2016-2321, 2016-2407 and 2016-2417 Residential Burglary:**

The dates of these cases are 08/07/2016, 08/08/2016, 08/15/2016, 08/22/2016 and



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**Detective R. Martinez**

## **August 2016**

08/23/2016. Two occurred on Yale Avenue, one on Beverly road, one on Coventry Road and one on Highland Blvd. Four of these cases involved unknown person(s) entering into someone's house through unlocked doors and windows. One of the burglaries involved entry through a kitchen window, which had been smashed. All the burglaries involved the suspect(s) removing personal property belonging to the victims. Each of these burglaries are being investigated to the fullest. One suspect was identified as a juvenile out of the Berkeley/San Francisco area and was arrested. Other suspects are being sought out. These cases are continuing to be investigated.

### **2016-2224 Battery:**

On Sunday, August 7, 2016, at approximately 0003 hours, an officer was dispatched to an address on Beverly Road due to several juveniles fighting in front of the residence. When the officer arrived he encountered two juveniles fighting. After further investigation, one of the juveniles was arrested for battery and released to his parents with a court date.

### **2016-2363 Resisting Arrest:**

On 8-18-2016, at approximately 1535 hours, a KPD Officer stopped a vehicle for expired registration. Further investigation revealed the driver had a suspended driver's license and a warrant for her arrest that was cite and releasable. After the officer explained the ticket to the driver about the expired registration, no driver's license and the new court date for the warrant, the driver refused to sign the ticket. Multiple attempts were given to the driver to sign the ticket and each time was unsuccessful. The driver was transported to Martinez and booked into county jail.

### **2016-2383 Domestic Violence/Assault with a deadly weapon:**

On 08-20-16, at approximately 1618 hours, a KPD officer was dispatched to Yale Avenue for an in progress domestic violence incident. When the officer arrived, he observed injuries to a female and her boyfriend had left the scene. Further investigation revealed that the female, who is a Kensington resident, struck her boyfriend with her "Chrysler PT Cruiser" which caused him injuries that warranted a trip to the hospital. The resident was found to be the aggressor in the call and was arrested and transported to CCC Jail in Martinez for booking on multiple charges including assault with a deadly weapon.





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**Detective R. Martinez**

## August 2016

### **2016-2437 Vandalism:**

On 8-26-2016, at approximately 1234 hours, a KPD officer was dispatched to Rincon Road regarding a blue Volkswagen Golf that was parked and had its driver's window shattered. Nothing was taken from within the vehicle and there was no evidence found on the scene. At this time there are no additional leads in this case.

### **2016-2470 Restraining Order Violation:**

On 08/28/2016, at approximately 1655 hours, KPD was contacted by Officer Ecker from Richmond Police Department who told to the KPD officer that a resident in Kensington, on Yale Avenue, violated an emergency protective order via text messaging the protected person. KPD officer verified a crime was committed, went to the address and arrested the suspect who was subsequently transported to CCC Jail in Martinez and booked on PC .166.4 (Restraining order violation). This case is connected to KPD Domestic Violence case 2016-2383 from this month.

### **2016-2472 Vehicle Burglary:**

On Sunday, 8/28/16, at 2351 hours, a KPD officer was dispatched to Canon Drive on the report of a cold Auto burglary. When he arrived, he noticed a gray 1999 Mercedes SUV with the front passenger side window smashed and pieces of glass in and outside the vehicle. Inside the vehicle, the glove box was left open, and its contents tossed on the front passenger seat. Missing from within the vehicle were two purses with a value of about \$800.00. This investigation is continuing.

### **Scams/Other**

#### **I.R.S. Scam:**

Residents are still continuing to be plagued by callers who claim to be I.R.S. agents stating the residents are delinquent on their taxes. Apparently, these callers are even leaving recorded messages with a call back number. We are advising not to give any personal information to any such caller, nor should you call them back.

### **Digital/Social Media**

Please "like" us on Facebook if you would like to see updates and photos about the Police Department.



# KENSINGTON POLICE DEPARTMENT

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**Detective R. Martinez**

**August 2016**

**Case #2016-1884**

If you can provide any information regarding the below depicted subject, please call us

Person of Interest Involving a Residential Burglary



The Kensington Police Department is asking for assistance in identifying a suspect who is possibly linked to a residential burglary.

On 07-14-2016, a residential burglary occurred in Kensington. Hours later, this suspect was seen with two other juveniles in San Francisco purchasing Nike Air Jordan Shoes using the victim's credit card. The two juveniles have been arrested, but this third suspect, who took control of the transactions for the juveniles and himself, is still outstanding.

The only information we have on this suspect is he is possible a Hip Hop music promoter for local Bay Area groups. We suspect he is an adult male in his late 20's or early 30's, approximately 5'10, 250lbs, facial hair, heavy set with a protruding stomach.

If you have any information regarding the suspect above, please contact Detective Rodney Martinez at (510) 423-8523 or by email at [rmartinez@kensingtoncalifornia](mailto:rmartinez@kensingtoncalifornia)

Surely you are familiar with the POBR, where it prohibits the release of anything except the three verdicts about an Internal Affairs investigation. In all this hue & cry to release the report, why haven't you been saying that that is illegal? Why do you think it is ok to release it? Why are you willing to risk litigation, particularly when you & the public are complaining vociferously about our high legal fees?

Particularly now that findings have been released, with some complaints sustained, some unfounded, some exonerated, why is it so important, what is there to be gained by releasing the report? And Transparency is a phoney answer. The stop was a vendetta against Vanessa to get at a critic of members the department, as is this hounding to release this report. I suspect that this is an expensive vendetta which you are asking the taxpayers to pay for. This isn't exactly a major crime - not a murder or losing ones gun and badge to a prostitute. If Mr Barrow is so anxious to to have reports released, why doesn't he let the Reno report be released?

Why do you think it is ok to violate the promised confidentiality of witnesses in any investigation? To violate confidentiality would have a chilling effect on any future investigation. What is so important to risk compromising those future investigations?

I think that you owe the citizens your reasons for asking for release, particularly since you are asking the taxpayers to foot the bill. There should be nothing in your reasons which would compromise any personnel or personal issues, so no reason not to.

Mabry Benson

Closed Session Comments, 1 Aug 2016



FOR INCLUSION IN THE RECORD OF THE AUGUST 11 MEETING

Public Comment: KPPCSD Board Meeting, August 11, 2016  
Re: Richmond Investigation Report for KPD IA2015-002  
By: A. Stevens Delk, Ph.D.

Interim Chief Hart, in a letter to Director Cordova last month, listed under Richmond Investigation:

Allegation #9: Officer Juan Ramos' action of leaving the Town of Kensington on a break, traveling in the City of Berkeley and subsequently conducting a traffic enforcement stop on a Kensington board member and issuing a traffic citation, is contrary to good order, and tends to reflect unfavorably upon the Department or its members.

Finding: EXONERATED

That is, by definition, "the alleged act occurred, but the act was justified, lawful and/or proper."

Last week the Board released the Richmond Investigation report, which revealed that this was not what was stated therein. The above reflects the final decision made by Hart following his review, not that of Lieutenant Dickerson, the Richmond independent investigator. However, the letter did not indicate this.

Hart made two changes. 1. "City" of Kensington was changed to "Town" of Kensington — quite trivial. 2. The Richmond Investigation finding was **not** "exonerated," **but** "sustained." That is, Dickerson found that there was "sufficient evidence to establish that the act occurred and that it constituted misconduct."

As addressed under two previous findings (#2 & #7), Dickerson explained that it is lawful for a Kensington officer to make a traffic stop in Berkeley. That was not an issue in #9. This allegation was about the decision to make this particular stop under both present and past circumstances. Briefly, Dickerson examined whether Ramos used sound judgment to do so outside of Kensington, while taking a break with a fellow off-duty ride-along officer and after getting quick/high-energy drinks and snacks, when for a year or so KPD officers on routine patrol in Kensington had not stopped and cited Cordova for the same violations, apparently because of an unwritten, but well-known, directive of the former Chief, and/or individual reluctance to do so [including during five months under Hart's leadership, I might add]. Dickerson found that Ramos' action in this instance was a violation of KPD Disciplinary Policy Number 340.3.5 (aa), a component of law enforcement best practices as described in the Lexipol policy document — do nothing that is "contrary to good order"<sup>1</sup> and that "tends to reflect unfavorably" upon one's department or fellow officers.

Hart's decision to reject Dickerson's conclusion appears to presents two main problems.

First, Hart had "directed a full, fair and independent investigation" by Richmond Internal Affairs and then he changed a finding, **not** from "sustained" to "not sustained" or to "unfounded," **but** to "exonerated" — quite a significant difference. Furthermore, he did it without acknowledging in his letter that this was his finding and not that of the independent investigator, seemingly misrepresenting the Richmond Report.

Second, in April Hart had confirmed Dickerson's finding regarding Allegation #5 that "Sergeant Barrow failed to take appropriate supervisory action to ensure Officer Ramos adhered to policy." The KPD Chief has now ruled that Ramos is exonerated with respect to #9, meaning, by specified definition, that although he committed the alleged act (whether it was "stopping and citing" or violating the "good order" policy is not clear), it was justified and/or proper. Barrow may have legal recourse to have his discipline/demotion overturned, because Ramos has now been cleared of all wrongdoing while under Barrow's supervision. Thus, the most significant finding against Barrow appears to be moot and only two minor ride-along missteps are relevant, and no officer seemed to be aware of such a policy.

Officer Ramos' decision on October 7 certainly has in fact led to **disorder** and **unfavorably** affected the Kensington Police, and Board and Community as well.

Perhaps the Board should discuss this with the I-GM/COP and perhaps find out that he made an error and wrote in his letter "**EXONERATED**," when it should have been "**SUSTAINED**" — or "**NOT SUSTAINED**" or "**UNFOUNDED**."

1. "Contrary to good order" is a military "catch-all," which in this case means an offense covered by none, or more than one, under 340.3.5 (a- z).

42

KPPCSD BOD Meeting, ~~April 14 May 12 June 9 August 11~~, 2016

KPPCSD April 2016 Pub Com, p 1

Public Comment Regarding Public Comment

A. Stevens Delk, Ph.D.

This item was suggested by a public comment in March that Public Comment is always at the end of meetings. I looked at 10 local councils — every one takes Public Comment before Agenda Items.

During the infamous 5 ½ hour March meeting, 11 people spoke, averaging 3 minutes each, with Public Comment taking 37 minutes total. Averages for the 3 previous meetings, also 3 minutes per speaker, but 32 minutes total. Most comments were about minutes, budgets, police or GM reports, and since the Brown Act requires that comments be taken before or during consideration of a matter, these had to be heard before the Consent Calendar. In March, the amount of time devoted to issues not “on the agenda” was 9 minutes, including the 4-minute comment which suggested moving Public Comment.

Director Toombs said Berkeley has really long meetings. Ironically, it has the most restrictive comment policy and actually limits meetings to 4 hours, with unfinished business carried over to another meeting.

Public Comment time did not produce The Late Late Night Show with Lennox Welsh — it was the subject matter, complexity and importance of most of the 10 agenda items, and the “continue until we drop” extension.

Brown allows leeway in taking public comment, but an Attorney General cautioned “so long as the legislative body acts fairly with respect to... competing factions” and doesn’t limit critical comments with policies that promote “discussion artificially geared toward praising... the status quo, thereby foreclosing meaningful public dialogue — a form of viewpoint discrimination.”

Taking general public comments in overtime won’t make much difference. But since long meetings usually happen when there is a lot of controversy and criticism, anything that moves some members of the public to the “back of the bus” may suggest ‘viewpoint discrimination’ — a term coined by the late Justice Scalia.

In June 2014, the three of you who were on the Board at the time, mentioned the need to get the community involved, to get public opinion and feedback. Although your concerns were specific, following the unanticipated failure of Measure L, concerns regarding public input should be extended to all issues.

Kensington has a governing board whose unpaid, sometimes underappreciated, members have day jobs and/or other obligations. Kensington also has many intelligent residents who are interested in community issues and who are willing to do research and offer ‘meaningful public dialogue’. Don’t squander a valuable resource by reducing Public Comment to a “Why Bother” — a term baristas use for a drink made with decaffeinated coffee and nonfat milk.

My full report, with data and references, was in the April agenda packet and I hope you read it.

42a



With thanks and apologies to Piraro from Delkarro

4213

## Kevin Hart

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**From:** Kevin Hart  
**Sent:** Monday, August 29, 2016 4:27 PM  
**To:** 'Vanessa Cordova'  
**Cc:** 'marc.songsanand@ic.fbi.gov'; 'Marvin Scott'; 'Jon Holtzman'; 'Thomas Peele'; 'Linnea Due'; 'abrown@richmondpd.net'  
**Subject:** RE: PRA CLETS - Fourth request

Ms. Cordova,

I have received your request for public records pertaining to the traffic to stop as indicated in the Richmond Investigation by Officer Stephanie Wilkens. It is my understanding that you are seeking records related to any possible CLETS violations by Officer Wilkens. We have no documents related to any CLETS violation occurred by Officer Wilkens pursuant to a traffic stop involving you. Not all traffic stops are recorded by CLETS or our local database provider. There are times when an officer may not use any electronic database during a traffic stop, based on a number of potential issues, and therefore no records would be generated.

Chief Hart

Kevin E. Hart  
Interim General Manager/Chief of Police  
Kensington Police Protection and Community Services District  
217 Arlington Avenue  
Kensington, CA 94707-1401  
kheart@kensingtoncalifornia.org  
(510) 526-4141 Office  
(510) 982-6349 Cell

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**From:** Vanessa Cordova [mailto:vncordova@icloud.com]  
**Sent:** Tuesday, August 23, 2016 2:27 PM  
**To:** Kevin Hart <kheart@Kensingtoncalifornia.org>  
**Cc:** marc.songsanand@ic.fbi.gov; Marvin Scott <piu@doj.ca.gov>; Jon Holtzman <jholtzman@publiclawgroup.com>; Thomas Peele <tpeele@bayareanewsgroup.com>; Linnea Due <lin@willitsonline.com>; abrown@richmondpd.net  
**Subject:** PRA CLETS - Fourth request

Mr. Hart,

I have made four PRA requests for documentation supporting the district's claims that Officer Stephanie Wilkens effected a previous traffic stop while I was allegedly driving unlicensed. She alleges the automobile I was driving was registered to another individual, and that I made the statement, "Do you know who I am?"

That Officer Wilkens detailed this alleged stop which such specificity under oath suggests the stop was comprehensive enough to produce a dispatch record that supports her statements under sworn testimony. Basics, such as probable cause, vehicle license plate, vehicle owner, date, location and time of the alleged stop, passengers, etc., should be readily available, particularly for a "well-known" unlicensed driver who did not receive a citation.

Moreover, as the district does not recognize my privacy rights as a complainant, and Officer Wilkens has waived her POBR rights in this matter, her sworn statements have been published and are now in the public domain and subject to scrutiny. As such, there is no reason for not providing the records I continue to request under the Public Records Act, unless, of course, you have since learned that the alleged stop simply did not occur, as I maintained in my April 12, 2016 correspondence (below).

(You'll recall I also suggested Officer Wilkens and others be afforded the opportunity to revise their baseless statements under sworn testimony, in case they were made in error or under duress.)

If the district is unable or unwilling to produce any evidence that this alleged traffic stop occurred, including but not limited to CLETS records, the Public Records Act requires a written explanation be provided to me. I have not received any such explanation, nor have I received any requested documentation since my original April 12, 2016 request.

The district, their agents and the police union have enjoyed ample time to respond or produce more "independent" and "unbiased" evidence to support their baseless and defamatory justification for quashing my civil rights through the department's multiple CLETS violations before and after the October 7, 2015 stop in Berkeley - assertions reportedly made by other police officers and ignored by the Richmond Police Department investigator, and you.

I thank you in advance for your prompt response. Kindly include this entire string in the public record for the September agenda packet.

Sincerely,

Vanessa Cordova  
Complainant

Begin forwarded message:

**From:** Vanessa Cordova <[vncordova@icloud.com](mailto:vncordova@icloud.com)>  
**Date:** August 4, 2016 at 9:38:43 PM GMT+2  
**To:** Jonathan Holtzman <[jholtzman@publiclawgroup.com](mailto:jholtzman@publiclawgroup.com)>, [Khart@kensingtoncalifornia.org](mailto:Khart@kensingtoncalifornia.org), Jeffrey Sloan <[jsloan@publiclawgroup.com](mailto:jsloan@publiclawgroup.com)>  
**Cc:** Marvin Scott <[piu@doj.ca.gov](mailto:piu@doj.ca.gov)>, "[marc.songsanand@ic.fbi.gov](mailto:marc.songsanand@ic.fbi.gov)" <[marc.songsanand@ic.fbi.gov](mailto:marc.songsanand@ic.fbi.gov)>, Stephanie Wilkens <[swilkens@Kensingtoncalifornia.org](mailto:swilkens@Kensingtoncalifornia.org)>  
**Subject: Re: Stephanie Wilkens**

Since you folks opened the door, there is no basis for not producing evidence of this alleged stop that I maintain never occurred. I've waited long enough.

Vanessa Cordova

Sent from my iPhone

On Apr 20, 2016, at 4:32 PM, Jonathan Holtzman <[jholtzman@publiclawgroup.com](mailto:jholtzman@publiclawgroup.com)> wrote:

Received. I am looking into whether we can legally provide this information.

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**From:** Vanessa Cordova [mailto:[vncordova@icloud.com](mailto:vncordova@icloud.com)]  
**Sent:** Wednesday, April 20, 2016 2:53 PM  
**To:** Jonathan Holtzman <[jholtzman@publiclawgroup.com](mailto:jholtzman@publiclawgroup.com)>  
**Subject:** Re: Stephanie Wilkens

Jon,

Please confirm receipt and indicate if you intend to provide me with the CLETS related to the stop referenced herein. I have heard nothing from any district representatives copied below.

Thank you,

Vanessa Cordova

Sent from my iPhone

On Apr 12, 2016, at 5:41 PM, Vanessa Cordova <[vncordova@icloud.com](mailto:vncordova@icloud.com)> wrote:

Mr. Holtzman,

The assertions made by Mr. Buffington below suggest that the IA reports a female police officer stopped me while I was driving another person's car.

I have never in my life been stopped driving anyone's car but my own and I have never been stopped by any member of the Kensington Police Department except for Officer Ramos. (Sgt. Khan once stopped my former husband, but I was only a passenger.)

I can deduce from the pronoun "she" that the officer in question is Stephanie Wilkens, the only woman on the force and with whom I have always had positive rapport. In fact, as Ms. Wilkens is aware, she appears in pictures with me on my Facebook and Twitter accounts at district functions, with Director Sherris-Watt.

Prior to being elected, she took my fingerprints in my own home when I was burglarized and came on another call when I mistook raccoons in my garage for a prowler (shortly after the burglary). I have praised her repeatedly, going so far as to say on Facebook that I hoped one day she'd be our first female chief.

So, why on earth would I ask if Ms. Wilkens knew who I was?

This "report" is not only patently false, it's absurd.

If Officer Wilkens, or any officer beyond Officer Ramos, has indeed made such a statement to authorities involved in this

investigation, I believe I'm owed the CLETS and dispatch data that supports that I was indeed stopped and engaged. If the officer's conclusion was that I was somehow above the law, I'd like to know the cause for pulling me over.

Moreover, if such a statement was made in error or under duress, I'd hope you'd avail the appropriate remedy to this officer to ensure the record is corrected and s/he is not subject to retribution for having the integrity and ethics to do so.

You can expect the rest of this wholesale fabrication to be addressed over the next week, pursuant to Chief Hart's invitation to submit more evidence for his consideration. I've been advised an IA can be reopened for a year.

Thanks very much.

Regards,

Vanessa Cordova

Cordova's hostile demeanor and sense of self-importance has caused officers to behave timidly towards her when it comes to enforcing the law. **One officer reported to the outside investigator that she stopped Ms. Cordova while she was driving another person's car.** Upon effecting the stop, Cordova asked the officer, "Do you know who I am?" The officer was understandably led to believe that Ms. Cordova feels that she is exempt from the law based on her position as a Board member.

## Kevin Hart

---

**From:** Chris Hall <chris@kensingtonfarmersmarket.org>  
**Sent:** Friday, August 26, 2016 11:59 AM  
**To:** Kevin Hart  
**Subject:** Re: A commendation

Kevin,

No objection at all to putting the entire e-mail in the correspondence.

Chris

> On Aug 26, 2016, at 8:10 AM, Kevin Hart <khart@Kensingtoncalifornia.org> wrote:

>

> Chris,

>

> Do you mind if I put this email into the Board's monthly correspondence?

>

> kh

>

> Kevin E. Hart

> Interim General Manager/Chief of Police Kensington Police Protection

> and Community Services District

> 217 Arlington Avenue

> Kensington, CA 94707-1401

> khart@kensingtoncalifornia.org

> (510) 526-4141 Office

> (510) 982-6349 Cell

>

>

> -----Original Message-----

> From: Chris Hall [mailto:chris@kensingtonfarmersmarket.org]

> Sent: Thursday, August 25, 2016 9:50 PM

> To: Kevin Hart <khart@Kensingtoncalifornia.org>

> Subject: A commendation

>

> Chief Hart,

>

> I just wanted to tell you what a great example of community police work Ted displays. He seems to be every where with effective police work. Beside catching scofflaws on the Arlington he manages to make himself present and extremely available every Sunday at our market.

>

> What makes him shine most of all is his open and friendly manner in his interaction with every person he comes into contact with.

>

> I'm going to stick my neck out here and offer a candid observation; A couple of the officers I have encountered in your department could take a page from his play book.

>

> Thanks for making yourself available too.

>

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# September 2016

September 2016							October 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 28	29	30	31	Sep 1 7:15pm EBC (CC1)	2	3
4 4:00pm CC Rental (CCM)	5	6	7 7:00am AA (CCM)	8 6:00pm KPPCSD Mtg (CCM)	9	10
11	12 6:00pm KPSC (CC3) 7:00pm KCC (CC3) 7:30pm KARO Mtg (cc3)	13 6:00pm Dad's Club (CC1 or CC2)	14 7:00am AA (CCM) 6:00pm GPFF (CCM) 7:00pm *KFD Mtg (CC3)	15 7:00pm Ad Hoc (CCM) 7:15pm EBC (CC1)	16	17
18	19 8:00am 4:00pm Girl's Scout (CCM)	20	21 Martinez @ Crime Inv (SFPD) - Andrea Di Napoli 7:00am AA (CCM)	22	23	24 8:30am Candidate Forum (CCM) 2:00pm CC Rental (CCM)
25	26 7:30pm *KIC (CC3)	27 Martinez @ Crime Inv (SFPD) - Andrea Di Napoli 7:00pm *KMAC (CC3)	28 7:00am AA (CCM)	29	30	Oct 1 5:00pm

# October 2016

October 2016

November 2016

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 25	26	27	28	29	30	Oct 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Nov 1	2	3	4	5

2:00pm CC Rental (CCM)

7:00pm KCC Mtg (CC3)  
7:00pm KCC MTG (CCM)

6:00pm KPSC (CC3)  
7:30pm KARO Mtg (cc3)

4:00pm Girl's Scout (CCM)

7:30pm \*KIC (CC3)

9:00am Joint Mtg  
KPPCSD & Ad Hoc (CCM)  
1:00pm CC Rental (CCM)

9:00am Joint Mtg  
KPPCSD & Ad Hoc (CCM)

5:00pm CC Rental (CCM)

6:00pm KPPCSD Mtg (CCM)  
6:00pm GPFF (CCM)  
6:00pm GPFF (CCM)  
7:00pm \*KED Mtg (CC3)

8:00am Foley @ DUI Course (Alameda) - Andrea Di Napoli 5:00pm  
7:15pm EBC (CC1)

10:00am Shredding (Lower Parking Lot)

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# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

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## General Manager August 2016 Report

The Kensington National Night Out was held on August 2 and was a huge success this year with 18 neighborhood holding events. Members of the Kensington Police Department attended each neighborhood event, gave short presentations, and answered questions from community members.

Tree pruning in the Park continued this month, and benches were add around the BBQ. The new trash collection shed is finished at the Community Center and is only for use by the Community Center. No outside trash please! The Tennis Court backboard has been refinished and are in use.

On Wednesday, July 27, 2016, the City of Richmond notified City Managers and Police Chiefs of San Pablo, El Cerrito, Kensington, Pinole and Hercules of their intent to terminate the Consortium Records Management & Consolidated Communications Agreements with the above listed agencies. We were invited to this meeting, and we were advised by Richmond that recent budgetary concerns have forced them to look for cost savings and operational efficiencies. In light of this, Richmond has informed Consortium members that it is prudent for them to terminate Consortium Records Management and transition to a different Communications service model.

The cities of El Cerrito, Hercules, Pinole and San Pablo and Kensington have already begun to collaborate to discuss options moving forward. Everyone at the table was very optimistic that this is an excellent opportunity for the remaining five agencies to partner together in a joint efficient CAD/RMS service model to include improved technology and service. At this time the group anticipates staying with our current vendor, Tyler Technologies (formerly New World Systems), however we will be exploring options such as upgrading our existing system and/or looking at new CAD/RMS vendors. Our aim is to make this transition no later than July 1, 2017.

The Finance Committee met twice during the month of August to discuss items of importance. Copies of the minutes are on the website. I also attended a Parks grounds Committee.

The District received five (5) sealed bid proposals for possible Architecture and Seismic Design for improvements to the Community Center. The Parks Building Committee will review the proposals within the next few weeks.

A hearing for a public nuisance complaint was conducted this month, for one resident having an excessive number of vehicles parked on Colgate. We are working with the owner and other Colgate residents to correct the problem to improve everyone's quality of life.

I have tentatively selected Advanced Systems Group to provide new audio and visual capabilities for the sound system at the Community Center. This potentially will allow for live streaming of the KPPCSD meetings and enhanced audio for the hearing impaired. As of this writing, I am waiting for a little more follow up and hope to have the new system in place for next month's meeting.

  
\_\_\_\_\_  
Kevin E. Hart,  
Interim General Manager

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

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Date: September 8, 2016  
TO: KPPCSD Board  
FROM: Kevin E. Hart, Interim General Manager  
Subject: **Item 7b-Proposed Final Fiscal Year 16/17 Budget**

The Board will receive a presentation from the IGM/COP, regarding the fiscal year 16/17 budget for the Kensington Police Protection and Community Services District. The Board may take action to approve the budget.

The total district expenses for FY16/17 are \$3,184,462, an increase from the 2015/16 FY budget of \$352,541. Total revenues are projected for FY 2016/17 to be \$3,050,419. A deficit of about \$134,042 is forecast. However, anticipated revenue from the annual COPS Grants has not been included within the budget but historically has been about \$100,000 each year. As a result, I anticipate a slight deficit at the end of the fiscal year 2016/17, if all projected expenses are spent, which is unlikely.

This year's budget includes \$150,000 for the Community Center upgrade, and \$50,000, for possible temporary police station relocation costs, in the event the Fire District moves ahead with renovations of the Public Safety Building. It's likely only a portion of these funds will be expended this fiscal year.

The unassigned fund balance available for contingencies is \$1,288,835.

Lastly, legal expenses are still budgeted to be the same as were budgeted last year at \$99,530. If last year's actual expenses are an indicator of this year's possible expenses, we will need to more than double the amount for this new fiscal year. As a District, we must identify the root causes of these expenses and put into place strict guidelines and procedures to reduce our legal fees. As of this writing, I am still attempting to identify, in specific detail, the legal fees with the assistances of PLG.

The Finance Committee met on August 31, 2016, and reviewed the proposed final 2016/17 Budget. The Finance Committee unanimously approved to recommend the Board of Directors approve the budget.

**General Manager Recommendation:** Receive the presentation, and take public comment, deliberate and approve the 16/17 budget.

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Kevin E. Hart  
Interim General Manager



CODE	CLASSIFICATION	2015/2016		PERCENT	2016/2017	BUDGET	DIFFERENCES
		BUDGET	EXPENDITURES 02/29/16				
<b>POLICE SALARIES AND BENEFITS</b>							
502	Salary - Police	\$980,434	\$609,709	\$370,725	62.19%	\$1,015,274	\$34,840
504	Compensation Cash-Out	\$20,000	\$26,947	(\$6,947)	134.74%	\$9,200	(\$10,800)
506	Overtime	\$60,000	\$57,180	\$2,820	95.30%	\$75,000	\$15,000
508	Salary/Non-Sworn	\$81,900	\$66,460	\$15,440	81.15%	\$100,677	\$18,777
516	Uniform Allowance	\$10,200	\$5,284	\$4,916	51.80%	\$9,000	(\$1,200)
518	Safety Equipment	\$3,250	\$446	\$2,804	13.72%	\$2,250	(\$1,000)
521A	Medical Insurance - Active	\$149,956	\$116,890	\$33,066	77.95%	\$182,094	\$32,138
521R	Medical Insurance - Retired	\$167,494	\$120,872	\$46,622	72.17%	\$160,278	(\$7,216)
521T	Medical Insurance - Trust	\$31,642	\$0	\$31,642	0.00%	\$64,226	\$32,584
522	Disab. & Life Insurance	\$5,240	\$3,309	\$1,932	63.14%	\$6,940	\$1,700
523	Medicare 1.45% (District)	\$16,668	\$10,450	\$6,218	62.70%	\$17,507	\$839
524	Social Security(6.2%) /Non-Sworn	\$5,078	\$4,121	\$957	81.14%	\$6,242	\$1,164
527	P.E.R.S. - District	\$387,421	\$309,995	\$77,426	80.02%	\$509,304	\$121,883
528	P.E.R.S. - Officers Portion	\$84,387	\$50,282	\$34,105	59.59%	\$59,836	(\$24,551)
530	Workers Compensation	\$50,000	\$43,967	\$6,033	87.93%	\$67,000	\$17,000
540	Advanced Industrial	\$0	\$0	\$0	0.00%	\$0	\$0
SUB-TOTAL		\$2,053,670	\$1,425,912	\$627,758	69.43%	\$2,284,828	\$231,158
<b>POLICE EXPENSES</b>							
552	Expendable Police Supplies	\$1,700	\$1,593	\$107	93.68%	\$1,700	\$0
553	Range/Ammunition	\$5,000	\$2,025	\$2,975	40.51%	\$5,000	\$0
560	Crossing Guard	\$10,830	\$5,956	\$4,874	55.00%	\$11,150	\$320
562	Vehicle Operation	\$50,000	\$10,608	\$39,392	21.22%	\$37,500	(\$12,500)
564	Communications	\$156,070	\$72,609	\$83,461	46.52%	\$156,420	\$350
566	Radio Maintenance	\$21,750	\$1,272	\$20,478	5.85%	\$2,281	(\$19,469)
568	Prisoner/Case Expenses/Bookings	\$6,400	\$5,166	\$1,234	80.71%	\$8,900	\$2,500
570	Training	\$10,000	\$3,823	\$6,177	38.23%	\$10,000	\$0
572	Recruiting	\$6,500	\$4,291	\$2,209	66.01%	\$15,500	\$9,000
574	Reserve Officers	\$4,050	\$175	\$3,876	4.31%	\$4,050	\$0
576	Misc. Dues, Meals.Travel	\$3,140	\$1,935	\$1,205	61.62%	\$3,035	(\$105)
580	Utilities - Police	\$10,000	\$6,553	\$3,447	65.53%	\$10,000	\$0
581	Bldg. Repair/Maint	\$5,000	\$4,603	\$397	92.05%	\$5,000	\$0
582	Office Supplies	\$6,000	\$4,809	\$1,191	80.15%	\$7,500	\$1,500
588	Telephones	\$8,904	\$4,201	\$4,703	47.18%	\$7,476	(\$1,428)
590	Housekeeping	\$4,000	\$3,197	\$803	79.92%	\$4,000	\$0
592	Publications	\$2,500	\$2,580	(\$80)	103.20%	\$3,000	\$500
594	Comm. Policing	\$4,000	\$5,134	(\$1,134)	128.36%	\$14,000	\$10,000
596	CAL-ID	\$5,925	\$5,508	\$417	92.96%	\$6,100	\$175
599	Police Taxes Administration	\$3,500	\$2,608	\$892	74.50%	\$3,500	\$0
SUB-TOTAL		\$325,269	\$148,645	\$176,624	45.70%	\$316,112	(\$9,157)
<b>RECREATION SALARIES AND BENEFITS</b>							
601	Park and Rec. Admin.	\$7,800	\$5,496	\$2,304	70.47%	\$8,042	\$242
602	Custodian	\$22,750	\$14,000	\$8,750	61.54%	\$22,750	\$0
623	Social Security (7.65%) /District	\$597	\$420	\$177	70.43%	\$615	\$18
SUB-TOTAL		\$31,147	\$19,917	\$11,230	63.94%	\$31,407	\$260
<b>RECREATION EXPENSES</b>							
640	<b>Community Center Expenses</b>						
642	Community Center	\$5,616	\$3,501	\$2,115	62.34%	\$5,616	\$0
643	Janitorial Supplies	\$800	\$825	(\$25)	103.14%	\$1,500	\$700
646	Community Center Repairs	\$3,000	\$1,792	\$1,208	59.75%	\$5,500	\$2,500
650	<b>Building E Expenses</b>						
656	Building E Repairs	\$0	\$0	\$0	0.00%	\$0	\$0
660	<b>Annex Expenses</b>						
662	Annex - Utilities	\$0	\$0	\$0	0.00%	\$0	\$0
666	Annex Repairs	\$1,000	\$0	\$1,000	0.00%	\$1,000	\$0
668	Annex - Misc. Exp	\$1,000	\$0	\$1,000	0.00%	\$1,000	\$0
670	Gardening Supplies	\$1,000	\$0	\$1,000	0.00%	\$1,000	\$0
672	Park O&M	\$78,300	\$33,141	\$45,159	42.33%	\$69,300	(\$9,000)
674	Park Construction Expense	\$5,000	\$0	\$5,000	0.00%	\$5,000	\$0
678	Misc. Park/Rec Expense	\$1,000	\$170	\$830	17.00%	\$1,000	\$0
SUB-TOTAL		\$96,716	\$39,430	\$57,286	40.77%	\$90,916	(\$5,800)

CODE	CLASSIFICATION	2015/2016	2015/2016	2015/2016	PERCENT SPENT	2016/2017	BUDGET DIFFERENCES
		BUDGET	EXPENDITURES 02/29/16	BALANCE		BUDGET	
<b>DISTRICT EXPENSES</b>							
810	Computer	\$24,288	\$18,006	\$6,282	74.13%	\$25,118	\$830
820	Canon Copier Contract	\$5,700	\$3,143	\$2,557	55.15%	\$5,700	\$0
830	Legal	\$99,530	\$93,508	\$6,022	93.95%	\$99,530	\$0
835	Consultant	\$15,000	\$24,900	(\$9,900)	166.00%	\$46,500	\$31,500
840	Accounting	\$34,000	\$30,071	\$3,929	88.45%	\$45,500	\$11,500
850	Insurance	\$30,000	\$27,481	\$2,519	91.60%	\$30,000	\$0
860	Election	\$0	\$0	\$0	0.00%	\$4,500	\$4,500
865	Police Bldg Lease	\$1	\$0	\$1	0.00%	\$1	\$0
870	County Expenditures	\$22,300	\$8,506	\$13,794	38.14%	\$22,300	\$0
890	Waste/Recycle Expenses	\$25,000	\$260	\$24,740	1.04%	\$20,000	(\$5,000)
898	Miscellaneous Expenses - Board	\$15,300	\$14,716	\$584	96.19%	\$17,200	\$1,900
	<b>SUB-TOTAL</b>	<b>\$271,119</b>	<b>\$220,591</b>	<b>\$50,528</b>	<b>81.36%</b>	<b>\$316,349</b>	<b>\$45,230</b>
	<b>Operating Expense TOTAL</b>	<b>\$2,777,921</b>	<b>\$1,854,494</b>	<b>\$923,427</b>	<b>66.76%</b>	<b>\$3,039,612</b>	<b>\$261,691</b>
<b>CAPITAL OUTLAY</b>							
961	Police Bldg. Improvements	\$0	\$0	\$0	0.00%	\$0	\$0
962	Patrol Cars	\$30,000	\$0	\$30,000	0.00%	\$0	(\$30,000)
963	Patrol Car Accessories	\$3,000	\$0	\$3,000	0.00%	\$0	(\$3,000)
965	Personal Police	\$10,000	\$0	\$10,000	0.00%	\$0	(\$10,000)
966	Police Traffic Equipment	\$0	\$0	\$0	0.00%	\$6,600	\$6,600
967	Station Equipment	\$7,000	\$8,017	(\$1,017)	114.53%	\$6,100	(\$900)
968	Office Furn. & Equip.	\$6,000	\$0	\$6,000	0.00%	\$0	(\$6,000)
969	Computer Equipment	\$0	\$0	\$0	0.00%	\$3,650	\$3,650
971	Park Land	\$0	\$0	\$0	0.00%	\$0	\$0
972	Park Bldgs. Improvements	\$25,000	\$13,658	\$11,342	54.63%	\$100,000	\$75,000
973	Park Construct. Fund	\$0	\$0	\$0	0.00%	\$0	\$0
974	Other Park Improvements	\$0	\$0	\$0	0.00%	\$7,500	\$7,500
978	Park/Rec. Furniture & Equipment	\$0	\$0	\$0	0.00%	\$21,000	\$21,000
	<b>Capital Outlay SUB-TOTAL</b>	<b>\$81,000</b>	<b>\$21,676</b>	<b>\$59,324</b>	<b>26.76%</b>	<b>\$144,850</b>	<b>\$63,850</b>
	<b>BUDGET GRAND TOTAL</b>	<b>\$2,858,921</b>	<b>\$1,876,170</b>	<b>\$982,751</b>	<b>65.63%</b>	<b>\$3,184,462</b>	<b>\$325,541</b>

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**KPPCSD  
Revenue Projection  
2016/2017**

	Estimated Actual 2015/2016	Projected 2016/2017
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>400 · Police Activities Revenue</b>		
401 · Levy Tax	\$1,555,000.00	\$1,641,000.00
HomeOwners' Tax	12,000.00	12,000.00
402 · Special Tax-Police	681,690.00	680,000.00
403 · Misc Tax-Police	0.00	0.00
404 · Measure G Supplemental Tax Rev	514,176.00	529,601.28
409 · Asset seizure forfeit/WEST NET	18,526.00	0.00
410 · Police Fees/Service Charges	2,000.00	1,500.00
411 · Kensington Hilltop Srvcs Reimb	18,900.00	19,467.00
412 · Special Assignment Revenue	11,913.00	0.00
413 · Crossing Guard Reimbursement	10,515.00	11,151.00
414 · POST Reimbursement	2,327.00	0.00
415 · Grants-Police	100,000.00	0.00
416 · Interest-Police	1,500.00	1,500.00
418 · Misc Police Income	13,000.00	13,000.00
419 · Supplemental W/C Reimb (4850)	<u>29,354.00</u>	<u>0.00</u>
<b>Total 400 · Police Activities Revenue</b>	<b>\$2,970,901.00</b>	<b>\$2,909,219.28</b>
<b>420 · Park/Rec Activities Revenue</b>		
424 · Taxes-L&L	\$35,191.00	\$35,000.00
426 · Park Donations	0.00	0.00
427 · Community Center Revenue	33,000.00	33,000.00
435 · Grants-Park/Rec	0.00	0.00
436 · Interest-Park/Rec	0.00	0.00
437 · Contributions for Sound System	0.00	8,000.00
438 · Misc Park/Rec Rev	<u>200.00</u>	<u>200.00</u>
<b>Total 420 · Park/Rec Activities Revenue</b>	<b>\$68,391.00</b>	<b>\$76,200.00</b>
<b>440 · District Activities Revenue</b>		
448 · Franchise Fees	\$63,610.66	\$65,000.00
456 · Interest-District	-60.00	0.00
458 · Misc District Revenue	<u>1,976.00</u>	<u>0.00</u>
<b>Total 440 · District Activities Revenue</b>	<b><u>\$65,526.66</u></b>	<b><u>\$65,000.00</u></b>
<b>Total Income</b>	<b>\$3,104,818.66</b>	<b>\$3,050,419.28</b>

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**KPPCSD**  
**Projected Revenue and Expense**  
**2016/2017**

**Budgeted Revenues 2016/2017**

400 · Police Activities Revenue	
Total 400 · Police Activities Revenue	\$2,909,219
420 · Park/Rec Activities Revenue	
Total 420 · Park/Rec Activities Revenue	76,200
440 · District Activities Revenue	
448 · Franchise Fees	65,000
456 · Interest-District	<u>0</u>
Total 440 · District Activities Revenue	<u>65,000</u>
<b>Total Revenues</b>	<b>\$3,050,419</b>

**Budgeted Expenditures 2016/2017**

500 · Police Sal & Ben	
Total 500 · Police Sal & Ben	\$2,284,828
550 · Other Police Expenses	
Total 550 · Other Police Expenses	316,112
Total 600 · Park/Rec Sal & Ben	31,407
Total 635 · Park/Recreation Expenses	90,916
Total 800 · District Expenses	316,349
950 · Capital Outlay	
961 · Police Bldg Improvements	0
962 · Patrol Cars	0
963 · Patrol Car Accessories	0
965 · Personal Police Equipment-Asset	0
966 · Police Traffic Equipment	6,600
967 · Station Equipment	6,100
968 · Office Furn. & Equip.	0
969 · Computer Equipment	3,650
971 · Park Land	0
972 · Park Bldgs. Improvements	100,000
973 · Park Construction Fund	0
974 · Other Park Improvements	7,500
978 · Pk/Rec Furn/Eq	<u>21,000</u>
Total 950 · Capital Outlay	<u>144,850</u>
<b>Total Expenditures</b>	<b><u>\$3,184,462</u></b>

**Excess of Revenue over Expense 2016/2017** -\$134,042

**Previously Allocated Funds**

**Total Allocated Funds Used** 0

**Excess Funding over Expenses 2016/2017** -134,042

**Cash Carryovers 2015/2016** \$2,093,742

**Estimated Fund Carryovers into 2016/2017** \$1,959,700

**KPPCSD**  
**Projected Revenue and Expense**  
**2016/2017**

**Fund Balances, in audit terms (see definitions included)**

Nonspendable - District Portion of Bond	\$92,830
Resticted - Est'd Vacation/Comp Liab	70,000
Restricted - Bay View Net Balance	88,413
Committed - Capital Projects (Vehicle Fund)	101,576
Committed - Community Center Bldg Upgrade	150,000
Committed - Annex Renovation Expenditure in Current Year	0
Assigned - Park Bldgs Replacement less FY 16/17 expenditures	118,045
Assigned - Temporary Police Station Relocation	<u>50,000</u>

**Total Identified Fund Balances** \$670,864

**Unassigned Fund Balance available for Contingencies** \$1,288,835  
**Percentage of Total Expenditures** 40.47%

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**KPPCSD  
Estimated Available Cash 6/30/16**

ASSETS	<u>02/28/16</u>	Incoming Tx. Advance	Incoming Grant/Reimb	Mar Exp	Apr Exp	May Exp	June Exp	Transfer between funds	06/30/16 Est
<b>Current Assets</b>									
<b>Checking/Savings</b>									
100 · Petty Cash	100.00								100
110 · CCC Cash Accts									
112 · General Fund	130,339.13	1,168,092.18	24,415.00	-145,000.00	-200,000.00	-200,000.00	-200,000.00	78,833.75	656,680
113 · Capital Fund-Cash	26,788.27							-78,833.75	26,788
114 · Land & Light-Park O&M	64,776.24	14,057.27							0
116 · PB Admin-Cash	140,620.50	72,395.10							213,016 excluded
117 · PB Resv-Cash	18,769.69								18,770 excluded
<b>Total 110 · CCC Cash Accts</b>	<u>381,293.83</u>								<u>\$683,468</u>
<b>134 · CCC LAIF Accounts</b>									
134a · General LAIF	1,365,741.67		-47,883.85	2,562.06	0.00	0.00	0.00		1,320,420
134b · COPS LAIF	-40,621.79		42,883.85	-2,262.06					0
134c · Park LAIF	0.00								0
134d · Garbage/Bay View LAIF	-16,471.88		5,000.00						-11,472
134e · Capital LAIF	101,225.83								101,226
<b>Total 134 · CCC LAIF Accounts</b>	<u>1,409,873.83</u>								<u>\$1,410,174</u>
<b>Total Checking/Savings</b>	\$1,791,268	\$1,254,545	\$24,415	-\$144,700	-\$200,000	-\$200,000	-\$200,000	\$0	\$2,093,742 KPPCSD
									2,325,527 including Bond \$

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**KPPCSD Officers' Salaries - Fiscal 2016/2017**

Officer Name	Grade	Date Hired	Date in Grade	Date in Step	Months in Step	Monthly Base	Holiday Pay	Incentive	Monthly Salary	Pay Period	Hourly Base	Hourly	Longevity Pay	Annual Total
Hart, K	Chief	06/08/15	06/08/15	06/08/15	12.000	\$12,083.33			\$12,083.33	\$6,041.67	\$ 69.71	\$ 69.71	\$ 145,000.00	
Hull, R	MS/Step 2	10/16/97	03/16/13	03/16/13	8.000	\$8,320.07	\$ 448.00	\$624.01	\$9,392.08	\$4,696.04	\$ 48.00	\$ 54.19	\$ 1,900.00	\$ 77,036.60
	MS/Step 2	10/16/97	03/16/13	03/16/13	4.000	\$8,569.67	\$ 461.44	\$642.73	\$9,673.84	\$4,836.92	\$ 49.44	\$ 55.81		\$ 38,895.34
Hui, K	Sgt/Step 4	04/17/10	03/16/13	03/16/15	8.000	\$7,842.47	\$ 422.33	\$392.12	\$8,656.92	\$4,328.46	\$ 45.25	\$ 49.94		\$ 69,255.39
	Sgt/Step 4	04/17/10	03/16/13	03/16/15	4.000	\$8,077.75	\$ 434.93	\$403.89	\$8,916.57	\$4,458.28	\$ 46.60	\$ 51.44		\$ 35,666.27
Supervisor Vacancy	Sgt/Step 4				8.000	\$1,002.05	\$ 54.04	\$75.15	\$1,131.25	\$ 565.62	\$ 5.78	\$ 6.53		\$ 9,049.99
	Sgt/Step 4				4.000	\$1,032.12	\$ 55.53	\$77.41	\$1,165.06	\$ 582.53	\$ 5.95	\$ 6.72		\$ 4,660.23
Stegman, E	Corp/Step 1	06/01/06	09/01/12	09/01/12	8.000	\$6,977.23	\$ 375.67	\$523.29	\$7,876.19	\$3,938.10	\$ 40.25	\$ 45.44	\$ 1,000.00	\$ 64,009.54
	Corp/Step 1	06/01/06	09/01/12	09/01/12	4.000	\$7,186.55	\$ 386.96	\$538.99	\$8,112.50	\$4,056.25	\$ 41.46	\$ 46.80		\$ 32,450.01
Barrow, K.	Step 5	09/16/05	06/01/16	06/01/16	8.000	\$6,840.42	\$ 368.29	\$513.03	\$7,721.74	\$3,860.87	\$ 39.46	\$ 44.55	\$ 1,100.00	\$ 62,873.93
	Step 5	09/16/05	06/01/16	06/01/16	4.000	\$7,045.63	\$ 379.40	\$528.42	\$7,953.45	\$3,976.73	\$ 40.65	\$ 45.89		\$ 31,813.81
Martinez, R	Step 5	01/01/06	01/01/06	01/01/10	8.000	\$6,840.42	\$ 368.29	\$513.03	\$7,721.74	\$3,860.87	\$ 39.46	\$ 44.55		\$ 61,773.93
	Step 5	01/01/06	01/01/06	01/01/10	4.000	\$7,045.63	\$ 379.40	\$528.42	\$7,953.45	\$3,976.73	\$ 40.65	\$ 45.89		\$ 31,813.81
Wilson, D	Step 5	05/19/08	05/19/08	05/19/10	8.000	\$6,840.42	\$ 368.29	\$513.03	\$7,721.74	\$3,860.87	\$ 39.46	\$ 44.55		\$ 61,773.93
	Step 5	05/19/08	05/19/08	05/19/10	4.000	\$7,045.63	\$ 379.40	\$528.42	\$7,953.45	\$3,976.73	\$ 40.65	\$ 45.89		\$ 31,813.81
Ramos, J	Step 5	09/16/09	09/16/09	09/16/11	8.000	\$6,840.42	\$ 368.29	\$342.02	\$7,550.73	\$3,775.37	\$ 39.46	\$ 43.56		\$ 60,405.85
	Step 5	09/16/09	09/16/09	09/16/11	4.000	\$7,045.42	\$ 379.40	\$352.27	\$7,777.09	\$3,888.55	\$ 40.65	\$ 44.87		\$ 31,108.36
Wilkens, S	Step 4	09/17/12	09/17/12	09/17/15	2.500	\$6,478.27	\$ 348.79	\$323.91	\$7,150.97	\$3,575.49	\$ 37.37	\$ 41.26		\$ 17,877.43
	Step 5	09/17/12	09/17/12	09/17/16	5.500	\$6,840.42	\$ 368.29	\$342.02	\$7,550.73	\$3,775.37	\$ 39.46	\$ 43.56		\$ 41,529.02
	Step 5	09/17/12	09/17/12	09/17/16	4.000	\$7,045.42	\$ 379.40	\$352.27	\$7,777.09	\$3,888.55	\$ 40.65	\$ 44.87		\$ 31,108.36
Foley, T	Step 2	03/20/16	03/20/16	03/20/16	8.000	\$5,820.42	\$ 313.41	\$0.00	\$6,133.83	\$3,066.92	\$ 33.58	\$ 35.39		\$ 49,070.64
	Step 2	03/20/16	03/20/16	03/20/16	0.500	\$5,995.03	\$ 322.84	\$0.00	\$6,317.87	\$3,158.94	\$ 34.59	\$ 36.45		\$ 3,158.94
	Step 3	03/20/16	03/20/16	03/20/17	3.500	\$6,324.76	\$ 340.57	\$0.00	\$6,665.33	\$3,332.67	\$ 36.49	\$ 38.45		\$ 23,328.66
						\$ 41,887.31	\$ 46,467.71						\$ 4,000.00	\$ 1,015,273.85

Total BasePay Minus Holiday, Incentive, & Longevity:

	Mo. Base	Holiday	Mo. Total	HrlyBase	HrlyTot	Mo. Base	Holiday	Mo. Total	HrlyBase	HrlyTot
Sergeants										
Step#1	7,039.61	379.03	7,418.64	40.61	42.80	5,516.98	\$297.08	5,814.06	31.83	33.54
Step#2	7,321.19	394.24	7,715.43	42.24	44.51	5,820.42	\$313.41	6,133.83	33.58	35.39
Step#3	7,540.83	406.00	7,946.83	43.50	45.85	6,140.54	\$330.68	6,471.22	35.43	37.33
Step#4	7,842.47	422.33	8,264.80	45.25	47.68	6,478.27	\$348.79	6,827.06	37.37	39.39
Step#5						6,840.42	\$368.29	7,208.71	39.46	41.59
Master Sgts										
Step#1	8077.74	434.93	8,512.67	46.60	49.11	6977.23	\$375.67	7,352.90	40.25	42.42
Step #2	8320.07	448.00	8,768.07	48.00	50.59					

PMcL

FISCAL YEAR 2016/2017		
CODE 502	CLASSIFICATION: Salary - Police	
	2015/2016 Budget	\$980,434
	Cumulative as of	\$609,709
	2/29/2016	
ITEM		AMOUNT
Officers Base pay		\$922,919
Holiday pay		\$41,887
Longevity Pay		\$4,000
Incentive Pay		\$46,468
\$34,840	Total	\$1,015,274



FISCAL YEAR 2016/2017		
CODE 504	CLASSIFICATION:	Compensated Absences Cash-Out
	2015/2016 Budget	\$20,000
	Cumulative as of 2/29/2016	\$26,947
ITEM		AMOUNT
Compensation Time Cash-Out	Officers est	
	averg \$46 x 200 hrs	\$9,200
	adjusted to probability	
(\$10,800)	Total	\$9,200

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FISCAL YEAR 2016/2017		
CODE 506	CLASSIFICATION: Overtime	
	2015/2016 Budget	\$60,000
	Cumulative as of 2/29/2016	\$57,180
ITEM		AMOUNT
Overtime For:	Cover Training	\$75,000
	Court Time	
	Sick/Vacation Coverage	
	Case Coverage	
	NOTE: Long term injury	
	replacement to minimum staffing	
\$15,000	Total	\$75,000

cel

FISCAL YEAR 2016/2017		
CODE 508	CLASSIFICATION: Salary/Non-Sworn	
	2015/2016 Budget	\$81,900
	Cumulative as of 2/29/2016	\$66,460
ITEM		AMOUNT
	\$30.93	
	\$46.40	
	\$69.59	
15 hr/wk - Dinapoli	780 hours	\$24,125
30 hr/wk - Wolter	1560 hours	\$72,376
5 hr/mo Overtime - Wolter	60 hours	\$4,176
NOTE: Payrates include a 3.1% CPI increase		
\$18,777	TOTAL	\$100,677

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FISCAL YEAR 2016/2017			
CODE 521A	CLASSIFICATION:	Medical Insurance - Active	
		Vision, Dental	
	2015/2016 Budget	\$149,956	
10 Officers			
	Cumulative as of	\$116,890	
	2/29/2016		
ITEM		AMOUNT	
Active P.E.R.S. Medical	Officers 3 @ \$1941 x 12	\$69,876	
	Officers 1 @ \$1789 x 12	\$21,468	
	Officers 2 @ \$1492 x 12	\$35,808	
	Officers 4 @ \$746 x 12	\$35,808	
	5% increase 01/17	\$4,074	
Active P.E.R.S Admin. Cost	0.34% of \$167,034	\$568	
Active Vision Care	\$31.52 x 10 employees x 12	\$3,782	
	0% rate increase Oct 2016	\$0	
Active Delta Dental	\$64.41 x 4 employees x 12	\$3,092	
	\$124.48 x 2 employees x 12	\$2,988	
	\$202.72 x 4 employees x 12	\$9,731	
	0% increase Oct 2016	\$0	
Total Active Premiums	\$187,194		\$187,194
	NOTE: Effective 01/01/17, each employee will contribute \$85/month		
Less Employee Contributions	10 x \$85 x 6 months = \$5,100	(\$5,100)	(\$5,100)
	Net Expense to District for Active Health		\$182,094
\$32,138		\$182,094	

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FISCAL YEAR 2016/2017			
CODE 521R		CLASSIFICATION: Medical Insurance - Retired	
		Vision, Dental	
	2015/2016 Budget	\$167,494	
9 Retirees/3 Widows			
2 Retirees not on VSP	Cumulative as of	\$120,872	
1 Retiree not on Delta Dental	2/29/2016		
ITEM		AMOUNT	
Retired P.E.R.S. Medical	Retirees 2 @ \$1941 x 12	\$46,584	
	Retirees 2 @ \$1877 x 12	\$45,048	
	Retirees 1 @ \$1044 x 12	\$12,528	
	Retiree 1 @ \$746 x 12	\$8,952	
	Retiree 2 @ \$594 x 12	\$14,256	
	Retiree 4 @ \$297 x 12	\$14,256	
	5% increase 01/17	\$3,541	
Retired P.E.R.S Admin. Cost	0.34% of \$153,762	\$494	
Retired Vision Care	\$31.52 x 10 x 12	\$3,602	
Retired Delta Dental	\$64.41 x 5 employees x 12	\$3,865	
	\$124.48 x 4 employees x 12	\$5,975	
	\$202.72 x 3 employees x 12	\$7,298	
	0% increase Oct 2016	\$0	
Total Retiree Premiums	\$166,398		\$166,398
	NOTE: Effective 01/01/17, each employee will contribute \$85/month		
Less Employee Contributions	12 x \$85 x 6 months = \$6,630	(\$6,120)	(\$6,120)
	Net Expense to District for Active Health		\$160,278
	(\$7,216)	\$160,278	

FISCAL YEAR 2016/2017		
CODE 521T	CLASSIFICATION:	Medical Insurance - Trust Vision, Dental
	2015/2016 Budget	\$31,642
10 Officers		
9 Retirees/3 Widows	Cumulative as of	\$0
	2/29/2016	
ITEM		AMOUNT
CALPERS OPEB Funding	16/17 ARC \$180,624-\$166,398	\$14,226
Pending Updated Actuarial Report, for MOU	\$180,624	16/17 OPEB Cost
NOTE: Per Actuarial Report by Total Compensation adopted by the Board		
	Per Actuarial Study 1/29/16 for 7/01/15 raised by 4%	
Normal Cost	55,701	
Amortization of Initial UAAL	186,659	
Amort of Residual UAAL	(61,736)	
Current ARC	\$180,624	
	Additional Trust Funding to reflect a more conservative calculation.	\$50,000
\$32,584		\$64,226

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FISCAL YEAR 2016/2017			
CODE 522	CLASSIFICATION: Disab. & Life Insurance		
	2015/2016 Budget		\$5,240
	Cumulative as of		\$3,309
	2/29/2016		
ITEM			AMOUNT
LTD Insurance	\$24.50x10 employees x 12		\$2,940
Life Insurance	\$100,000 term insurance for 10 employees		\$4,000
\$1,700	TOTAL		\$6,940

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FISCAL YEAR 2016/2017		
CODE 524	CLASSIFICATION:	Social Security(6.2%)
	2015/2016 Budget	\$5,078
	Cumulative as of	\$4,121
	2/29/2016	
ITEM		AMOUNT
Social Security/Medicare (District Matching Portion)	Non-swrn salaries x 6.2%	\$6,242
\$1,164	TOTAL	\$6,242

FISCAL YEAR 2016/2017		
		P.E.R.S.
CODE 527	CLASSIFICATION:	P.E.R.S. - District
	2015/2016 Budget	\$387,421
Classic: 9 Officers		
PEPRA: 1 Officer	Cumulative as of	\$309,995
	2/29/2016	
ITEM		AMOUNT
Classic Salary: \$939,716 x 19.536%		\$183,583
Classic Uniform: \$6,400 x 19.536%		\$1,250
Flat CalPERS UAL - Classic Plan		\$221,069
	\$229,209 less \$8,140 discount	
PEPRA Salary: \$75,558 x 12.082% rate		\$9,129
Side Fund FY 17/18 Payoff	1 year early	\$94,273
	\$105,073 less \$10,800 discount	
\$121,883	TOTAL	\$509,304

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FISCAL YEAR 2016/2017		
		P.E.R.S.
CODE 528	CLASSIFICATION:	P.E.R.S. - Officers Portion
	2015/2016 Budget	\$84,387
Classic: 9 Officers		
PEPRA: 1 Officer	Cumulative as of	\$50,282
	2/29/2016	
ITEM		AMOUNT
Per new MOU, Jul 16-Feb 17	Classic Salary: \$622,254 x 7%	\$43,558
Per new MOU, Mar 17-Jun 17	Classic Salary: \$317,462 x 5%	\$15,873
Per new MOU, Jul 16-Feb 17	Classic Uniform: \$4,267 x 7%	\$299
Per new MOU, Mar 17-Jun 17	Classic Uniform: \$2,133 x 5%	\$107
	NOTE: PEPRA Employees are required to	
	pay this portion themselves	
(\$24,551)	TOTAL	\$59,836

FISCAL YEAR 2016/2017			
CODE 530	CLASSIFICATION: Workers Compensation		
		(P.D./Secretary)	
10 Officers	2015/2016 Budget	\$50,000	
	Cumulative as of	\$43,967	
	2/29/2016		
ITEM			
SDRMA Estimated Annual Contribution based on			
	\$1,187,000 Total Payroll	\$67,000	
	(excluding 1/3 O/T)		
	NOTE: Increase due to repayment		
	of Supplemental W/C (Section 4850 time)		
\$17,000	TOTAL	\$67,000	

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FISCAL YEAR 2016/2017			
CODE 552	CLASSIFICATION:	Expendable Police Supplies	
	2015/2016 Budget	\$1,700	
	Cumulative as of 2/29/2016	\$1,593	
ITEM		AMOUNT	
SUPPLIES FOR I.D. FUNCTION INCLUDES: PENS, GLOVES, BAGS, FILM, BRUSHES, ETC.		\$1,500	
Miscellaneous		\$200	
\$0	TOTAL	\$1,700	

FISCAL YEAR 2016/2017			
CODE 553	CLASSIFICATION:	Range/Ammunition	
		Supplies	
	2015/2016 Budget	\$5,000	
	Cumulative as of	\$2,025	
	2/29/2016		
ITEM		AMOUNT	
RANGE/AMMUNITION SUPPLIES:		\$5,000	
INCLUDES: AMMUNITION,			
TARGETS, WEAPON REPAIR,			
MAINTENANCE, CLEANING			
SUPPLIES			
\$0	TOTAL	\$5,000	

FISCAL YEAR 2016/2017			
CODE 560	CLASSIFICATION: Crossing Guard		
	2015/2016 Budget	\$10,830	
	Cumulative as of	\$5,956	
	2/29/2016		
ITEM		AMOUNT	
Crossing Guard - per contract		\$11,150	
	\$320	TOTAL	\$11,150



FISCAL YEAR 2016/2017		
CODE 564	CLASSIFICATION:	Communications (Richmond Police)
	2015/2016 Budget	\$156,070
	Cumulative as of 2/29/2016	\$72,609
ITEM		AMOUNT
Communications-Dispatch Fees	City of Richmond-Outside Agencies	\$125,400
Allocated Share of New Server Purchase		\$15,000
Records Management	City of Richmond-Outside Agencies	\$6,900
EBRCS	\$40/mo x 19 radios x 12 months	\$9,120
\$350	TOTAL	\$156,420







FISCAL YEAR 2016/2017		
		Law Enforcement
CODE 570	CLASSIFICATION:	Training
	2015/2016 Budget	\$10,000
	Cumulative as of	\$3,823
	2/29/2016	
ITEM		AMOUNT
INCLUDES:		
ALL ASPECTS OF OFFICER		
TRAINING		\$5,000
SCHOOL, TUITION, BOOKS, ETC	\$500 PER OFFICER	\$5,000
\$0	TOTAL	\$10,000

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FISCAL YEAR 2016/2017		
CODE 572	CLASSIFICATION: Recruiting	
	2015/2016 Budget	\$6,500
	Cumulative as of 2/29/2016	\$4,291
ITEM		AMOUNT
Medical	5 @ \$750	\$3,750
Psychological Assessment	5 @ \$550	\$2,750
Polygraph	5 @ \$300	\$1,500
Background Investigation	5 @ 1,500	\$7,500
	NOTE: Reserve Officer recruitment in progress	
	One officer at retirement age	
\$9,000	TOTAL	\$15,500

FISCAL YEAR 2016/2017		
CODE 574	CLASSIFICATION:	Reserve Officers
	2015/2016 Budget	\$4,050
	Cumulative as of	\$175
	2/29/2016	
ITEM		AMOUNT
Reserve Officers:	Training	
	Uniforms	
	Insurance Coverage	
	Safety Equipment	
	Total	\$3,750
Misc. Reserve Costs		\$300
\$0	TOTAL	\$4,050

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FISCAL YEAR 2016/2017		
CODE 580	CLASSIFICATION:	Utilities - Police
Former 514		
	2015/2016 Budget	\$10,000
	Cumulative as of	\$6,553
	2/29/2016	
ITEM		AMOUNT
Utilities	\$833 average x 12	\$10,000
\$0	Total	\$10,000

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FISCAL YEAR 2016/2017		
CODE 581	CLASSIFICATION: Bldg. Repair/Maint	
	2015/2016 Budget	\$5,000
	Cumulative as of 2/29/2016	\$4,603
ITEM		AMOUNT
Miscellaneous Repairs		\$5,000
	NOTE: Property room shelving and painting	
	Maintenance required by contract	
\$0	Total	\$5,000

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FISCAL YEAR 2016/2017		
CODE 582	CLASSIFICATION: Office Supplies	
	2015/2016 Budget	\$6,000
	Cumulative as of 2/29/2016	\$4,809
ITEM		AMOUNT
Paper (colored, letter, legal, fax)		
Stamps, envelopes, postage		
Printing		
Envelopes (manilla), folders, etc.		
Ink cartridges/correction tape		
Calendars, refills, etc.		
Miscellaneous (pens, pencils, clips, staples, etc.)		\$7,500
\$1,500	TOTAL	\$7,500

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FISCAL YEAR 2016/2017		
CODE 590	CLASSIFICATION: Housekeeping	
	2015/2016 Budget	\$4,000
	Cumulative as of 2/29/2016	\$3,197
ITEM		AMOUNT
INCLUDES:		
Toilet paper, paper towels, Soaps, light bulbs, cleaning supplies, rug cleaning (\$250), trash bags and coffee, sugar, creamer		
	Estimated Total	\$1,120
Custodial Service	\$200 x 12	\$2,400
Drinking Water	Avg. \$40 x 12	\$480
\$0	TOTAL	\$4,000

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FISCAL YEAR 2016/2017		
CODE 592	CLASSIFICATION: Publications	
	2015/2016 Budget	\$2,500
	Cumulative as of 2/29/2016	\$2,580
ITEM		AMOUNT
INCLUDES: Deering updates, Penal Codes, magazines, etc.		\$500
Legal Source Book		\$500
Department Policy - Lexipol		\$2,000
\$500	TOTAL	\$3,000

al



FISCAL YEAR 2016/2017		
CODE 594	CLASSIFICATION: Comm. Policing	
	2015/2016 Budget	\$4,000
	Cumulative as of	\$5,134
ITEM	2/29/2016	AMOUNT
National Night Out		\$500
Crime Prevention		\$500
Children's Interview Center	see G/L Acct #568	
Sand Bags		\$0
Website Maintenance		\$12,000
Community Outreach		\$1,000
\$10,000	Total	\$14,000

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FISCAL YEAR 2016/2017		
CODE 596	CLASSIFICATION:	CAL-ID
	2015/2016 Budget	\$5,925
	Cumulative as of	\$5,508
	2/29/2016	
ITEM		AMOUNT
CAL-ID expenses		\$6,100
\$175	TOTAL	\$6,100

FISCAL YEAR 2016/2017			
CODE 599	CLASSIFICATION: Police Taxes Administration		
	2015/2016 Budget		\$3,500
	Cumulative as of		\$2,608
	2/29/2016		
ITEM			AMOUNT
NBS Administration	Original Police Tax		\$3,500
\$0	TOTAL		\$3,500

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FISCAL YEAR 2016/2017			
CODE 601	CLASSIFICATION: Park and Rec. Admin.		
	2015/2016 Budget		\$7,800
	Cumulative as of 2/29/2016		\$5,496
ITEM		AMOUNT	
P. & R. Admin. Salary	\$30.93 x 260 hours		\$8,042
NOTE: Payrate includes a 3.1% CPI increase			
\$242	TOTAL		\$8,042

FISCAL YEAR 2016/2017		
CODE 602	CLASSIFICATION:	Custodian
	2015/2016 Budget	\$22,750
	Cumulative as of	\$14,000
	2/29/2016	
ITEM		AMOUNT
600/Custodian	Community Center	\$22,750
Park Restroom Custodian	see G/L Acct #672	
\$0	TOTAL	\$22,750

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FISCAL YEAR 2016/2017		
CODE 623	CLASSIFICATION:	Social Security (7.65%) /District
	2015/2016 Budget	\$597
	Cumulative as of	\$420
	2/29/2016	
ITEM		AMOUNT
P&R Admin. \$8,042 x 7.65%		\$615
\$18	TOTAL	\$615

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FISCAL YEAR 2016/2017		
CODE 642	CLASSIFICATION:	Community Center Utilities
	2015/2016 Budget	\$5,616
	Cumulative as of	\$3,501
	2/29/2016	
ITEM		AMOUNT
EBMUD Community Center	\$140 x 12	\$1,680
EBMUD Gore Lot	\$15 x 12	\$180
PG&E Community Center	\$235 avg. x 12	\$2,820
Telephone Community Center	\$78 avg. x 12	\$936
\$0	Total	\$5,616

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FISCAL YEAR 2016/2017		
CODE 643	CLASSIFICATION:	Janitorial Supplies
	2015/2016 Budget	\$800
	Cumulative as of	\$825
	2/29/2016	
ITEM		AMOUNT
Community Center		
Janitorial Supplies, paper towels, light bulbs, etc.		\$1,500
Annex		
Janitorial Supplies, paper towels, light bulbs, etc.		\$0
\$700	Total	\$1,500

FISCAL YEAR 2016/2017		
CODE 646	CLASSIFICATION:	Community Center Repairs
	2015/2016 Budget	\$3,000
	Cumulative as of	\$1,792
	2/29/2016	
ITEM		AMOUNT
Misc Repairs		\$3,000
Fire Extinguishers	Four Extinguishers	\$1,500
Replace Locks Within Community Center		\$1,000
\$2,500	TOTAL	\$5,500

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FISCAL YEAR 2016/2017		
CODE 656	CLASSIFICATION: Building E Repairs	
	2015/2016 Budget	\$0
	Cumulative as of	\$0
	2/29/2016	
ITEM		AMOUNT
Miscellaneous		\$0
\$0	Total	\$0

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FISCAL YEAR 2016/2017		
CODE 670	CLASSIFICATION:	Gardening Supplies
	2015/2016 Budget	\$1,000
	Cumulative as of	\$0
	2/29/2016	
ITEM	AMOUNT	
Plantings		\$1,000
\$0	Total	\$1,000

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FISCAL YEAR 2016/2017		
CODE 672	CLASSIFICATION	Park O&M
2015/2016 Budget		\$78,300
Cumulative as of		\$33,141
2/29/2016		
ITEM		
Operations/Maintenance Park Property		
Maintenance Contract	(O&M Funding)	\$27,000
Park Maintenance Repairs	(O&M Funding)	\$10,000
Utilities	Water	\$5,000
Drain Clearing		\$1,000
Incidental Expenses		\$2,000
Shared Expense Total		\$45,000
Old Park Allocated Exp	40% of Shared Expenses	\$18,000
Old Park Tree Pruning		\$2,000
Old Park Total		\$20,000
New Park Allocated Exp	60% of Shared Expenses	\$27,000
Levy Fees	(County)	\$2,200
Engineer's Annual Report/Admin Services		\$5,000
Park Restroom Custodian		\$5,100
New Park Tree Pruning/Removal		\$10,000
Grant Paid Tree Removal/Pruning		\$0
New Park Total		\$49,300
(\$9,000) Total		\$69,300

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FISCAL YEAR 2016/2017		
CODE 678	CLASSIFICATION:	Misc. Park/Rec Expense
	2015/2016 Budget	\$1,000
	Cumulative as of	\$170
	2/29/2016	
ITEM		AMOUNT
Miscellaneous Projects / Eagle Scout		\$1,000
\$0	Total	\$1,000

108

FISCAL YEAR 2016/2017		
CODE 810	CLASSIFICATION: Computer	
	2015/2016 Budget	\$24,288
	Cumulative as of	\$18,006
	2/29/2016	
ITEM		AMOUNT
Service Contract/Misc. Supp.		\$13,068
ARIES	CCC Office of Revenue	\$9,000
CLETS - Annual Fee		\$400
ACCJIN Shared Costs	CCC Office of Revenue	\$2,000
Critical Reach		\$150
Miscellaneous Software Upgrades		\$500
\$830	Total	\$25,118
ACCJIN shared costs is down because no new equipment purchases		

FISCAL YEAR 2016/2017		
CODE 820	CLASSIFICATION:	Canon Copier Contract
	2015/2016 Budget	\$5,700
	Cumulative as of 2/29/2016	\$3,143
ITEM		AMOUNT
IMAGERNR 330S NQJ45065	Lease \$325 x 12	\$3,900
Overage Charges	\$150 x 12 average	\$1,800
Outside Reproduction		\$0
\$0	TOTAL	\$5,700

FISCAL YEAR 2016/2017		
CODE 830	CLASSIFICATION:	Legal
		(Dist./Personnel)
	2015/2016 Budget	\$99,530
	Cumulative as of	\$93,508
	2/29/2016	
ITEM		AMOUNT
Current legal contract with Renne Sloan Holtzman Sakai	Flat rate charge of \$5,000 for 20 hours of service per month	\$60,000
Includes meeting prep and attendance, legal analysis, response to inquiries from General Manager (GM) or Board Member (BM), updates on legal developments and managing outside counsel		
	All hours after 20, billed at \$295 per hour	
Labor negotiation costs	\$295 x 50 hours	\$14,750
One hour per month per BM	\$295 x 5 x 12	\$17,700
Two hours per month by GM	\$295 x 2 x 12	\$7,080
	NOTE: Subsequent to negotiations with law firm	
\$0	Total	\$99,530

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FISCAL YEAR 2016/2017		
CODE 835	CLASSIFICATION:	Consultant
	2015/2016 Budget	\$15,000
	Cumulative as of	\$24,900
	2/29/2016	
ITEM		AMOUNT
Actuarial Report		\$16,500
Additional MOU Analysis		
Additional Consultant work per Board		\$30,000
\$31,500	Total	\$46,500

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FISCAL YEAR 2016/2017		
CODE 840	CLASSIFICATION: Accounting	
	2015/2016 Budget	\$34,000
	Cumulative as of	\$30,071
	2/29/2016	
ITEM		AMOUNT
Deborah Russell Accountant	\$70 X 450 HOURS	\$31,500
2015/2016 Year End Audit		\$14,000
\$11,500	TOTAL	\$45,500

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FISCAL YEAR 2016/2017		
CODE 850	CLASSIFICATION:	Insurance
	2015/2016 Budget	\$30,000
	Cumulative as of 2/29/2016	\$27,481
ITEM		AMOUNT
Special District Risk Management/\$5,000,000 (District General Liability, Auto Liability Property, Floater, Employee Blanket Bond, Error & Omissions, Flood Protection, Personal liability Board Members)		
Kensington Park/Property Police Liability Included		\$30,000
\$0	TOTAL	\$30,000

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FISCAL YEAR 2016/2017		
CODE 865	CLASSIFICATION:	Police Bldg Lease
	2015/2016 Budget	\$1
	Cumulative as of	\$0
	2/29/2016	
ITEM		AMOUNT
Lease		\$1
Per new agreement with KFPD		
\$0	Total	\$1

FISCAL YEAR 2016/2017		
Code 870	CLASSIFICATION: County Expenditures	
	2015/2016 Budget	\$22,300
	Cumulative as of	\$8,506
	2/29/2016	
ITEM		AMOUNT
Property Tax Administration costs		
Senate Bill 2557 (Chapter 466 of 1990)		
\$1,300,000 x 1.5%		\$19,800
Miscellaneous		
Fees, Assessments, Interest, etc		\$2,500
\$0	Total	\$22,300





FISCAL YEAR 2016/2017		
CODE 898	CLASSIFICATION:	Miscellaneous Expenses - Board
	2015/2016 Budget	\$15,300
	Cumulative as of 2/29/2016	\$14,716
ITEM		AMOUNT
LAFCO		\$1,500
Service Pins		\$500
Seminars/Directors		\$4,000
CSDA/CCSDA Membership		\$5,700
Miscellaneous		\$1,000
Annual Conference		\$4,000
Governance Days		\$500
\$1,900	TOTAL	\$17,200

FISCAL YEAR 2016/2017			
CODE 961	CLASSIFICATION: Police Bldg. Improvements		
	2015/2016 Budget	\$0	
	Cumulative as of	\$0	
	2/29/2016		
ITEM		AMOUNT	
Final Year of Renovation Fees was 08/09		\$0	
\$0	TOTAL	\$0	

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FISCAL YEAR 2016/2017			
CODE 963	CLASSIFICATION: Patrol Car Accessories		
	2015/2016 Budget	\$3,000	
	Cumulative as of	\$0	
	2/29/2016		
ITEM			AMOUNT
Police Vehicle Emergency Equipment			
		TOTAL	\$0
(\$3,000)			

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FISCAL YEAR 2016/2017		
CODE 965	CLASSIFICATION:	Personal Police
		Equipment-Asset
	2015/2016 Budget	\$10,000
	Cumulative as of	
	2/29/2016	\$0
ITEM		AMOUNT
(\$10,000)	TOTAL	\$0



















