

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

---

## A G E N D A

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District will be held **Thursday, July 13, 2017, 6:30 P.M.**, at the Kensington Community Center, 59 Arlington Avenue, Kensington, California. The Board will commence a Regular Open Session Meeting **Thursday, July 13, 2017, at 7:30 P.M.**, at the location listed above. If further Closed Session is required, the Board will return to Closed Session following the end of the Regular Meeting.

Notes: All proceedings of the Open Session will be video and audiotaped.

The Kensington Community Center has devices to assist the hearing impaired. Please ask a Board member or staff for assistance.

The Community Center has WiFi. The policy, its limitations and conditions are on page 4.

1. **Call to Order/Roll Call 6:30 P. M.**
2. **Closed Session – Public Comments**
  - a. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 potential case)
3. **Open Session – Call to Order/Roll Call 7:30 P.M.**
4. **Public Comments:** For items not appearing on the agenda. Members of the public may address the Board on any matter listed below at the time the Board is considering the agenda item. Please observe our five-minute time limit.
5. **Board/General Manager/Chief of Police Comments**
6. **Oath of Office:** Chief Rickey Hull will swear-in Reserve Officer, Kevin Ferreira.

7. The Board will recognize the work of Park Grounds Committee Member, Charlice Danielsen.

8. The Board will receive an update on the progress of dispatch from Chief Hull.

9. **Consent Calendar**

- a. Minutes – None.
- b. Correspondence Pg. 5
- c. Unaudited Profit/Loss Report Pg. 9
- d. Franchise Fees Line Item 448a Pg. 12
- e. Finance and Park Committee Meeting Calendar for 2017 Pg. 14
- f. KCC Report Pg. 15
- g. Community Center Calendar Pg.16
- h. General Manager's Report – None
- i. Watch Commander's Report Pg. 18

10. The Board will receive and review a staff report concerning the vacancy on the KPPCSD Board of Directors. Action Item. Pg. 21

Fiscal Impact – Notices placed in print media could range up to \$2500. Costs for special elections are determined by the Elections Division of Contra Costa County.

11. The Board will receive information from Vice President Nottoli concerning car sharing in Kensington. On June 29, 2017, V.P. Nottoli will chair a meeting with residents at the Kensington Community Center to discuss possible locations and vendors for a car share program in Kensington.

Fiscal Impact – None at this time

12. The Board will review Appropriations Limits for Fiscal Year 2017/18. Pg. 26

Fiscal Impact – None at this time.

13. The Board will review the All City Management Services Contract that provides crossing guard services for school children. Action Item. Pg. 38

14. The Board will review the process of minute taking for Regular Meetings of the KPPCSD. The General Manager will recommend potential alternatives and ideas for exploration. Discussion only.

15. The Board will review changes made at the June Meeting to the 2017/18 Budget. Action Item. Pg. 42

## ADJOURNMENT

### General Information - Accessible Public Meetings

NOTE:UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS,PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILIARY AID OR SERVICE AT LEAST 2 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

District Administrator, Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707

POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk- and at [www.kensingtoncalifornia.org](http://www.kensingtoncalifornia.org)

Complete agenda packets are available at the Public Safety Building and the Library.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Services District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District Office, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.

# **Kensington Community Center WiFi Network Internet Policy**

(Password: KensingtonCC)

The Kensington Police Protection and Community Services District (KPPCSD) provides access to the Internet at the Community Center through its WiFi network.

**By using this free wireless service, you agree to abide by the Community Center's Internet Policy that prohibits abusive or illegal activity while using the Community Center's Internet service and the Limitations and Disclaimers stated below.**

This service is free of charge and subject to the terms and conditions of use as follows:

## **Limitations & Disclaimers**

- Wireless access is provided as a public service free of charge on an as-is basis with no guarantee and no warranty. The Community Center's Wireless network is subject to periodic maintenance and unforeseen downtime.
- Information passing through the Community Center's wireless access is not secured and could be monitored, captured, or altered by others. There are risks involved with connecting to a public wireless connection, such as possible viruses, malware, loss of data, possible hacking/snooping by others connected, possible hardware/software failure. It is your sole responsibility to protect your information from all risks associated with using the Internet, including any damage, loss, or theft that may occur as a result of your use of the Community Center's wireless access.
- Up-to-date antivirus software is recommended on wireless devices.
- The Community Center assumes no responsibility for the safety of equipment; users must keep their equipment with them at all times.
- You agree and hereby release, indemnify, and hold harmless, the KPPCSD, its officers and employees, from any damage that may result from your use of this wireless access.
- You acknowledge that you are subject to, and agree to abide by all laws, and all applicable rules and regulations of the KPPCSD, Contra Costa County, the State of California, and the federal government.
- At its sole discretion, the KPPCSD may terminate this public service at anytime without prior notice.
- Any attempt to circumvent Community Center procedures or any unauthorized attempt to access or manipulate Community Center equipment may result in permanent disconnection from the Community Center's Wi-Fi network.

If you do not agree to the above terms, please disable your wireless connection or turn off your wireless device.

## Rickey L. Hull

---

**From:** Comcast <enottoli@comcast.net>  
**Sent:** Saturday, July 08, 2017 10:26 AM  
**To:** Tony Constantouros; Rickey L. Hull; Rachelle Sherris-Watt  
**Subject:** Fwd: Good morning on saturday from Jan Behrsin

FYI.

Eileen

Begin forwarded message:

**From:** "Jan Behrsin" <[jbehrsin@gmail.com](mailto:jbehrsin@gmail.com)>  
**Date:** July 8, 2017 at 10:22:00 AM PDT  
**To:** "Linnea Due" <[lin@willitsonline.com](mailto:lin@willitsonline.com)>, <[linneadue@gmail.com](mailto:linneadue@gmail.com)>  
**Subject:** Good morning on saturday from Jan Behrsin

Hi Linnea:

I am sorry to trouble you but I would like some direction as to the deadline and any other protocol for a Letter to the Editor in the Outlook.

I would like to let the community know of a wonderful relatively new small business in Kensington and to suggest the community support that business. I am writing about the mechanic (Sayid) at the former Chevron, now Exxon, station. I have had major work done by him and he is not only very competent, but also very honest and gracious and helpful.

I asked him whether the KPD still has their vehicles serviced there, as they did when Jason was the mechanic at the service station and he said no. It seems this is an opportunity for our community to support an excellent local business. I was really surprised that our own KPD apparently does not use our local business. My guess is that they use Jason, down on S Pablo, who once was the mechanic at the service station.

By the way, Sayid is from Egypt. This would be an opportunity for Kensington to welcome an immigrant.

Please let me know what the protocol is for submitting a Letter to the Editor for the Outlook publication.

Thank you.

Kind regards, Jan



# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

---

June 24, 2017

The Honorable Rachelle Sherris-Watt, Board President  
Kensington Police Protection and Community Services District  
217 Arlington Avenue  
Kensington, California 94707

Via electronic mail

Dear President ~~Sherris-Watt~~, 

I write to inform you that I will resign the position of Board Director effective June 26, 2017 at 5:00 pm PST.

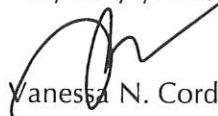
I am deeply grateful for the compassionate support extended by you and the residents of Kensington throughout my ongoing health crisis. The many letters of encouragement and confidence have sustained my commitment to serving our community during this very difficult time.

While I had hoped that conservative treatment approaches would be effective, it has become evident that further intervention is necessary to repair what doctors now know is a cerebrospinal fluid leak. The 3-4 hour procedure has an excellent rate of safety and success; however, the recovery period will demand 100 percent of my physical and mental energy. Needless to say, I look forward to permanent relief of my neurological symptoms and finally returning home.

As a longtime public servant, the decision to resign was not an easy one. It has been my highest honor to serve our community as a member of this governing board, as well as the Kensington Municipal Advisory Council, on which I served for six years prior to my election. But I leave the board knowing the district is in a much stronger position than when we arrived in 2014, and expecting many more pivotal achievements under your exceptional leadership.

Thank you for restoring integrity, reason and civility to this governing body, and your tireless service to our wonderful community. I will miss working with you very much.

Very truly yours,

  
Vanessa N. Cordova

cc: Mr. Joesph E. Canciamilla  
Contra Costa County Clerk/Recorder - Registrar of Voters  
(Via electronic mail)



July 4, 2017

Kensington Fire Protection District Board of Directors  
217 Arlington Ave.  
Kensington, CA 94707

Dear Members of the Kensington Fire Protection District Board,

Directors of The Kensington Property Owners Association (KPOA) attended the District's June 24<sup>th</sup> presentation on the Public Safety Building Project and met with KFPD President Dommer for a follow up conference. During these recent presentations, KFPD representatives have emphasized the urgency for a complete rebuild of the 217 Arlington Avenue Public Safety building to address seismic, accessibility and space at the current facility at an estimated cost of \$12 million. KPOA recognizes the importance of a viable structure to serve the community's needs. After attending the meetings, we found that we continue to have many questions and concerns about the current status of the Public Safety Building and the master plan design put forward by RossDrulisCusenbery Architecture.

There are a number of critical components missing from the discussion to date, including a financial analysis and plan that demonstrates how the project will be funded and the impacts to the two District(s) and taxpayers over the next several decades. This prevents the community from being accurately informed in order to weigh in on this important issue.

In order to objectively assess the merits of any specific proposal put forward by the KFPD, we respectfully request that the following questions be clearly addressed, both in writing and via another public informational forum with the Architects, Fire and Police Chiefs:

**Rationale for Project**

- What are the specific imperatives that makes this project essential?
- Is a new facility a better option than retrofitting and remodeling the current building from a service and financial perspective?

**Fire Station Comparisons**

- How do the proposed project costs align with similar size projects?
- How does the proposed square footage per function (e.g., housing, administration, equipment and vehicle storage) compare to similar sized city/district fire departments?
- How does the proposed square footage per function (e.g., housing, administration, equipment and vehicle storage) compare to other fire stations managed by El Cerrito?
- What is the typical lifespan for fire stations in comparable bay area cities/districts?

### **Coordination with KPPCSD**

- How and when will KFPD collaborate with KPPCSD board on the planning and analysis?
- What financial and design contingencies are in place for a potentially reduced police presence at the facility?

### **Financial Feasibility**

- What independent financial analysis has been conducted to determine how the project could be financed?
- What are the impacts on the future District budgets and on Kensington taxpayers?
- What contingency costs have been built into the proposed budget?
- Does KFPD have all of the funds committed to pay for both planning and construction costs?
- Given that 50% of this station's service calls serve El Cerrito, how has the City of El Cerrito been engaged as a possible financial partner for this project?

A rebuild of the Public Safety Building is a substantial financial undertaking. To commit the financial resources required to execute the project, the community must feel confident that the proposed course of action has been carefully developed and vetted. KPOA looks forward to understanding the proposals put forth by KFPD and for your consideration to address the questions enumerated above. We will share information about the proposals with our membership to assist in keeping the community informed.

Thank you for your attention and consideration. Please let us know if you need further clarification regarding our questions.

Sincerely,



Gail Feldman, President

Cc: Lance Maples, Fire Chief  
KPPCSD Board of Directors  
Tony Constantouros, General Manager KPPCSD  
Rickey Hull, Interim Police Chief



## Unaudited Profit &amp; Loss Budget Performance

June 2017

|  | Jun 17            | Budget            | Jul '16 - Ju...     | YTD Budget          | Annual Bu...        |
|--|-------------------|-------------------|---------------------|---------------------|---------------------|
| <b>Ordinary Income/Expense</b>                 |                   |                   |                     |                     |                     |
| <b>Income</b>                                  |                   |                   |                     |                     |                     |
| <b>400 · Police Activities Revenue</b>         |                   |                   |                     |                     |                     |
| 401 · Levy Tax                                 | 7,208.29          | 0.00              | 1,685,128.58        | 1,653,000.00        | 1,653,000.00        |
| 402 · Special Tax-Police                       | 0.00              | 0.00              | 681,630.00          | 680,000.00          | 680,000.00          |
| 403 · Misc Tax-Police                          | 0.00              | 0.00              | 0.00                | 0.00                | 0.00                |
| 404 · Measure G Supplemental Tax Rev           | 0.00              | 0.00              | 527,989.12          | 529,601.28          | 529,601.28          |
| 409 · Asset seizure forfeit/WEST NET           | 0.00              | 0.00              | 143,777.00          | 0.00                | 0.00                |
| 410 · Police Fees/Service Charges              | 211.75            | 125.00            | 3,368.90            | 1,500.00            | 1,500.00            |
| 411 · Kensington Hilltop Srvc Reimb            | 4,867.00          | 0.00              | 19,468.00           | 19,467.00           | 19,467.00           |
| 412 · Special Assignment Revenue               | 0.00              | 0.00              | 0.00                | 0.00                | 0.00                |
| 413 · West County Crossing Guard Reim          | 0.00              | 3,717.00          | 7,434.00            | 11,151.00           | 11,151.00           |
| 414 · POST Reimbursement                       | 0.00              | 0.00              | 1,053.59            | 0.00                | 0.00                |
| 415 · Grants-Police                            | 0.00              | 0.00              | 119,534.65          | 0.00                | 0.00                |
| 416 · Interest-Police                          | 0.00              | 375.00            | 5,802.36            | 1,500.00            | 1,500.00            |
| 418 · Misc Police Income                       | 5,138.24          | 1,083.34          | 15,002.20           | 13,000.00           | 13,000.00           |
| 419 · Supplemental W/C Reimb (4850)            | 9,772.00          | 0.00              | 91,888.30           | 0.00                | 0.00                |
| <b>Total 400 · Police Activities Revenue</b>   | <b>27,197.28</b>  | <b>5,300.34</b>   | <b>3,302,076.70</b> | <b>2,909,219.28</b> | <b>2,909,219.28</b> |
| <b>420 · Park/Rec Activities Revenue</b>       |                   |                   |                     |                     |                     |
| 424 · Special Tax-L&L                          | 0.00              | 0.00              | 36,220.00           | 35,000.00           | 35,000.00           |
| 427 · Community Center Revenue                 | 1,650.00          | 2,700.00          | 23,489.35           | 33,000.00           | 33,000.00           |
| 437 · Contributions for Sound System           | 0.00              | 0.00              | 11,000.00           | 8,000.00            | 8,000.00            |
| 438 · Misc Park/Rec Rev                        | 0.00              | 50.00             | 122.00              | 200.00              | 200.00              |
| <b>Total 420 · Park/Rec Activities Revenue</b> | <b>1,650.00</b>   | <b>2,750.00</b>   | <b>70,831.35</b>    | <b>76,200.00</b>    | <b>76,200.00</b>    |
| <b>440 · District Activities Revenue</b>       |                   |                   |                     |                     |                     |
| 448a · Franchise Fees Gross                    | 21,909.47         | 5,600.00          | 89,468.98           | 65,000.00           | 65,000.00           |
| 448b · less Franchise Fees Paid Out            | -9,389.78         |                   | -35,982.63          |                     |                     |
| 456 · Interest-District                        | 0.00              | 0.00              | 0.00                | 0.00                | 0.00                |
| 458 · Misc District Revenue                    | 0.00              | 0.00              | 0.00                | 0.00                | 0.00                |
| <b>Total 440 · District Activities Revenue</b> | <b>12,519.69</b>  | <b>5,600.00</b>   | <b>53,486.35</b>    | <b>65,000.00</b>    | <b>65,000.00</b>    |
| <b>Total Income</b>                            | <b>41,366.97</b>  | <b>13,650.34</b>  | <b>3,426,394.40</b> | <b>3,050,419.28</b> | <b>3,050,419.28</b> |
| <b>Expense</b>                                 |                   |                   |                     |                     |                     |
| <b>500 · Police Sal &amp; Ben</b>              |                   |                   |                     |                     |                     |
| 502 · Salary - Officers                        | 74,018.95         | 84,606.16         | 925,016.28          | 1,015,274.00        | 1,015,274.00        |
| 504 · Compensated Absences                     | 0.00              | 766.66            | 17,507.63           | 9,200.00            | 9,200.00            |
| 506 · Overtime                                 | 5,213.14          | 6,250.00          | 88,012.70           | 75,000.00           | 75,000.00           |
| 508 · Salary - Non-Sworn                       | 8,621.80          | 8,389.75          | 110,411.49          | 100,677.00          | 100,677.00          |
| 516 · Uniform Allowance                        | 533.28            | 750.00            | 6,812.40            | 9,000.00            | 9,000.00            |
| 518 · Safety Equipment                         | 0.00              | 187.50            | 2,867.34            | 2,250.00            | 2,250.00            |
| 521-A · Medical/Vision/Dental-Active           | -757.84           | 15,174.50         | 174,695.84          | 182,094.00          | 182,094.00          |
| 521-R · Medical/Vision/Dental-Retired          | 1,890.65          | 13,356.50         | 154,735.86          | 160,278.00          | 160,278.00          |
| 521-T · Medical/Vision/Dental-Trust            | 0.00              | 64,226.00         | 95,868.00           | 64,226.00           | 64,226.00           |
| 522 · Insurance - Police                       | 188.00            | 578.34            | 3,707.00            | 6,940.00            | 6,940.00            |
| 523 · Social Security/Medicare                 | 1,188.52          | 1,458.91          | 14,522.79           | 17,507.00           | 17,507.00           |
| 524 · Social Security - District               | 880.51            | 520.16            | 7,655.39            | 6,242.00            | 6,242.00            |
| 527 · PERS - District Portion                  | 13,993.04         | 16,209.46         | 488,860.53          | 509,304.00          | 509,304.00          |
| 528 · PERS - Officers Portion                  | 3,375.24          | 4,986.34          | 52,772.71           | 59,836.00           | 59,836.00           |
| 530 · Workers Comp                             | 0.00              | 0.00              | 66,467.05           | 67,000.00           | 67,000.00           |
| <b>Total 500 · Police Sal &amp; Ben</b>        | <b>109,145.29</b> | <b>217,460.28</b> | <b>2,209,913.01</b> | <b>2,284,828.00</b> | <b>2,284,828.00</b> |
| <b>550 · Other Police Expenses</b>             |                   |                   |                     |                     |                     |
| 552 · Expendable Police Supplies               | 14.06             | 141.66            | 3,333.94            | 1,700.00            | 1,700.00            |
| 553 · Range/Ammunition Supplies                | 0.00              | 416.66            | 375.00              | 5,000.00            | 5,000.00            |

## KPPCSD

## Unaudited Profit &amp; Loss Budget Performance

June 2017

|  | Jun 17           | Budget           | Jul '16 - Ju...   | YTD Budget        | Annual Bu...      |
|--|------------------|------------------|-------------------|-------------------|-------------------|
| 560 · Crossing Guard                         | 1,177.05         | 1,200.00         | 10,841.25         | 11,150.00         | 11,150.00         |
| 562 · Vehicle Operation                      | 1,362.33         | 3,125.00         | 24,575.05         | 37,500.00         | 37,500.00         |
| 564 · Communications (RPD)                   | 11,254.95        | 13,035.00        | 109,494.61        | 156,420.00        | 156,420.00        |
| 566 · Radio Maintenance                      | 181.69           | 190.09           | 1,816.90          | 2,281.00          | 2,281.00          |
| 568 · Prisoner/Case Exp./Booking             | 3,005.00         | 741.66           | 10,201.20         | 8,900.00          | 8,900.00          |
| 570 · Training                               | 139.00           | 833.34           | 2,689.64          | 10,000.00         | 10,000.00         |
| 572 · Recruiting                             | 0.00             | 1,291.66         | 3,285.27          | 15,500.00         | 15,500.00         |
| 574 · Reserve Officers                       | 350.00           | 337.50           | 2,680.00          | 4,050.00          | 4,050.00          |
| 576 · Misc. Dues, Meals & Travel             | 0.00             | 252.91           | 1,356.00          | 3,035.00          | 3,035.00          |
| 580 · Utilities - Police                     | 1,447.59         | 833.34           | 12,449.20         | 10,000.00         | 10,000.00         |
| 581 · Bldg Repairs/Maint.                    | 0.00             | 416.66           | 490.05            | 5,000.00          | 5,000.00          |
| 582 · Expendable Office Supplies             | 211.06           | 625.00           | 5,403.02          | 7,500.00          | 7,500.00          |
| 588 · Telephone(+Rich. Line)                 | 421.57           | 623.00           | 4,590.61          | 7,476.00          | 7,476.00          |
| 590 · Housekeeping                           | 350.04           | 333.34           | 4,467.42          | 4,000.00          | 4,000.00          |
| 592 · Publications                           | 0.00             | 250.00           | 2,923.16          | 3,000.00          | 3,000.00          |
| 594 · Community Policing                     | 624.45           | 1,166.66         | 6,682.84          | 14,000.00         | 14,000.00         |
| 596 · WEST-NET/CAL I.D.                      | 0.00             | 0.00             | 6,101.00          | 6,100.00          | 6,100.00          |
| 599 · Police Taxes Administration            | 0.00             | 0.00             | 3,462.84          | 3,500.00          | 3,500.00          |
| <b>Total 550 · Other Police Expenses</b>     | <b>20,538.79</b> | <b>25,813.48</b> | <b>217,219.00</b> | <b>316,112.00</b> | <b>316,112.00</b> |
| <b>600 · Park/Rec Sal &amp; Ben</b>          |                  |                  |                   |                   |                   |
| 601 · Park & Rec Administrator               | 552.41           | 670.16           | 8,439.67          | 8,042.00          | 8,042.00          |
| 602 · Custodian                              | 1,750.00         | 1,850.00         | 21,000.00         | 22,750.00         | 22,750.00         |
| 623 · Social Security/Medicare - Dist        | 69.61            | 51.25            | 618.51            | 615.00            | 615.00            |
| <b>Total 600 · Park/Rec Sal &amp; Ben</b>    | <b>2,372.02</b>  | <b>2,571.41</b>  | <b>30,058.18</b>  | <b>31,407.00</b>  | <b>31,407.00</b>  |
| <b>635 · Park/Recreation Expenses</b>        |                  |                  |                   |                   |                   |
| 640 · Community Center Expenses              |                  |                  |                   |                   |                   |
| 642 · Utilities-Community Center             | 673.97           | 468.00           | 6,132.39          | 5,616.00          | 5,616.00          |
| 643 · Janitorial Supplies                    | 0.00             | 125.00           | 676.43            | 1,500.00          | 1,500.00          |
| 646 · Community Center Repairs               | 0.00             | 458.34           | 5,568.20          | 5,500.00          | 5,500.00          |
| <b>Total 640 · Community Center Expenses</b> | <b>673.97</b>    | <b>1,051.34</b>  | <b>12,377.02</b>  | <b>12,616.00</b>  | <b>12,616.00</b>  |
| 660 · Annex Expenses                         |                  |                  |                   |                   |                   |
| 662 · Utilities - Annex                      | 0.00             | 83.34            | 0.00              | 1,000.00          | 1,000.00          |
| 666 · Annex Repairs                          | 0.00             | 83.34            | 0.00              | 1,000.00          | 1,000.00          |
| 668 · Misc Annex Expenses                    | 0.00             | 83.34            | 0.00              | 1,000.00          | 1,000.00          |
| <b>Total 660 · Annex Expenses</b>            | <b>0.00</b>      | <b>250.02</b>    | <b>0.00</b>       | <b>3,000.00</b>   | <b>3,000.00</b>   |
| 670 · Gardening Supplies                     | 0.00             |                  | 0.00              | 0.00              | 0.00              |
| 672 · Kensington Park O&M                    | 2,475.00         | 5,775.00         | 72,717.46         | 69,300.00         | 69,300.00         |
| 674 · Park Construction Exp                  | 0.00             |                  | 0.00              | 5,000.00          | 5,000.00          |
| 678 · Misc Park/Rec Expense                  | 0.00             | 0.00             | 1,370.82          | 1,000.00          | 1,000.00          |
| <b>Total 635 · Park/Recreation Expenses</b>  | <b>3,148.97</b>  | <b>7,076.36</b>  | <b>86,465.30</b>  | <b>90,916.00</b>  | <b>90,916.00</b>  |
| <b>800 · District Expenses</b>               |                  |                  |                   |                   |                   |
| 810 · Computer Maintenance                   | 1,089.00         | 2,093.16         | 23,858.54         | 25,118.00         | 25,118.00         |
| 820 · Cannon Copier Contract                 | 386.78           | 475.00           | 4,791.82          | 5,700.00          | 5,700.00          |
| 830 · Legal (District/Personnel)             | 5,637.50         | 8,230.00         | 182,948.14        | 99,530.00         | 99,530.00         |
| 835 · Consulting                             | 4,169.00         | 3,500.00         | 40,355.34         | 46,500.00         | 46,500.00         |
| 840 · Accounting                             | 875.00           | 2,000.00         | 48,277.99         | 45,500.00         | 45,500.00         |
| 850 · Insurance                              | 0.00             | 0.00             | 27,607.07         | 30,000.00         | 30,000.00         |
| 860 · Election                               | 0.00             | 0.00             | 3,561.61          | 4,500.00          | 4,500.00          |
| 865 · Police Bldg. Lease                     | 0.00             | 0.00             | 1.00              | 1.00              | 1.00              |
| 870 · County Expenditures                    | -10.00           | 0.00             | 21,347.00         | 22,300.00         | 22,300.00         |
| 890 · Waste/Recycle                          | 0.00             | 1,666.66         | 0.00              | 20,000.00         | 20,000.00         |
| 898 · Misc. Expenses                         | 376.21           | 1,433.34         | 15,333.92         | 17,200.00         | 17,200.00         |

## Unaudited Profit &amp; Loss Budget Performance

June 2017

|  | Jun 17             | Budget             | Jul '16 - Ju...     | YTD Budget          | Annual Bu...        |
|--|--------------------|--------------------|---------------------|---------------------|---------------------|
| 899 · Depreciation Expense             | 0.00               | 0.00               | 0.00                | 0.00                | 0.00                |
| <b>Total 800 · District Expenses</b>   | <b>12,523.49</b>   | <b>19,398.16</b>   | <b>368,082.43</b>   | <b>316,349.00</b>   | <b>316,349.00</b>   |
| <b>950 · Capital Outlay</b>            |                    |                    |                     |                     |                     |
| 961 · Police Bldg Improvements         | 0.00               | 0.00               | 0.00                | 0.00                | 0.00                |
| 962 · Patrol Cars                      | 0.00               | 0.00               | 0.00                | 0.00                | 0.00                |
| 963 · Patrol Car Accessories           | 0.00               | 0.00               | 0.00                | 0.00                | 0.00                |
| 965 · Personal Police Equipment-Asset  | 0.00               | 0.00               | 13,546.64           | 0.00                | 0.00                |
| 966 · Police Traffic Equipment         | 0.00               | 0.00               | 8,810.16            | 6,600.00            | 6,600.00            |
| 967 · Station Equipment                | 0.00               | 0.00               | 6,005.00            | 6,100.00            | 6,100.00            |
| 968 · Office Furn/Eq                   | 0.00               | 0.00               | 0.00                | 0.00                | 0.00                |
| 969 · Computer Equipment               | 0.00               | 0.00               | 2,170.48            | 1,500.00            | 1,500.00            |
| 972 · Park Buildings Improvement       | 0.00               | 0.00               | 0.00                | 100,000.00          | 100,000.00          |
| 974 · Other Park Improvements          | 0.00               | 0.00               | 0.00                | 7,500.00            | 7,500.00            |
| 978 · Pk/Rec Furn/Eq                   | 182.75             | 0.00               | 35,180.44           | 21,000.00           | 21,000.00           |
| <b>Total 950 · Capital Outlay</b>      | <b>182.75</b>      | <b>0.00</b>        | <b>65,712.72</b>    | <b>142,700.00</b>   | <b>142,700.00</b>   |
| 997 · Payroll Expenses                 | 5,937.50           |                    | 5,937.50            |                     |                     |
| <b>Total Expense</b>                   | <b>153,848.81</b>  | <b>272,319.69</b>  | <b>2,983,388.14</b> | <b>3,182,312.00</b> | <b>3,182,312.00</b> |
| <b>Net Ordinary Income</b>             | <b>-112,481.84</b> | <b>-258,669.35</b> | <b>443,006.26</b>   | <b>-131,892.72</b>  | <b>-131,892.72</b>  |
| <b>Other Income/Expense</b>            |                    |                    |                     |                     |                     |
| <b>Other Expense</b>                   |                    |                    |                     |                     |                     |
| <b>700 · Bond Issue Expenses</b>       |                    |                    |                     |                     |                     |
| 701 · Bond Proceeds                    | 0.00               |                    | -179,304.50         | 0.00                | 0.00                |
| 710 · Bond Admin.                      | 0.00               | 0.00               | 12,138.63           | 0.00                | 0.00                |
| 715 · Bond Interest Income             | 0.00               | 0.00               | -479.94             | 0.00                | 0.00                |
| 720 · Bond Principal                   | 0.00               |                    | 133,201.28          | 0.00                | 0.00                |
| 730 · Bond Interest                    | 0.00               | 0.00               | 27,811.25           | 0.00                | 0.00                |
| <b>Total 700 · Bond Issue Expenses</b> | <b>0.00</b>        | <b>0.00</b>        | <b>-6,633.28</b>    | <b>0.00</b>         | <b>0.00</b>         |
| 995 · Loss/(Gain) - Asset Disposition  | 0.00               |                    | 808.84              | 0.00                | 0.00                |
| <b>Total Other Expense</b>             | <b>0.00</b>        | <b>0.00</b>        | <b>-5,824.44</b>    | <b>0.00</b>         | <b>0.00</b>         |
| <b>Net Other Income</b>                | <b>0.00</b>        | <b>0.00</b>        | <b>5,824.44</b>     | <b>0.00</b>         | <b>0.00</b>         |
| <b>Net Income</b>                      | <b>-112,481.84</b> | <b>-258,669.35</b> | <b>448,830.70</b>   | <b>-131,892.72</b>  | <b>-131,892.72</b>  |

**KPPCSD**  
**Transaction Detail By Account**  
 July 2016 through June 2017

| Date                                     | Num    | Name               | Memo            | Split             | Amount                  |
|--|--------|--------------------|-----------------|-------------------|-------------------------|
| <b>440 · District Activities Revenue</b> |        |                    |                 |                   |                         |
| <b>448a · Franchise Fees Gross</b>       |        |                    |                 |                   |                         |
| 07/20/2016                               | 0271   |                    | Bay View Ref... | 112 · General ... | 4,200.05                |
| 07/20/2016                               | CAS... | KPPCSD             | TO REVERS...    | 141 · Account...  | -4,200.05               |
| 08/23/2016                               | 0290   |                    | Bay View Ref... | 112 · General ... | 2,742.50                |
| 09/20/2016                               | 0308   |                    | Bay View Ref... | 112 · General ... | 2,719.98                |
| 09/30/2016                               | 17488  | CCC Community D... | VOID:           | 112 · General ... | 0.00                    |
| 10/26/2016                               | 0332   |                    | Bay View Ref... | 112 · General ... | 22,171.39               |
| 11/28/2016                               | 0359   |                    | Bay View Ref... | 112 · General ... | 3,422.25                |
| 12/29/2016                               | 0377   |                    | Bay View Ref... | 112 · General ... | 2,933.58                |
| 01/25/2017                               | 0408   |                    | December 20...  | 112 · General ... | 2,605.16                |
| 02/24/2017                               | 0435   |                    | Bay View Ref... | 112 · General ... | 21,681.64               |
| 03/15/2017                               | 0454   |                    | Bay View Ref... | 112 · General ... | 3,895.48                |
| 04/24/2017                               | 0479   |                    | Bay View Ref... | 112 · General ... | 3,206.54                |
| 05/16/2017                               | 0496   |                    | Bay View Ref... | 112 · General ... | 47.00                   |
| 05/16/2017                               | 0497   |                    | Bay View Ref... | 112 · General ... | 2,133.99                |
| 06/15/2017                               | 0525   |                    | Bay View Ref... | 112 · General ... | 21,909.47               |
| Total 448a · Franchise Fees Gross        |        |                    |                 |                   | <u>89,468.98</u>        |
| Total 440 · District Activities Revenue  |        |                    |                 |                   | <u>89,468.98</u>        |
| <b>TOTAL</b>                             |        |                    |                 |                   | <u><b>89,468.98</b></u> |

Transaction Detail By Account

July 2016 through June 2017

| Date                                       | Num   | Name               | Memo            | Split             | Amount            |
|--|-------|--------------------|-----------------|-------------------|-------------------|
| <b>440 - District Activities Revenue</b>   |       |                    |                 |                   |                   |
| <b>448b - less Franchise Fees Paid Out</b> |       |                    |                 |                   |                   |
| 04/14/2017                                 | 17909 | CCC Community D... | 3% Franchis ... | 112 - General ... | -1,374.23         |
| 04/28/2017                                 | 17938 | CCC Community D... | 3% Franchis...  | 112 - General ... | -10,961.62        |
| 05/30/2017                                 | 17977 | CCC Community D... | 3% Franchis...  | 112 - General ... | -914.56           |
| 05/30/2017                                 | 17983 | CCC Community D... | 3% Franchis...  | 112 - General ... | -9,502.02         |
| 05/30/2017                                 | 17983 | CCC Community D... | 3% Franchis...  | 112 - General ... | -1,466.68         |
| 05/30/2017                                 | 17983 | CCC Community D... | 3% Franchis...  | 112 - General ... | -1,257.25         |
| 05/30/2017                                 | 17983 | CCC Community D... | 3% Franchis...  | 112 - General ... | -1,116.49         |
| 06/30/2017                                 | 18061 | CCC Community D... | 3% Franchis...  | 112 - General ... | -9,389.78         |
| Total 448b - less Franchise Fees Paid Out  |       |                    |                 |                   | -35,982.63        |
| Total 440 - District Activities Revenue    |       |                    |                 |                   | -35,982.63        |
| <b>TOTAL</b>                               |       |                    |                 |                   | <b>-35,982.63</b> |

# KPPCSD 2017 Calendar

## Regular, Finance and Park Committee Meetings

| DATE                   | ITEM                    | NOTES   |
|------------------------|-------------------------|---|
| Thursday, July 13th    | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Wednesday, July 19th   | Parks Meeting           | Begins 7 pm                                   |
| Thursday, July 27th    | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Thursday, August 10th  | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Wednesday, August 16th | Parks Meeting           | Begins 7 pm                                   |
| Thursday, August 17th  | Special/Regular Meeting | Closed Session 6:30 pm, Open Session 7:30 pm* |
| Wednesday, August 30th | Finance Meeting         | Begins 7 pm*                                  |
| Wednesday, Sept. 13th  | Parks Meeting           | Begins 7 pm*                                  |
| Thursday, Sept. 14th   | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Thursday, Sept. 21st   | Finance Meeting         | Begins 7 pm*                                  |
| Thursday, Sept. 28th   | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Thursday, Oct. 12th    | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Wednesday, Oct. 18th   | Parks Meeting           | Begins 7 pm                                   |
| Wednesday, Oct. 25th   | Finance Meeting         | Begins 7 pm                                   |
| Thursday, Oct. 26th    | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Thursday, Nov. 9th     | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Wednesday, Nov. 15th   | Parks Meeting           | Begins 7 pm                                   |
| Wednesday, Nov. 29th   | Finance Meeting         | Begins 7 pm*                                  |
| Thursday, Dec. 14th    | Regular Meeting         | Closed Session 6:30 pm, Open Session 7:30 pm  |
| Wednesday, Dec. 20th   | Parks Meeting           | Begins 7 pm                                   |

\* Meetings occurring on a different date than usually scheduled due to holiday conflicts or absence of a quorum.



## **KCC Summer Camp**

Camp is at its half way mark as we head into week 5 of camp. The first three weeks were fully enrolled and the holiday week was a small camp with 52 campers. Camp is full of activities, games, tennis, art/crafts, and Wednesday's is Field Trip Day. So far they have visited The Jungle (indoor activity play structure), Lawrence Hall of Science, and Oakland Zoo. Camp is a fun place to be for the summer months. We have a staff of 9 college-age students and 2 Senior high school students (3 returning and 8 new). Galen Hans is returning for his 3<sup>rd</sup> year and is now Head Counselor and Ethan Houser is returning for his 5<sup>th</sup> year as Camp Director. In addition to staff, KCC introduced a "counselor in training (CIT)" program to bring students entering 8<sup>th</sup> grade and older into camp life to start learning rules of games, and develop leadership skill. There are a total of 13 CIT's (5 returning and 8 new). Camp life has found its groove and operations are running smoothly.

A TOTAL of 172 families have signed up for camp. The demographics of our campers live in:

- ALBANY                    5%
- BERKELEY                5%
- EL CERRITO              31%
- EL SOBRANTE            1%
- RICHMOND                9%
- KENSINGTON              49%

## **KCC Classes and Events**

Jazzercise, Body Sculpting, and Tai Chi continue as class offerings for adults. Times and schedules of classes are listed in the monthly Outlook.

## **KASEP**

KCC is finalizing the KASEP Fall Brochure 2017. Online Registration is scheduled for Tuesday, Sept 5th at 7:30pm. The Fall Brochure will go home in student's backpacks the week of August 30th. On-line class information, costs and schedule will be available for viewing by August 18<sup>th</sup> on KCC's website, ***WWW.KensingtonCommunityCouncil.Org***.

- KASEP FALL Classes start on Monday, Sept. 19<sup>th</sup>.

The Recreation Building will be closed August 21st – September 4th for deep cleaning and transitioning from summer camp to after school KASEP classes.

## **KCC Administrative**

KCC Movie Night is scheduled for Saturday, September 23<sup>rd</sup> featuring Pixar's, "Finding Dory", and an outdoor free family event.

# July 2017

| July 2017 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        | 31 |    |    |    |    |    |

| August 2017 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | Mo | Tu | We | Th | Fr | Sa |
| 6           | 7  | 8  | 9  | 10 | 11 | 12 |
| 13          | 14 | 15 | 16 | 17 | 18 | 19 |
| 20          | 21 | 22 | 23 | 24 | 25 | 26 |
| 27          | 28 | 29 | 30 | 31 |    |    |

| SUNDAY | MONDAY  | TUESDAY                                       | WEDNESDAY   | THURSDAY                      | FRIDAY  | SATURDAY |
|--------|---|---|---|-------------------------------|---|----------|
| Jun 25 | 26  | 27  | 28  | 29                            | 30  | Jul 1    |
| 2      | 3<br>7:00pm KCC Mtg (CC3)<br>7:00pm KCC MTG (CCM) | 4   | 5   | 6                             | 7   | 8        |
| 9      | 10<br>6:00pm KPSC (CC3)<br>7:30pm KARO Mtg (cc3)  | 11<br>7:00pm KMAC MTG (CCM)                   | 12<br>7:00pm Parks Committee Mtg (CCM)<br>7:00pm *KFD Mtg (CC3) | 13<br>6:00pm KPPCSD Mtg (CCM) | 14<br>7:00am Canceled: DT Training (Training Room) - Robert De La Campa | 15       |
| 16     | 17  | 18  | 19  | 20                            | 21  | 22       |
| 23     | 24<br>10:00am POA BBQ (CCM)<br>7:30pm *KIC (CC3)  | 25<br>7:00pm *KMAC (CC3)<br>7:00pm KMAC (CCM) | 26  | 27<br>6:30pm KPPCSD Mtg (CCM) | 28  | 29       |
| 30     | 31  | Aug 1   | 2   | 3                             | 4   | 5        |

# August 2017

September 2017

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

August 2017

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

| SUNDAY | MONDAY   | TUESDAY                                       | WEDNESDAY                                       | THURSDAY                      | FRIDAY                                | SATURDAY   |
|--------|--|---|---|-------------------------------|---------------------------------------|--|
| Jul 30 | 31   | Aug 1   | 2   | 3                             | 4                                     | 5  |
| 6      | 7<br>7:00pm KCC Mtg (CC3)<br>7:00pm KCC MITG (CCM) | 8   | 9<br>6:00pm GPFF (CCM)<br>7:00pm *KFD Mtg (CC3) | 10<br>6:00pm KPPCSD Mtg (CCM) | 11                                    | 12<br>10:00am CC Rental (CCM)                              |
| 13     | 14<br>6:00pm KPSC (CC3)<br>7:30pm KARO Mtg (cc3)   | 15  | 16  | 17                            | 18<br>6:00pm Parks Planning Mtg (CCM) | 19<br>9:00am Park Planning (CCM)<br>3:00pm CC Rental (CCM) |
| 20     | 21   | 22  | 23<br>7:00pm Finance Committee Mtg (CCM)        | 24<br>6:30pm KPPCSD Mtg (CCM) | 25<br>5:30pm Animal Fair Set Up       | 26<br>Animal Fair (CCM)                                    |
| 27     | 28<br>7:30pm *KIC (CC3)                            | 29<br>7:00pm *KMAC (CC3)<br>7:00pm KMAC (CCM) | 30  | 31                            | Sep 1                                 | 2  |

17

## JUNE 2017 WATCH COMMANDER MONTHLY REPORT

### IGM/COP Hull

#### TEAM #1 & #2 STATISTICS

#### iCOP Hull (K17) – (1000-1800)

| Officer:                 | Hui (K42)<br>(0600-1600) | Hull (K17)<br>(1000-1800) | Barrow(K26)<br>(1800-0600) |
|--------------------------|--------------------------|---------------------------|----------------------------|
| Days Worked              | 00                       | 00                        | 16                         |
| Traffic Stops            | 00                       | 00                        | 02                         |
| Moving Citations         | 00                       | 00                        | 00                         |
| Parking Citations        | 00                       | 00                        | 00                         |
| Vacation/Security Checks | 00                       | 00                        | 03                         |
| Cases                    | 00                       | 00                        | 03                         |
| Arrests                  | 00                       | 00                        | 00                         |
| Traffic Accident Reports | 00                       | 00                        | 00                         |
| Calls for Service        | 00                       | 00                        | 29                         |

| Officer:                 | Wilson (K38)<br>(1800-0600) | Foley (K48)<br>(0600-1800) | Ramos (K41)<br>(1800-0600) |
|--------------------------|-----------------------------|----------------------------|----------------------------|
| Days Worked              | 15                          | 17                         | 13                         |
| Traffic Stops            | 02                          | 12                         | 04                         |
| Moving Citations         | 02                          | 04                         | 02                         |
| Parking Citations        | 09                          | 00                         | 00                         |
| Vacation/Security Checks | 05                          | 18                         | 03                         |
| Cases                    | 04                          | 01                         | 03                         |
| Arrests                  | 00                          | 00                         | 00                         |
| Traffic Accident Reports | 00                          | 01                         | 01                         |
| Total Service Calls      | 48                          | 66                         | 35                         |

- The small variation in totals between the various monthly reports and are due to the different methodologies employed to gather data. Manual hand count will differ from computer generated data due to the computers limited ability to narrow data reports.

The increase in overtime payout is due to calls for service, officers being sick, or on vacation

Officer Wilson took 1 comp day off and 1 day off sick

Officer Foley took attended FTO school for 1 week in anticipation of training Reserve Ferreira

Officer Barrow took 1 day vacation and 3 hours vacation at beginning of his shift

Officer Ramos took 3 days vacation

Officer Wilkens returned to work on 6/16/17

Cpl. Stegman is off duty 4850 time effective September 8, 2016

Sgt. Hui off on admin leave effective July 29, 2016

#### BRIEFING/TRAINING:

- Fireworks Disposal Procedures
- Albany PD Dispatch Procedures
- Peace officer Citizenship Requirements

#### SERGEANT'S SUMMARY:

The District continues to experience property crime. Theft from vehicles continue to be predominant in town. Please remove all valuables, phones, brief cases and electronic equipment so criminals are not enticed. I would like to re-iterate to contact KPD if you hear any noises as many times we are told by a neighbor that they thought they heard something but did not think it worthy of contacting KPD. I would like to ask everyone to call KPD in hopes of catching the responsible/s for these crimes

#### SIGNIFICANT EVENTS:

- 2017-1602 – Officer Ramos responded to the 200 block of Grizzly Peak Blvd. to a mental patient.
- 2017-1604 – Officer Barrow responded to the 100 block of Arlington Ave. to a report of theft from a vehicle.
- 2017-1641 – Officer Wilson responded to the 200 block of Arlington Ave. to a report of Identity Theft.
- 2017-1639 – Officer Wilson responded to the 00 block of Norwood Ave. to a report of residential burglary.
- 2017-1673 – Officer Ramos responded to the 00 block of Marchant Gardens to a non-injury collision/
- 2017-1674 – Officer Ramos responded to the 00 block of Lam Ct. to a report of theft from an unlocked vehicle.
- 2017-1692 – Officer Barrow responded to the 600 block of Wellesley Ave. to a mental patient who was cited for driving on a suspended license.
- 2017-1716 – Officer Foley responded to the 00 block of Franciscan Way to a report of theft from an unlocked vehicle.
- 2017-1718 – Officer Wilson responded to the 200 block of Highland Blvd. to a report of theft from an unlocked vehicle.
- 2017-1719 – Officer Wilson responded to the 100 block of Lawson Dr. to a report of trespassing.
- 2017-1725 – Officer Foley responded to the 00 block of Edgcroft Rd. to a report of a missing person.
- 2017-1733 – Officer Ramos responded to the 00 block of Arlington Ave. to a report of Identity Theft.
- 2017-1736 – Officer Ramos responded to the 00 block of Garden Dr. to a report of theft from an unlocked vehicle.
- 2017-1740 – Officer Barrow responded to the 500 block of Coventry Rd. to a report of residential burglary

- 2017-1755 – Officer Martinez responded to the 00 block of Sunset Ave. to a report of auto theft.
- 2017-1756 – Officer Martinez responded to the 100 block of Windsor Ave. to a report of theft from an unlocked vehicle.
- 2017-1764 – Officer Wilson responded to the 00 block of Ardmore Rd. to a report of auto theft.
- 2017-1766 – Officer Martinez responded to the 00 block of Ardmore Rd. to a report of theft from an unlocked vehicle.
- 2017-1771 – Officer Martinez responded to the 00 block of Kensington Ct. to a report of theft from front of property.
- 2017-1782 – Officer Hull responded to the 00 block of Yale Ave. to a report of theft from an unlocked vehicle.
- 2017-1733 – Officer Hull responded to the 00 block of Arlington Ave. for follow-up to Identity Theft.
- 2017-1785 – Officer Hull responded to the 00 block of Anson Wy. to a report of theft of license plate.
- 2017-1802 – Officer Hull responded to the 200 block of Arlington Ave. to a report of a Hit & Run collision.
- 2017-1808 – Officer Martinez responded to the 200 block of Arlington Ave. to a report of a Restraining Order.
- 2017-1816 – Officer Wilson responded to the 700 block of Coventry Rd. to a report of an unwanted person.

Kensington PD successfully transitioned into the Albany Dispatch center on 6/28/17. Going forward there will be a format change to this section due to the change in software vendors to the RIMS program.



ITEM NUMBER: 10

To: KPPCSD Board of Directors  
From: Ann R. Danforth, General Counsel  
Date: July 13, 2017  
Subject: Board of Director Vacancy, Options

## I. BACKGROUND

Director Vanessa Cordova has resigned from the District Board effective June 26, 2017. State law requires that the Board either appoint a replacement or call a special election within 60 days of Director Cordova's resignation. As explained below, staff recommends that the Board make a preliminary decision regarding the vacancy at its meeting of July 13, 2017.

## II. ANALYSIS

Government Code § 1780 sets for the procedure for filling a vacancy in the elected board of a special district. I have attached the text of this statute in full and outline each option below:

### A. Appointment

1. Process: The Board may chose to make an appointment to fill the vacancy with 60 days of June 26, 2017, i.e., by August 18, 2017. At least 15 days before making the appointment, the District must post a notice of the vacancy in three or more conspicuous places in the District. After the appointment, the District must notify the County elections official within 15 days.
2. Term of Appointee: The term of the newly appointed director depends on the time remaining in the former director's term and the amount of time until the next general election. I understand that Director Cordova was in the second half of her term. If that is correct, the appointee would hold

office for the unexpired balance of Director Cordova's term or until the 2018 election.

**B. Special Election**

The Board may chose to call a special election to fill the vacancy on or before August 18, 2017. The election would be held on the next established election date that is 130 days or more from the date that the Board calls the election. State law establishes the following elections dates for the next 12 months: November 7, 2017, April 10, 2018 and June 5, 2018.

**C. Result of Inaction**

If the Board neither makes an appointment nor calls an election within 60 days, the Board of Supervisors would decide whether to make an appointment or call a special election.

**III. CONCLUSION AND RECOMMENDATION**

If the Board wishes to make an appointment, it should note that time frame between its next regularly scheduled meeting on July 13<sup>th</sup> and the August 18<sup>th</sup> deadline is fairly tight. Aside from giving the 15-day notice, the Board may wish to interview candidates before taking action. Accordingly, I recommend that the Board direct staff to publish written Notice of Vacancy as soon as possible. The Notice should invite interested residents to submit a letter of interest and statement of qualifications within a fixed period after publication; I recommend ten days. Publication of this Notice will not commit the Board to make an appointment but will allow it to fully explore the appointment option.

The Board should also consider the following options:

- The Board may wish to establish an appointment process with deadlines to ensure meeting the August 18<sup>th</sup> deadline. This could include establishing a period for candidate interviews.
- The Board could create an ad hoc subcommittee for the purpose of reviewing applications and selecting candidates for interviews.
- If the full Board wishes to select interviewees, it may do so in public session. This might require a special meeting.

Exhibit

West's Annotated California Codes  
Government Code (Refs & Annos)  
Title 1. General  
Division 4. Public Officers and Employees (Refs & Annos)  
Chapter 4. Resignations and Vacancies  
Article 2. Vacancies (Refs & Annos)

West's Ann. Cal. Gov. Code § 1780

§ 1780. Special districts; vacancies in elective offices of governing board; election dates; term

Effective: January 1, 2008

Currentness

(a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d)(1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e)(1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f)(1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g)(1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h)(1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

**Credits**

(Added by Stats.1975, c. 1059, p. 2551, § 1.3. Amended by Stats.1977, c. 189, p. 708, § 1; Stats.1977, c. 1205, p. 4074, § 82; Stats.1978, c. 319, § 1; Stats.1986, c. 866, § 20; Stats.1987, c. 1184, § 2; Stats.1994, c. 923 (S.B.1546), § 31; Stats.1999, c. 312 (S.B.1208), § 27; Stats.2007, c. 343 (S.B.144), § 4.)

West's Ann. Cal. Gov. Code § 1780, CA GOVT § 1780

Current with urgency legislation through Ch. 14 of 2017 Reg.Sess

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

---

ITEM NUMBER: 12

To: KPPCSD Board of Directors  
From: Anthony Constantouros, General Manager  
Date: July 13, 2017  
Subject: Resolution 2017-17 Establishing Appropriations Limit for Fiscal Year 2017-18

Attached is a Notice of Determination of the Appropriations Limit for Fiscal Year 2017-18 and a Resolution establishing the District's Appropriations Limit. The appropriations limit and the calculations are based on financial and population data calculated by the State of California Department of Finance, which are posted on that agency's website.

To satisfy legal requirements, the Notice is required to be posted at least 15 days prior to the July 13<sup>th</sup> Board Meeting. The Appropriations Limit was posted on the KPPCSD website on June 26<sup>th</sup> and the Notice of Determination was published in the West County Times on June 27<sup>th</sup>. The Fiscal Year 2017-18 Appropriation Limit is \$4,183,401. The District appropriations subject to the limit are \$1,418,072 below the limit.

In the early 1980's, the District held a special election where the voters of the District set the appropriations limit in a manner that required the District to go back to the voters every four years. The District has gone to the voters every four years, as required, the latest time being in 2014, which would carry the District through the 2018-2019 Fiscal Year. These requirements will be reviewed and reported to the Board of Directors prior to the deadline for the next election scheduled for no later than June 2019.

**RECOMMENDATION:** Adopt Resolution 2017-17 of the Kensington Police Protection and Community Services District, affirming the establishment of the appropriations limit applicable to the District during the Fiscal Year 2017-18.



# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

---

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT  
NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2017-18

State law (Section 7910 of the California Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology used to calculate the Fiscal Year 2017-18 appropriations limit for the District. The appropriations limit as set forth below will be adopted at the meeting of the Board of Directors on July \_\_, 2017.

|  |                    |
|--|--------------------|
| 1. Appropriations Limit for Fiscal Year 2016-17                                  | \$3,989,511        |
| 2. Contra Costa County Population Change<br>(January 1, 2016 to January 1, 2017) | 1.13%              |
| 3. Change in California Per Capita Personal Income                               | 3.69%              |
| 4. Fiscal Year 2017-18 Adjustment Factor<br>(1.0113 X 1.0369)                    | 1.0486             |
| 5. Fiscal Year 2017-18 Appropriations Limit<br>(\$3,989,511 X 1.0486)            | <u>\$4,183,401</u> |

RESOLUTION NO. 2017-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT AFFIRMING THE ESTABLISHMENT OF THE APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FISCAL YEAR 2017-17

The Board of Directors of the Kensington Police Protection and Community Services District ((Thereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, at the November 4, 2014 election, District voters adopted Measure V, which established the appropriation limit for the District for Fiscal Year 2015-16 at \$3,744,262; and

**WHEREAS**, the Board of Directors affirmed the Fiscal Year 2015-16 appropriation limit of \$3,744,262 by resolution on June 29, 2015; and

**WHEREAS**, Article XIII B of the California Constitution and Section 61113 of the Government Code require that the District establish by resolution the applicable appropriations limit for each fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Kensington Police Protection and Community Services District that the appropriations limit for Fiscal Year 2017-18 be established at \$4,183,401.

Passed and adopted this thirteenth day of July, 2017, by the following vote of the Board

AYES:

NOES:

ABSENT:

---

President, Board of Directors  
Kensington Police Protection and  
Community Services District

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

---

## KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-18

State law (Section 7910 of the California Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology used to calculate the Fiscal Year 2017-18 appropriations limit for the District. The appropriations limit as set forth below will be adopted at the meeting of the Board of Directors on July \_\_, 2017.

|  |                    |
|--|--------------------|
| 1. Appropriations Limit for Fiscal Year 2016-17                                  | \$3,989,511        |
| 2. Contra Costa County Population Change<br>(January 1, 2016 to January 1, 2017) | 1.13%              |
| 3. Change in California Per Capita Personal Income                               | 3.69%              |
| 4. Fiscal Year 2017-18 Adjustment Factor<br>(1.0113 X 1.0369)                    | 1.0486             |
| 5. Fiscal Year 2017-18 Appropriations Limit<br>(\$3,989,511 X 1.0486)            | <u>\$4,183,401</u> |



May 2017

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2017, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2017-18. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2017-18 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2017.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

AMY M. COSTA  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2017-18 appropriation limit is:

Per Capita Personal Income

| Fiscal Year<br>(FY) | Percentage change<br>over prior year |
|---------------------|--------------------------------------|
| 2017-18             | 3.69                                 |

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2017-18 appropriation limit.

**2017-18:**

Per Capita Cost of Living Change = 3.69 percent  
 Population Change = 0.85 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.69 + 100}{100} = 1.0369$

Population converted to a ratio:  $\frac{0.85 + 100}{100} = 1.0085$

Calculation of factor for FY 2017-18:  $1.0369 \times 1.0085 = 1.0457$

Fiscal Year 2017-18

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2016 to January 1, 2017 and Total Population, January 1, 2017**

| County<br>City      | <u>Percent Change</u> | <u>--- Population Minus Exclusions ---</u> |                  | <u>Total<br/>Population</u> |
|---------------------|-----------------------|--|------------------|-----------------------------|
|                     | 2016-2017             | 1-1-16                                     | 1-1-17           | 1-1-2017                    |
| <b>Contra Costa</b> |                       |  |                  |                             |
| Antioch             | 0.66                  | 113,495                                    | 114,241          | 114,241                     |
| Brentwood           | 3.38                  | 59,058                                     | 61,055           | 61,055                      |
| Clayton             | 0.20                  | 11,262                                     | 11,284           | 11,284                      |
| Concord             | 0.07                  | 128,280                                    | 128,370          | 128,370                     |
| Danville            | 0.16                  | 43,287                                     | 43,355           | 43,355                      |
| El Cerrito          | 0.45                  | 24,490                                     | 24,600           | 24,600                      |
| Hercules            | 3.08                  | 24,909                                     | 25,675           | 25,675                      |
| Lafayette           | 0.63                  | 25,041                                     | 25,199           | 25,199                      |
| Martinez            | 1.17                  | 37,224                                     | 37,658           | 37,658                      |
| Moraga              | 0.57                  | 16,581                                     | 16,676           | 16,676                      |
| Oakley              | 2.16                  | 40,327                                     | 41,199           | 41,199                      |
| Orinda              | 0.51                  | 18,838                                     | 18,935           | 18,935                      |
| Pinole              | 0.79                  | 18,827                                     | 18,975           | 18,975                      |
| Pittsburg           | 2.47                  | 68,133                                     | 69,818           | 69,818                      |
| Pleasant Hill       | 1.24                  | 34,232                                     | 34,657           | 34,657                      |
| Richmond            | 0.81                  | 110,886                                    | 111,785          | 111,785                     |
| San Pablo           | 0.26                  | 30,972                                     | 31,053           | 31,053                      |
| San Ramon           | 2.31                  | 78,729                                     | 80,550           | 80,550                      |
| Walnut Creek        | 0.90                  | 70,340                                     | 70,974           | 70,974                      |
| Unincorporated      | 0.90                  | 171,829                                    | 173,370          | 173,454                     |
| <b>County Total</b> | <b>1.13</b>           | <b>1,126,740</b>                           | <b>1,139,429</b> | <b>1,139,513</b>            |

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT  
 FY 2017-18 APPROPRIATIONS LIMIT CALCULATION WORKSHEET  
 APPROPRIATIONS SUBJECT TO LIMIT

*amend?  
exempt?*

|  | <u>Proceeds of Taxes</u> | <u>Non-Proceeds of Taxes</u> | <u>Total</u>     |
|--|--------------------------|------------------------------|------------------|
| <b>Police Activities</b>                     |                          |                              |                  |
| Property Tax Levy                            | 1,740,000                |                              |                  |
| Homeowners' Exemption Tax                    | 12,000                   |                              |                  |
| Special Tax - Police                         | 680,000                  |                              |                  |
| Measure G Supplemental Tax Revenue           | 543,829                  |                              |                  |
| Police Fees/Service Charges                  |                          | 1,500                        |                  |
| Kensington Hilltop Services Reimb.           |                          | 20,051                       |                  |
| Crossing Guard Reimbursement                 |                          | 11,623                       |                  |
| Interest - Police                            | 2,500                    |                              |                  |
| Miscellaneous Police Income                  |                          | 11,500                       |                  |
| Supplemental Workers Comp Reimb.             |                          | 16,864                       |                  |
| <b>Total Police Activities Revenue</b>       | <b>2,978,329</b>         | <b>61,538</b>                | <b>3,039,867</b> |
| <b>Parks/Recreation Activities</b>           |                          |                              |                  |
| Taxes - L&L                                  | 37,000                   |                              |                  |
| Community Center Revenue                     |                          | 28,000                       |                  |
| Miscellaneous Revenue                        |                          | 200                          |                  |
| Contributions for Community Center           |                          | 3,500                        |                  |
| <b>Total Parks/Recreation Revenue</b>        | <b>37,000</b>            | <b>31,700</b>                | <b>68,700</b>    |
| <b>District Activities Revenue</b>           |                          |                              |                  |
| Franchise Fees (Net)                         |                          | 64,000                       |                  |
| Interest                                     |                          | 200                          |                  |
| <b>Total District Activities Revenue</b>     | <b>0</b>                 | <b>64,200</b>                | <b>64,200</b>    |
| <b>TOTAL REVENUE</b>                         | <b>\$3,015,329</b>       | <b>\$157,438</b>             | <b>3,172,767</b> |
| <b>TOTAL PROCEEDS OF TAXES</b>               | <b>3,015,329</b>         |                              |                  |
| <b>LESS: REVENUE USED FOR CAPITAL*</b>       | <b>250,000</b>           |                              |                  |
| <b>TOTAL APPROPRIATIONS SUBJECT TO LIMIT</b> | <b>\$2,765,329</b>       |                              |                  |

\* Park Building Improvements

|  |                           |
|--|---------------------------|
| FY 2017-18 APPROPRIATIONS LIMIT              | \$4,183,401               |
| FY 2017-18 APPROPRIATIONS SUBJECT TO LIMIT   | <u>\$2,765,329</u>        |
| <b>FY 2017-18 APPROPRIATIONS UNDER LIMIT</b> | <b><u>\$1,418,072</u></b> |

Alameda

Fiscal Year 2017-18

Attachment C  
Annual Percent Change in Population Minus Exclusions\*  
January 1, 2016 to January 1, 2017

| County              | Percent Change | --- Population Minus Exclusions --- |           |
|---------------------|----------------|-------------------------------------|-----------|
|                     | 2016-17        | 1-1-16                              | 1-1-17    |
| <b>Alameda</b>      |                |                                     |           |
| Incorporated        | 1.03           | 1,476,184                           | 1,491,355 |
| County Total        | 0.99           | 1,626,047                           | 1,642,173 |
| <b>Alpine</b>       |                |                                     |           |
| Incorporated        | 0.00           | 0                                   | 0         |
| County Total        | -0.78          | 1,160                               | 1,151     |
| <b>Amador</b>       |                |                                     |           |
| Incorporated        | 6.10           | 12,110                              | 12,849    |
| County Total        | 2.10           | 34,056                              | 34,771    |
| <b>Butte</b>        |                |                                     |           |
| Incorporated        | 0.99           | 144,433                             | 145,870   |
| County Total        | 0.76           | 224,703                             | 226,404   |
| <b>Calaveras</b>    |                |                                     |           |
| Incorporated        | -0.72          | 4,049                               | 4,020     |
| County Total        | -0.17          | 45,160                              | 45,082    |
| <b>Colusa</b>       |                |                                     |           |
| Incorporated        | 0.31           | 11,735                              | 11,771    |
| County Total        | 0.36           | 21,965                              | 22,043    |
| <b>Contra Costa</b> |                |                                     |           |
| Incorporated        | 1.17           | 954,911                             | 966,059   |
| County Total        | 1.13           | 1,126,740                           | 1,139,429 |
| <b>Del Norte</b>    |                |                                     |           |
| Incorporated        | -5.27          | 4,480                               | 4,244     |
| County Total        | 0.48           | 24,783                              | 24,901    |
| <b>El Dorado</b>    |                |                                     |           |
| Incorporated        | 0.03           | 31,757                              | 31,767    |
| County Total        | 0.37           | 184,274                             | 184,965   |

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**West County Times**

1050 Marina Way S  
Richmond, CA 94804  
(510) 262-2740

2010129

KENSINGTON POLICE DEPT.  
217 ARLINGTON AVE  
KENSINGTON, CA 94707-1401

**PROOF OF PUBLICATION**

**FILE NO. July 13 Meeting**

In the matter of

**West County Times**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the West County Times, a newspaper of general circulation, printed and published at 2640 Shadelands Drive in the City of Walnut Creek, County of Contra Costa, 94598

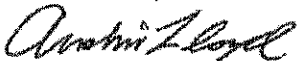
And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of August 29, 1978. Case Number 188884.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

**06/27/2017**

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.  
On this 27th day of June, 2017.



Signature

Legal No. 0006981332

**KENSINGTON POLICE PROTECTION AND  
COMMUNITY SERVICES DISTRICT  
PUBLIC NOTICE**

The Board of Directors of the Kensington Police Protection and Community Services District will, at its meeting to be held at the Kensington Community Center, 59 Arlington Avenue, Kensington, California, at 7:30 p.m. on Thursday July 13, 2017, consider the adoption of the Appropriations Limit for Fiscal Year 2017-18 in accordance with Article XIII B (Proposition 4) of the State of California Constitution. Documentation in support of the Appropriations Limit is available at the District Offices, 217 Arlington Avenue, Kensington, for review by persons interested in this matter.

*/s/ Lynn Wolter*  
Lynn Wolter  
District Administrator  
Kensington Police Protection and  
Community Services District

WCT 5981332

35

Want to receive email updates from Ballotpedia?

Name

Email Address

## Kensington Police Protection and Community Services District Appropriations Limit - Gann Override, Measure V (November 2014)

A **Kensington Police Protection and Community Services District Appropriations Limit - Gann Override, Measure V** ballot question was on the November 4, 2014 election ballot for voters in the Kensington Police Protection and Community Services District in Contra Costa County, California. It was **approved**.

Measure V sought to override for four years the district's state-mandated spending limitations - or gann limit - allowing the district to spend up to \$3,744,262 per year. Measure V did not seek to increase taxes but simply allowed the district to spend up to \$3.74 million if it collects that much revenue from currently imposed tax rates. A gann limit is a restriction on how much a local governmental agency is allowed to spend in a year. The gann limits for local governments in California were set by Proposition 4 in 1979. The result of this limit is that sometimes a government will collect more revenue than it can legally spend, forcing it to return some of the money. State law gives voters in a governmental jurisdiction the authority to override a local gann limit for up to four years, allowing the jurisdiction to spend all of its revenue. Measure V did this for the Kensington Police and Community Services District.<sup>[1]</sup>

### Voting on Taxes



### Ballot Measures

By state

By year

Not on ballot

Local [show]

## Election results

| Kensington District Measure V |       |            |
|-------------------------------|-------|------------|
| Response                      | Count | Percentage |
| ✓ Yes                         | 1,415 | 66.03%     |
| No                            | 728   | 33.97%     |

Election results via: *Contra Costa County Elections Office*

([http://results.enr.clarityelections.com/CA/Contra\\_Costa/54036/147842/Web01/en/summary.html](http://results.enr.clarityelections.com/CA/Contra_Costa/54036/147842/Web01/en/summary.html))

## Text of measure

### Ballot question

The question on the ballot:<sup>[1]</sup>

- 66 Shall the appropriations limit of the Kensington Police Protection and Community Services District for Fiscal Year 2015-2016 be established at \$3,744,262.00 and the limit for Fiscal Year 2015-2016 (i.e., \$3,744,262.00) be used to determine the limits for Fiscal Years 2016-2017 through 2018-2019?<sup>[2]</sup>

## See also

- Gann overrides on the ballot
- Contra Costa County, California ballot measures
- November 4, 2014 ballot measures in California

## External links

- Contra Costa County Elections Office* website (<http://www.cocovote.us/upcoming-election-05162014/?electionId=35#Election>)

## Footnotes

BP Suggest a link

36

# BALLOTPEDIA

The Encyclopedia of American Politics



Menu

Want to receive email updates from Ballotpedia?

Name

Email Address

Categories: [Approved general local, 2014](#) | [Local ballots, 2014](#) | [California 2014 local ballot measures](#) | [Gann overrides, California, 2014](#)

Results

of

to

to

external links

Notes

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

---

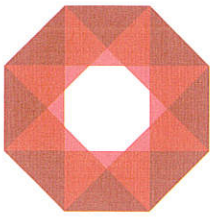
ITEM NUMBER: 13

To: KPPCSD Board of Directors  
From: Anthony Constantouros, General Manager  
Date: July 13, 2017  
Subject: All City Management Services Contract

All City Management Services provides crossing guard service for school children at the intersection of Rincon and Arlington Avenues. Attached is a copy of the 2017-18 All City Management Services contract, in the amount of 11,623.00, which reflects the company's price increase for the coming fiscal year. This amount is reflected in the District's Fiscal Year 2017-18 Budget.

The Board of Directors has directed that the General Manager is not authorized to sign contracts that exceed \$5,000. Therefore, Board approval is needed for General Manager Anthony Constantouros to sign this contract.

RECOMMENDATION: General Manager Anthony Constantouros recommends that the Board of Directors take public comments, deliberate, and authorize him to sign the All City Management Services contract dated June 12, 2017, in the amount of \$11,623.00.



## ALL CITY MANAGEMENT SERVICES

June 12, 2017

Chief Kevin E. Hart  
Kensington Police Department  
217 Arlington Ave.  
Kensington, CA 94707

Re: Pricing for 2017-2018 Fiscal Year

We recently forwarded a letter informing you of our price increase for the 2017-2018 fiscal year.

We have taken the liberty of forwarding two (2) partially executed Amendments. After the necessary signatures have been affixed, please send us an original for our records. Thanks again.

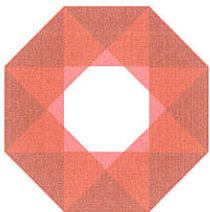
If you have any questions please feel free to contact me at (310) 202-8284.

Sincerely,

Demetra Farwell, Corporate Secretary

Enclosures

*“Keeping Children Safe”*



# ALL CITY MANAGEMENT SERVICES

## Amendment to Agreement between All City Management Services, Inc. and the Kensington Police Protection and Community Services District for providing School Crossing Guard Services

The **Kensington Police Protection and Community Services District** hereinafter referred to as the "District", and **All City Management Services, Inc.**, located at 10440 Pioneer Blvd Ste. 5, Santa Fe Springs, CA 90670, hereinafter referred to as the "Contractor", mutually agree to amend the existing Agreement entered into on December 1<sup>st</sup>, 1995 as follows:


- Item #1**      The District and the Contractor agree to extend the term of this Agreement for the 2017-2018 fiscal year beginning July 1, 2017 through June 30, 2018.
  
- Item #17**     The District agrees to pay Contractor for services rendered pursuant to the Agreement the sum of Eighteen Dollars and Forty-Five Cents, (\$18.45) per hour of guard service provided with a three and a half (3.50) hour minimum billing per day. It is understood that the cost of providing Six Hundred and Thirty (630) hours of service shall not exceed Eleven Thousand, Six Hundred and Twenty-Three Dollars (\$11,623.00).

Except as provided for in Item #1 and Item #17, all other terms and conditions of the original Agreement and Amendments thereto between the City and the Contractor remain in effect.

**Kensington Police Protection  
And Community Services District**

**All City Management Services, Inc.**

By \_\_\_\_\_  
Signature

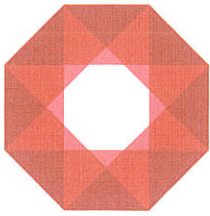
By   
Demetra Farwell, Corporate Secretary

\_\_\_\_\_  
Print Name and Title

Date \_\_\_\_\_

Date June 12, 2017





# ALL CITY MANAGEMENT SERVICES

## Amendment to Agreement between All City Management Services, Inc. and the Kensington Police Protection and Community Services District for providing School Crossing Guard Services

The **Kensington Police Protection and Community Services District** hereinafter referred to as the "District", and **All City Management Services, Inc.**, located at 10440 Pioneer Blvd Ste. 5, Santa Fe Springs, CA 90670, hereinafter referred to as the "Contractor", mutually agree to amend the existing Agreement entered into on December 1<sup>st</sup>, 1995 as follows:

- Item #1**      The District and the Contractor agree to extend the term of this Agreement for the 2017-2018 fiscal year beginning July 1, 2017 through June 30, 2018.
  
- Item #17**     The District agrees to pay Contractor for services rendered pursuant to the Agreement the sum of Eighteen Dollars and Forty-Five Cents, (\$18.45) per hour of guard service provided with a three and a half (3.50) hour minimum billing per day. It is understood that the cost of providing Six Hundred and Thirty (630) hours of service shall not exceed Eleven Thousand, Six Hundred and Twenty-Three Dollars (\$11,623.00).

Except as provided for in Item #1 and Item #17, all other terms and conditions of the original Agreement and Amendments thereto between the City and the Contractor remain in effect.

**Kensington Police Protection  
And Community Services District**

**All City Management Services, Inc.**

By \_\_\_\_\_  
Signature

By   
Demetra Farwell, Corporate Secretary

\_\_\_\_\_  
Print Name and Title

Date \_\_\_\_\_

Date June 12, 2017

ITEM NUMBER: 15

2016/2017

| CODE                                    | CLASSIFICATION                   | 2016/2017<br>BUDGET | 2016/2017<br>EXPENDITURES<br>02/28/17 | 2016/2017<br>BALANCE | PERCENT<br>SPENT | 2017/2018<br>BUDGET | BUDGET<br>DIFFERENCES |
|---|----------------------------------|---------------------|---------------------------------------|----------------------|------------------|---------------------|-----------------------|
| <b>POLICE SALARIES AND BENEFITS</b>     |                                  |                     |                                       |                      |                  |                     |                       |
| 502                                     | Salary - Police                  | \$1,015,274         | \$621,529                             | \$393,745            | 61.22%           | \$940,953           | (\$74,321)            |
| 504                                     | Compensation Cash-Out            | \$9,200             | \$14,796                              | (\$5,596)            | 160.82%          | \$9,200             | \$0                   |
| 506                                     | Overtime                         | \$75,000            | \$67,193                              | \$7,807              | 89.59%           | \$75,000            | \$0                   |
| 508                                     | Salary/Non-Sworn                 | \$100,677           | \$73,605                              | \$27,072             | 73.11%           | \$64,590            | (\$36,087)            |
| 516                                     | Uniform Allowance                | \$9,000             | \$4,844                               | \$4,156              | 53.82%           | \$9,000             | \$0                   |
| 518                                     | Safety Equipment                 | \$2,250             | \$3,867                               | (\$1,617)            | 171.88%          | \$2,500             | \$250                 |
| 521A                                    | Medical Insurance - Active       | \$182,094           | \$135,091                             | \$47,003             | 74.19%           | \$180,563           | (\$1,531)             |
| 521R                                    | Medical Insurance - Retired      | \$160,278           | \$117,349                             | \$42,929             | 73.22%           | \$138,231           | (\$22,047)            |
| 521T                                    | Medical Insurance - Trust        | \$64,226            | \$95,868                              | (\$31,642)           | 149.27%          | \$262,462           | \$198,236             |
| 522                                     | Disab. & Life Insurance          | \$6,940             | \$2,858                               | \$4,083              | 41.17%           | \$6,940             | \$0                   |
| 523                                     | Medicare 1.45% (District)        | \$17,507            | \$9,990                               | \$7,517              | 57.07%           | \$15,917            | (\$1,590)             |
| 524                                     | Social Security(6.2%) /Non-Sworn | \$6,242             | \$4,983                               | \$1,259              | 79.83%           | \$4,005             | (\$2,237)             |
| 527                                     | P.E.R.S. - District              | \$509,304           | \$432,341                             | \$76,963             | 84.89%           | \$326,151           | (\$183,153)           |
| 528                                     | P.E.R.S. - Officers Portion      | \$59,836            | \$39,076                              | \$20,760             | 65.30%           | \$38,546            | (\$21,290)            |
| 530                                     | Workers Compensation             | \$67,000            | \$66,467                              | \$533                | 99.20%           | \$92,000            | \$25,000              |
| 540                                     | Advanced Industrial              | \$0                 | \$0                                   | \$0                  | 0.00%            | \$0                 | \$0                   |
| SUB-TOTAL                               |                                  | \$2,284,828         | \$1,689,857                           | \$594,971            | 73.96%           | \$2,166,057         | (\$118,771)           |
| <b>POLICE EXPENSES</b>                  |                                  |                     |                                       |                      |                  |                     |                       |
| 552                                     | Expendable Police Supplies       | \$1,700             | \$3,320                               | (\$1,620)            | 195.29%          | \$2,200             | \$500                 |
| 553                                     | Range/Ammunition                 | \$5,000             | \$375                                 | \$4,625              | 7.50%            | \$5,500             | \$500                 |
| 560                                     | Crossing Guard                   | \$11,150            | \$6,567                               | \$4,583              | 58.89%           | \$11,623            | \$473                 |
| 562                                     | Vehicle Operation                | \$37,500            | \$18,692                              | \$18,808             | 49.85%           | \$36,250            | (\$1,250)             |
| 564                                     | Communications                   | \$156,420           | \$72,663                              | \$83,757             | 46.45%           | \$222,958           | \$66,538              |
| 566                                     | Radio Maintenance                | \$2,281             | \$1,090                               | \$1,191              | 47.79%           | \$2,180             | (\$101)               |
| 568                                     | Prisoner/Case Expenses/Bookings  | \$8,900             | \$5,408                               | \$3,492              | 60.77%           | \$8,900             | \$0                   |
| 570                                     | Training                         | \$10,000            | \$2,551                               | \$7,449              | 25.51%           | \$10,000            | \$0                   |
| 572                                     | Recruiting                       | \$15,500            | \$3,285                               | \$12,215             | 21.20%           | \$15,750            | \$250                 |
| 574                                     | Reserve Officers                 | \$4,050             | \$30                                  | \$4,020              | 0.74%            | \$9,675             | \$5,625               |
| 576                                     | Misc. Dues, Meals.Travel         | \$3,035             | \$1,481                               | \$1,554              | 48.80%           | \$2,835             | (\$200)               |
| 580                                     | Utilities - Police               | \$10,000            | \$7,234                               | \$2,766              | 72.34%           | \$11,040            | \$1,040               |
| 581                                     | Bldg. Repair/Maint               | \$5,000             | \$469                                 | \$4,531              | 9.39%            | \$3,000             | (\$2,000)             |
| 582                                     | Office Supplies                  | \$7,500             | \$3,257                               | \$4,243              | 43.43%           | \$6,500             | (\$1,000)             |
| 588                                     | Telephones                       | \$7,476             | \$2,907                               | \$4,569              | 38.89%           | \$5,100             | (\$2,376)             |
| 590                                     | Housekeeping                     | \$4,000             | \$3,044                               | \$956                | 76.11%           | \$4,000             | \$0                   |
| 592                                     | Publications                     | \$3,000             | \$2,923                               | \$77                 | 97.44%           | \$3,500             | \$500                 |
| 594                                     | Comm. Policing                   | \$14,000            | \$4,601                               | \$9,399              | 32.87%           | \$9,000             | (\$5,000)             |
| 595                                     | Legal/Consulting - Police        | \$0                 | \$0                                   | \$0                  | 0.00%            | \$33,200            | \$33,200              |
| 596                                     | CAL-ID                           | \$6,100             | \$6,101                               | (\$1)                | 100.02%          | \$6,100             | \$0                   |
| 599                                     | Police Taxes Administration      | \$3,500             | \$2,591                               | \$909                | 74.04%           | \$3,500             | \$0                   |
| SUB-TOTAL                               |                                  | \$316,112           | \$148,591                             | \$167,521            | 47.01%           | \$412,811           | \$96,699              |
| <b>RECREATION SALARIES AND BENEFITS</b> |                                  |                     |                                       |                      |                  |                     |                       |
| 601                                     | Park and Rec. Admin.             | \$8,042             | \$5,747                               | \$2,295              | 71.47%           | \$8,323             | \$281                 |
| 602                                     | Custodian                        | \$22,750            | \$14,000                              | \$8,750              | 61.54%           | \$22,750            | \$0                   |
| 623                                     | Social Security (7.65%) /Park    | \$615               | \$440                                 | \$175                | 71.49%           | \$637               | \$22                  |
| SUB-TOTAL                               |                                  | \$31,407            | \$20,187                              | \$11,220             | 64.28%           | \$31,709            | \$302                 |
| <b>RECREATION EXPENSES</b>              |                                  |                     |                                       |                      |                  |                     |                       |
| 640                                     | <b>Community Center Expenses</b> |                     |                                       |                      |                  |                     |                       |
| 642                                     | Community Center                 | \$5,616             | \$4,071                               | \$1,545              | 72.49%           | \$6,636             | \$1,020               |
| 643                                     | Janitorial Supplies              | \$1,500             | \$676                                 | \$824                | 45.10%           | \$1,250             | (\$250)               |
| 646                                     | Community Center Repairs         | \$5,500             | \$4,241                               | \$1,259              | 77.10%           | \$2,500             | (\$3,000)             |
| 650                                     | <b>Building E Expenses</b>       |                     |                                       |                      |                  |                     |                       |
| 656                                     | Building E Repairs               | \$0                 | \$0                                   | \$0                  | 0.00%            | \$0                 | \$0                   |
| 660                                     | <b>Annex Expenses</b>            |                     |                                       |                      |                  |                     |                       |
| 662                                     | Annex - Utilities                | \$0                 | \$0                                   | \$0                  | 0.00%            | \$0                 | \$0                   |
| 666                                     | Annex Repairs                    | \$1,000             | \$0                                   | \$1,000              | 0.00%            | \$1,000             | \$0                   |
| 668                                     | Annex - Misc. Exp                | \$1,000             | \$0                                   | \$1,000              | 0.00%            | \$1,000             | \$0                   |
| 670                                     | Gardening Supplies               | \$1,000             | \$0                                   | \$1,000              | 0.00%            | \$1,000             | \$0                   |
| 672                                     | Park O&M                         | \$69,300            | \$57,158                              | \$12,142             | 82.48%           | \$69,300            | \$0                   |
| 674                                     | Park Construction Expense        | \$5,000             | \$0                                   | \$5,000              | 0.00%            | \$5,000             | \$0                   |
| 678                                     | Misc. Park/Rec Expense           | \$1,000             | \$1,275                               | (\$275)              | 127.54%          | \$1,200             | \$200                 |
| SUB-TOTAL                               |                                  | \$90,916            | \$67,422                              | \$23,494             | 74.16%           | \$88,886            | (\$2,030)             |

42

| CODE                     | CLASSIFICATION                    | 2016/2017          |                          | 2016/2017        | PERCENT       | 2017/2018          | BUDGET | BUDGET | DIFFERENCES      |
|--------------------------|-----------------------------------|--------------------|--------------------------|------------------|---------------|--------------------|--------|--------|------------------|
|                          |                                   | BUDGET             | EXPENDITURES<br>02/28/17 |                  |               |                    |        |        |                  |
| <b>DISTRICT EXPENSES</b> |                                   |                    |                          |                  |               |                    |        |        |                  |
| 808                      | District Salaries                 | \$0                | \$0                      | \$0              | 0.00%         | \$139,620          |        |        | \$139,620        |
| 809                      | Social Security (7.65%) /District | \$0                | \$0                      | \$0              | 0.00%         | \$10,681           |        |        | \$10,681         |
| 810                      | Computer Maintenance              | \$25,118           | \$19,428                 | \$5,690          | 77.35%        | \$26,488           |        |        | \$1,370          |
| 820                      | Canon Copier Contract             | \$5,700            | \$3,235                  | \$2,465          | 56.75%        | \$5,045            |        |        | (\$655)          |
| 830                      | Legal - District                  | \$99,530           | \$114,018                | (\$14,488)       | 114.56%       | \$53,000           |        |        | (\$46,530)       |
| 835                      | Consultant - District             | \$46,500           | \$24,287                 | \$22,213         | 52.23%        | \$0                |        |        | (\$46,500)       |
| 840                      | Accounting                        | \$45,500           | \$31,983                 | \$13,517         | 70.29%        | \$45,500           |        |        | \$0              |
| 850                      | Insurance                         | \$30,000           | \$27,607                 | \$2,393          | 92.02%        | \$32,576           |        |        | \$2,576          |
| 860                      | Election                          | \$4,500            | \$3,562                  | \$938            | 79.15%        | \$0                |        |        | (\$4,500)        |
| 865                      | Police Bldg Lease                 | \$1                | \$1                      | \$0              | 100.00%       | \$35,468           |        |        | \$35,467         |
| 870                      | County Expenditures               | \$22,300           | \$8,273                  | \$14,027         | 37.10%        | \$21,800           |        |        | (\$500)          |
| 890                      | Waste/Recycle Expenses            | \$20,000           | \$0                      | \$20,000         | 0.00%         | \$0                |        |        | (\$20,000)       |
| 898                      | Miscellaneous Expenses - Board    | \$17,200           | \$11,822                 | \$5,378          | 68.73%        | \$20,250           |        |        | \$3,050          |
|                          | <b>SUB-TOTAL</b>                  | <b>\$316,349</b>   | <b>\$244,214</b>         | <b>\$72,135</b>  | <b>77.20%</b> | <b>\$390,428</b>   |        |        | <b>\$74,079</b>  |
|                          | <b>Operating Expense TOTAL</b>    | <b>\$3,039,612</b> | <b>\$2,170,271</b>       | <b>\$869,341</b> | <b>71.40%</b> | <b>\$3,089,892</b> |        |        | <b>\$50,280</b>  |
| <b>CAPITAL OUTLAY</b>    |                                   |                    |                          |                  |               |                    |        |        |                  |
| 961                      | Police Bldg. Improvements         | \$0                | \$0                      | \$0              | 0.00%         | \$0                |        |        | \$0              |
| 962                      | Patrol Cars                       | \$0                | \$0                      | \$0              | 0.00%         | \$0                |        |        | \$0              |
| 963                      | Patrol Car Accessories            | \$0                | \$0                      | \$0              | 0.00%         | \$1,000            |        |        | \$1,000          |
| 965                      | Personal Police                   | \$0                | \$13,547                 | (\$13,547)       | 0.00%         | \$0                |        |        | \$0              |
| 966                      | Police Traffic Equipment          | \$6,600            | \$8,550                  | (\$1,950)        | 129.55%       | \$0                |        |        | (\$6,600)        |
| 967                      | Station Equipment                 | \$6,100            | \$6,005                  | \$95             | 98.44%        | \$0                |        |        | (\$6,100)        |
| 968                      | Office Furn. & Equip.             | \$0                | \$0                      | \$0              | 0.00%         | \$0                |        |        | \$0              |
| 969                      | Computer Equipment                | \$3,650            | \$2,170                  | \$1,480          | 59.47%        | \$3,000            |        |        | (\$650)          |
| 971                      | Park Land                         | \$0                | \$0                      | \$0              | 0.00%         | \$0                |        |        | \$0              |
| 972                      | Park Bldgs. Improvements          | \$100,000          | \$0                      | \$100,000        | 0.00%         | \$307,320          |        |        | \$207,320        |
| 973                      | Park Construct Grant Exp          | \$0                | \$0                      | \$0              | 0.00%         | \$0                |        |        | \$0              |
| 974                      | Other Park Improvements           | \$7,500            | \$0                      | \$7,500          | 0.00%         | \$4,500            |        |        | (\$3,000)        |
| 978                      | Park/Rec. Furniture & Equipment   | \$21,000           | \$34,450                 | (\$13,450)       | 164.05%       | \$1,000            |        |        | (\$20,000)       |
|                          | <b>Capital Outlay SUB-TOTAL</b>   | <b>\$144,850</b>   | <b>\$64,723</b>          | <b>\$80,127</b>  | <b>44.68%</b> | <b>\$316,820</b>   |        |        | <b>\$171,970</b> |
|                          | <b>BUDGET GRAND TOTAL</b>         | <b>\$3,184,462</b> | <b>\$2,234,993</b>       | <b>\$949,469</b> | <b>70.18%</b> | <b>\$3,406,712</b> |        |        | <b>\$222,250</b> |

**KPPCSD  
Revenue Projection  
2017/2018**

|  | Estimated Actual<br>2016/2017 | Projected<br>2017/2018    |
|--|-------------------------------|---------------------------|
| <b>Ordinary Income/Expense</b>                 |                               |                           |
| <b>Income</b>                                  |                               |                           |
| <b>400 · Police Activities Revenue</b>         |                               |                           |
| 401 · Levy Tax                                 | \$1,662,000.00                | \$1,740,000.00            |
| HomeOwners' Tax                                | 11,800.00                     | 12,000.00                 |
| 402 · Special Tax-Police                       | 681,630.00                    | 680,000.00                |
| 403 · Misc Tax-Police                          | 0.00                          | 0.00                      |
| 404 · Measure G Supplemental Tax Rev           | 527,989.00                    | 547,995.00                |
| 409 · Asset seizure forfeit/WEST NET           | 143,777.00                    | 0.00                      |
| 410 · Police Fees/Service Charges              | 3,000.00                      | 1,500.00                  |
| 411 · Kensington Hilltop Srvcs Reimb           | 19,467.00                     | 20,051.00                 |
| 412 · Special Assignment Revenue               | 0.00                          | 0.00                      |
| 413 · Crossing Guard Reimbursement             | 11,151.00                     | 11,623.00                 |
| 414 · POST Reimbursement                       | 1,054.00                      | 0.00                      |
| 415 · Grants-Police                            | 140,000.00                    | 0.00                      |
| 416 · Interest-Police                          | 5,500.00                      | 2,500.00                  |
| 418 · Misc Police Income                       | 11,500.00                     | 11,500.00                 |
| 419 · Supplemental W/C Reimb (4850)            | <u>90,000.00</u>              | <u>11,033.00</u>          |
| <b>Total 400 · Police Activities Revenue</b>   | <b>\$3,308,868.00</b>         | <b>\$3,038,202.00</b>     |
| <br>   |                               |                           |
| <b>420 · Park/Rec Activities Revenue</b>       |                               |                           |
| 424 · Taxes-L&L                                | \$36,220.00                   | \$37,503.00               |
| 426 · Park Donations                           | 0.00                          | 0.00                      |
| 427 · Community Center Revenue                 | 31,000.00                     | 28,000.00                 |
| 435 · Grants-Park/Rec                          | 0.00                          | 0.00                      |
| 436 · Interest-Park/Rec                        | 0.00                          | 0.00                      |
| 437 · Contributions for Sound System           | 11,000.00                     | 0.00                      |
| 438 · Misc Park/Rec Rev                        | 200.00                        | 200.00                    |
| 439 · Contributions for Community Center       | <u>500.00</u>                 | <u>3,500.00</u>           |
| <b>Total 420 · Park/Rec Activities Revenue</b> | <b>\$78,920.00</b>            | <b>\$69,203.00</b>        |
| <br>   |                               |                           |
| <b>440 · District Activities Revenue</b>       |                               |                           |
| 448a · Franchise Fees Gross                    | \$96,000.00                   | \$90,000.00               |
| 448b - less Franchise Fees Paid Out            | (41,000.00)                   | (38,570.00)               |
| 456 · Interest-District                        | 250.00                        | 200.00                    |
| 458 · Misc District Revenue                    | <u>0.00</u>                   | <u>0.00</u>               |
| <b>Total 440 · District Activities Revenue</b> | <b><u>\$55,250.00</u></b>     | <b><u>\$51,630.00</u></b> |
| <br>   |                               |                           |
| <b>Total Income</b>                            | <b>\$3,443,038.00</b>         | <b>\$3,159,035.00</b>     |

**KPPCSD**  
**Projected Revenue and Expense**  
**2017/2018**

**Budgeted Revenues 2017/2018**

|  |               |
|--|---------------|
| 400 · Police Activities Revenue                |               |
| <b>Total 400 · Police Activities Revenue</b>   | 3,038,202     |
| <br>   |               |
| 420 · Park/Rec Activities Revenue              |               |
| <b>Total 420 · Park/Rec Activities Revenue</b> | 69,203        |
| <br>   |               |
| 440 · District Activities Revenue              |               |
| 448a · Franchise Fees gross                    | 90,000        |
| 448b · less Franchise Fees Paid Out            | (38,570)      |
| 456 · Interest-District                        | <u>200</u>    |
| <b>Total 440 · District Activities Revenue</b> | <u>51,630</u> |
| <br>   |               |
| <b>Total Revenues</b>                          | 3,159,035     |

**Budgeted Expenditures 2017/2018**

|   |                  |
|---|------------------|
| 500 · Police Sal & Ben                      |                  |
| <b>Total 500 · Police Sal &amp; Ben</b>     | 2,166,057        |
| 550 · Other Police Expenses                 |                  |
| <b>Total 550 · Other Police Expenses</b>    | 412,811          |
| <b>Total 600 · Park/Rec Sal &amp; Ben</b>   | 31,709           |
| <b>Total 635 · Park/Recreation Expenses</b> | 88,886           |
| 800 · District Expenses                     |                  |
| <b>Total 800 · District Expenses</b>        | 390,428          |
| 950 · Capital Outlay                        |                  |
| 961 · Police Bldg Improvements              | 0                |
| 962 · Patrol Cars                           | 0                |
| 963 · Patrol Car Accessories                | 1,000            |
| 965 · Personal Police Equipment-Asset       | 0                |
| 966 · Police Traffic Equipment              | 0                |
| 967 · Station Equipment                     | 0                |
| 968 · Office Furn. & Equip.                 | 0                |
| 969 · Computer Equipment                    | 3,000            |
| 971 · Park Land                             | 0                |
| 972 · Park Bldgs. Improvements              | 307,320          |
| 973 · Park Construction Fund                | 0                |
| 974 · Other Park Improvements               | 4,500            |
| 978 · Pk/Rec Furn/Eq                        | <u>1,000</u>     |
| <b>Total 950 · Capital Outlay</b>           | <u>316,820</u>   |
| <b>Total Expenditures</b>                   | <u>3,406,712</u> |

**Excess of Revenue over Expense 2017/2018** (247,677)

**Cash Carryovers 2016/2017** 2,019,958

**Add back large prepaid RIMS software** 139,958

**Estimated Fund Carryovers into 2017/2018** 1,912,239

**Fund Balances, in audit terms (see definitions included)**

**KPPCSD**  
**Projected Revenue and Expense**  
**2017/2018**

|  |                  |
|--|------------------|
| Nonspendable - District Portion of Bond                        | 92,830           |
| Restricted - Est'd Vacation/Comp Liab                          | 80,000           |
| Restricted - Bay View Net Balance                              | 149,013          |
| Committed - Capital Projects (Vehicle Fund) thru 06/30/17 only | 101,576          |
| Effective 07/01/17, Capital Fund dissolved                     | (101,576)        |
| Committed - 1/2 Police Vehicle w/Accessories                   | 20,000           |
| Committed - Community Center Bldg Upgrade                      | 350,000          |
| Committed - Annex Renovation Expenditure in Current Year       | 0                |
| Assigned - Park Bldgs Replacement less FY 17/18 expenditures   | 0                |
| Assigned - Temporary Police Station Relocation                 | <u>50,000</u>    |
| <b>Total Identified Fund Balances</b>                          | <b>741,843</b>   |
| <br>   |                  |
| <b>Unassigned Fund Balance Available for Contingencies</b>     | <b>1,170,396</b> |
| <b>Percentage of Total Expenditures</b>                        | <b>34.36%</b>    |

**KPPCSD  
Estimated Available Cash 6/30/17**

| <b>ASSETS</b>                        | <u>02/28/17</u>     | Incoming<br>Tx Advance | Incoming<br>Grant/Reimb | Mar<br>Exp  | Apr<br>Exp  | May<br>Exp | June<br>Exp | Transfer<br>between funds | 06/30/17 Est                |
|--------------------------------------|---------------------|------------------------|-------------------------|-------------|-------------|------------|-------------|---------------------------|-----------------------------|
| <b>Current Assets</b>                |                     |                        |                         |             |             |            |             |                           |                             |
| <b>Checking/Savings</b>              |                     |                        |                         |             |             |            |             |                           |                             |
| 100 · Petty Cash                     | 100.00              |                        |                         |             |             |            |             |                           | 100                         |
| 110 · CCC Cash Accts                 |                     |                        |                         |             |             |            |             |                           |                             |
| 112 · General Fund                   | 67,203.10           | 1,334,098.82           | 21,918.00               | -200,000.00 | -200,000.00 | -60,000.00 | -340,000.00 | 52,110.20                 | 675,330                     |
| 113 · Capital Fund-Cash              | 26,788.27           |                        |                         |             |             |            |             |                           | 26,788                      |
| 114 · Land & Light-Park O&M          | 18,288.34           | 15,821.86              |                         |             |             |            |             | -34,110.20                | 0                           |
| excluded 116 · PB Admin-Cash         | 113,899.78          | 100,000.00             |                         | -40,000.00  |             |            |             | -20,000.00                | 233,900 excluded            |
| excluded 117 · PB Resv-Cash          | 19,301.84           |                        |                         |             |             |            |             |                           | 19,302 excluded             |
| <b>Total 110 · CCC Cash Accts</b>    | <u>245,481.33</u>   |                        |                         |             |             |            |             |                           | <u>\$702,118</u>            |
| <b>134 · CCC LAIF Accounts</b>       |                     |                        |                         |             |             |            |             |                           |                             |
| 134a · General LAIF                  | 1,139,148.14        |                        | -71,000.00              | 2,562.06    | 0.00        | 0.00       | 40,000.00   |                           | 1,110,710                   |
| 134b · COPS LAIF                     | 2,842.27            |                        | 40,000.00               | -2,262.06   |             |            |             |                           | 40,580                      |
| 134c · Park LAIF                     | 0.00                |                        |                         |             |             |            |             |                           | 0                           |
| 134d · Garbage/Bay View LAIF         | 73,969.97           |                        | 31,000.00               |             |             |            | -40,000.00  |                           | 64,970                      |
| 134e · Capital LAIF                  | 101,479.56          |                        |                         |             |             |            |             |                           | 101,480                     |
| <b>Total 134 · CCC LAIF Accounts</b> | <u>1,317,439.94</u> |                        |                         |             |             |            |             |                           | <u>\$1,317,740</u>          |
| <b>Total Checking/Savings</b>        | \$1,563,021         | \$1,449,921            | \$21,918                | -\$199,700  | -\$240,000  | -\$60,000  | -\$340,000  | -\$2,000                  | \$2,019,968 KPPCSD          |
|                                      |                     |                        |                         |             |             |            |             |                           | 2,193,160 including Bond \$ |





**KPPCSD Officers' Salaries - Fiscal 2017/2018**

| Officer Name | Grade                   | Date Hired | Date in Grade | Date in Step | Months in Step | Monthly Base | Holiday Pay  | Incentive | Monthly Salary | Pay Period | Hourly Base | Hourly      | Longevity Pay | Annual Total  |
|--------------|-------------------------|------------|---------------|--------------|----------------|--------------|--------------|-----------|----------------|------------|-------------|-------------|---------------|---------------|
| Hull, R      | Chief portion MS/Step 2 | 12/17/16   | 12/17/16      | 12/17/16     | 12.000         | \$1,285.45   |              | \$96.41   | \$1,381.86     | \$ 690.93  | \$ 7.42     | \$ 7.97     | \$ 2,000.00   | \$ 16,582.31  |
|              |                         | 10/16/97   | 03/16/13      | 03/16/13     | 12.000         | \$8,569.67   |              | \$642.73  | \$9,212.40     | \$4,606.20 | \$ 49.44    | \$ 53.15    | \$ 2,000.00   | \$ 112,548.74 |
| Supervisor   | Incremental             | 07/01/17   | 07/01/17      | 07/01/17     | 12.000         | \$205.17     | \$ 11.01     | \$15.39   | \$231.57       | \$ 115.78  | \$ 1.18     | \$ 1.34     |               | \$ 2,778.81   |
| Hui, K       | Sgt/Step 4              | 04/17/10   | 03/16/13      | 03/16/15     | 12.000         | \$8,077.75   | \$ 434.93    | \$403.89  | \$8,916.57     | \$4,458.28 | \$ 46.60    | \$ 51.44    |               | \$ 106,998.81 |
| Stegman, E   | Corp/Step 1             | 06/01/06   | 09/01/12      | 09/01/12     | 12.000         | \$7,186.55   | \$ 386.96    | \$538.99  | \$8,112.50     | \$4,056.25 | \$ 41.46    | \$ 46.80    | \$1,100.00    | \$ 98,450.02  |
| Barrow, K.   | Step 5                  | 09/16/05   | 06/01/16      | 06/01/16     | 12.000         | \$7,045.63   | \$ 379.40    | \$528.42  | \$7,953.45     | \$3,976.73 | \$ 40.65    | \$ 45.89    | \$1,200.00    | \$ 96,641.43  |
| Martinez, R  | Step 5                  | 01/01/06   | 01/01/06      | 01/01/10     | 12.000         | \$7,045.63   | \$ 379.40    | \$528.42  | \$7,953.45     | \$3,976.73 | \$ 40.65    | \$ 45.89    | \$1,100.00    | \$ 96,541.43  |
| Wilson, D    | Step 5                  | 05/19/08   | 05/19/08      | 05/19/10     | 6.000          | \$7,045.63   | \$ 379.40    | \$528.42  | \$7,953.45     | \$3,976.73 | \$ 40.65    | \$ 45.89    |               | \$ 47,720.71  |
| Ramos, J     | Step 5                  | 09/16/09   | 09/16/09      | 09/16/11     | 12.000         | \$7,045.63   | \$ 379.40    | \$352.28  | \$7,777.31     | \$3,888.66 | \$ 40.65    | \$ 44.87    |               | \$ 93,327.74  |
| Wilkins, S   | Step 5                  | 09/17/12   | 09/17/12      | 09/17/16     | 12.000         | \$7,045.63   | \$ 379.40    | \$352.28  | \$7,777.31     | \$3,888.66 | \$ 40.65    | \$ 44.87    |               | \$ 93,327.74  |
| Foley, T     | Step 3                  | 03/20/16   | 03/20/16      | 03/20/17     | 8.500          | \$6,324.76   | \$ 340.57    | \$0.00    | \$6,665.33     | \$3,332.67 | \$ 36.49    | \$ 38.45    |               | \$ 56,655.31  |
|              | Step 4                  | 03/20/16   | 03/20/16      | 03/20/18     | 3.500          | \$6,672.62   | \$ 359.33    | \$0.00    | \$7,031.95     | \$3,515.98 | \$ 38.50    | \$ 40.57    |               | \$ 24,611.83  |
| Vacancy      | Step 2                  | 10/1/2017  | 10/1/2017     | 10/1/2017    | 9.000          | \$5,995.03   | \$ 322.84    | \$0.00    | \$6,317.87     | \$3,158.94 | \$ 34.59    | \$ 36.45    |               | \$ 56,860.83  |
| Vacancy      | Step 2                  | 1/1/2018   | 1/1/2018      | 1/1/2018     | 6.000          | \$5,995.03   | \$ 322.84    | \$0.00    | \$6,317.87     | \$3,158.94 | \$ 34.59    | \$ 36.45    |               | \$ 37,907.22  |
|              |                         |            |               |              |                | \$ 42,383.06 | \$ 44,676.23 |           |                |            |             | \$ 5,400.00 | \$ 940,952.93 |               |

**Total Base Pay Minus Holiday, Incentive, & Longevity:**

\$ 848,493.64

| Sergeants   | Mo. Base | Holiday | Mo. Total | HrlyBase | HrlyTot | Officers | Mo. Base | Holiday  | Mo. Total | HrlyBase | HrlyTot |
|-------------|----------|---------|-----------|----------|---------|----------|----------|----------|-----------|----------|---------|
| Step#1      | 7,250.80 | 390.41  | 7,641.21  | 41.83    | 44.08   | Step#1   | 5,682.49 | \$305.95 | 5,988.44  | 32.78    | 34.55   |
| Step#2      | 7,540.82 | 406.00  | 7,946.82  | 43.50    | 45.85   | Step#2   | 5,995.03 | \$322.84 | 6,317.87  | 34.59    | 36.45   |
|             |          |         |           |          |         | Step#3   | 6,324.76 | \$340.57 | 6,665.33  | 36.49    | 38.45   |
| Step#3      | 7,767.05 | 418.23  | 8,185.28  | 44.81    | 47.22   | Step#4   | 6,672.62 | \$359.33 | 7,031.95  | 38.50    | 40.57   |
| Step#4      | 8,077.75 | 434.93  | 8,512.68  | 46.60    | 49.11   | Step#5   | 7,045.63 | \$379.40 | 7,425.03  | 40.65    | 42.84   |
| Master Sgts |          |         |           |          |         | Corporal |          |          |           |          |         |
| Step#1      | 8320.08  | 448.00  | 8,768.08  | 48.00    | 50.59   | Step #1  | 7186.55  | \$386.96 | 7,573.51  | 41.46    | 43.69   |
| Step #2     | 8569.67  | 461.44  | 9,031.11  | 49.44    | 52.10   |          |          |          |           |          |         |

49

PMcL

salaries 17-18(3) without GM



































|                            |                  |                            |         |
|----------------------------|------------------|----------------------------|---------|
| FISCAL YEAR 2017/2018      |                  |                            |         |
| CODE 552                   | CLASSIFICATION:  | Expendable Police Supplies |         |
|                            | 2016/2017 Budget |                            | \$1,700 |
|                            | Cumulative as of |                            | \$3,320 |
|                            | 2/28/2017        |                            |         |
| ITEM                       |                  | AMOUNT                     |         |
| SUPPLIES FOR I.D. FUNCTION |                  |                            | \$1,500 |
| INCLUDES: PENS, GLOVES,    |                  |                            |         |
| BAGS, FILM, BRUSHES, ETC.  |                  |                            |         |
| Pepper Spray for Officers  |                  |                            | \$500   |
| Miscellaneous              |                  |                            | \$200   |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
|                            |                  |                            |         |
| \$500                      | TOTAL            |                            | \$2,200 |



|                               |                  |                                |  |
|-------------------------------|------------------|--------------------------------|--|
| FISCAL YEAR 2017/2018         |                  |                                |  |
| CODE 560                      |                  | CLASSIFICATION: Crossing Guard |  |
|                               | 2016/2017 Budget | \$11,150                       |  |
|                               | Cumulative as of | \$6,567                        |  |
|                               | 2/28/2017        |                                |  |
| ITEM                          |                  | AMOUNT                         |  |
| Crossing Guard - per contract |                  | \$11,623                       |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
|                               |                  |                                |  |
| \$473                         | TOTAL            | \$11,623                       |  |
|                               |                  |                                |  |

|   |                           |                   |
|---|---------------------------|-------------------|
| FISCAL YEAR 2017/2018                   |                           |                   |
|   |                           |                   |
| CODE 562                                | CLASSIFICATION:           | Vehicle Operation |
|   |                           |                   |
|   | 2016/2017 Budget          | \$37,500          |
|   |                           |                   |
|   | Cumulative as of          | \$18,692          |
|   | 2/28/2017                 |                   |
| ITEM                                    |                           | AMOUNT            |
| Gasoline - Patrol Cars                  | Est.5000 gallons @ \$3.25 | \$16,250          |
| Vehicle Maintenance:                    |                           | \$20,000          |
| Includes all servicing<br>and equipment |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
|   |                           |                   |
| (\$1,250)                               | TOTAL                     | \$36,250          |

|                                      |                                   |                                     |
|--------------------------------------|-----------------------------------|-------------------------------------|
| FISCAL YEAR 2017/2018                |                                   |                                     |
| CODE 564                             | CLASSIFICATION:                   | Communications<br>(Richmond Police) |
|                                      | 2016/2017 Budget                  | \$156,420                           |
|                                      | Cumulative as of                  | \$72,663                            |
|                                      | 2/28/2017                         |                                     |
| ITEM                                 |                                   | AMOUNT                              |
| Albany Contract - Dispatch           | Includes \$33,000 1st yr discount | \$47,000                            |
| Albany Contract - Records Management |                                   | \$5,000                             |
| Albany Contract - Tech Fee           |                                   | \$12,000                            |
| RIMS Software                        | Most likely prepaid in FY 16/17   | \$139,958                           |
| New World                            | Buy Out Prior Contract            | \$9,000                             |
| EBRCS                                | \$40/mo x 19 radios x 12 months   | \$9,120                             |
| Radio Reprogramming                  |                                   | \$880                               |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
|                                      |                                   |                                     |
| \$66,538                             | TOTAL                             | \$222,958                           |



|   |                               |                                 |
|---|-------------------------------|---------------------------------|
| FISCAL YEAR 2017/2018                         |                               |                                 |
| CODE 568                                      | CLASSIFICATION:               | Prisoner/Case Expenses/Bookings |
|   | 2016/2017 Budget              | \$8,900                         |
|   | Cumulative as of<br>2/28/2017 | \$5,408                         |
| ITEM  |                               | AMOUNT                          |
| County Booking Fee                            | 10 @ \$0                      | \$0                             |
| Currently State of CA reimburses Booking Fees |                               |                                 |
| Crime Lab:                                    |                               | \$7,500                         |
| Drug Testing                                  |                               |                                 |
| Alcohol Testing                               |                               |                                 |
| Fingerprint Comparisons                       |                               |                                 |
| Childrens Interview Center                    |                               | \$500                           |
| Evidence Room Monitored Alarm                 |                               | \$900                           |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
|   |                               |                                 |
| \$0   | TOTAL                         | \$8,900                         |

|                             |                   |                 |
|-----------------------------|-------------------|-----------------|
| FISCAL YEAR 2017/2018       |                   |                 |
|                             |                   | Law Enforcement |
| CODE 570                    | CLASSIFICATION:   | Training        |
|                             | 2016/2017 Budget  | \$10,000        |
|                             | Cumulative as of  | \$2,551         |
|                             | 2/28/2017         |                 |
| ITEM                        |                   | AMOUNT          |
| INCLUDES:                   |                   |                 |
| ALL ASPECTS OF OFFICER      |                   |                 |
| TRAINING                    |                   | \$5,000         |
| SCHOOL, TUITION, BOOKS, ETC | \$500 PER OFFICER | \$5,000         |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
|                             |                   |                 |
| \$0                         | TOTAL             | \$10,000        |



|                          |                                   |            |
|--------------------------|-----------------------------------|------------|
| FISCAL YEAR 2017/2018    |                                   |            |
| CODE 572                 | CLASSIFICATION:                   | Recruiting |
|                          | 2016/2017 Budget                  | \$15,500   |
|                          | Cumulative as of                  | \$3,285    |
|                          | 2/28/2017                         |            |
| ITEM                     |                                   | AMOUNT     |
| Medical                  | 5 @ \$750                         | \$3,750    |
| Psychological Assessment | 5 @ \$600                         | \$3,000    |
| Polygraph                | 5 @ \$300                         | \$1,500    |
| Background Investigation | 5 @ 1,500                         | \$7,500    |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
|                          | NOTE: Reserve Officer recruitment |            |
|                          | in progress                       |            |
|                          |                                   |            |
|                          | One officer at                    |            |
|                          | retirement age                    |            |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
|                          |                                   |            |
| \$250                    | TOTAL                             | \$15,750   |

|                       |                               |                  |
|-----------------------|-------------------------------|------------------|
| FISCAL YEAR 2017/2018 |                               |                  |
| CODE 574              | CLASSIFICATION:               | Reserve Officers |
|                       | 2016/2017 Budget              | \$4,050          |
|                       | Cumulative as of<br>2/28/2017 | \$30             |
| ITEM                  |                               | AMOUNT           |
| Reserve Officers:     | Training                      |                  |
|                       | Uniforms                      |                  |
|                       | Insurance Coverage            |                  |
|                       | Safety Equipment              |                  |
|                       | Total 5 x \$1875              | \$9,375          |
| Misc. Reserve Costs   |                               | \$300            |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
|                       |                               |                  |
| \$5,625               | TOTAL                         | \$9,675          |

74



|                       |                    |                    |
|-----------------------|--------------------|--------------------|
| FISCAL YEAR 2017/2018 |                    |                    |
| CODE 580              | CLASSIFICATION:    | Utilities - Police |
| Former 514            |                    |                    |
|                       | 2016/2017 Budget   | \$10,000           |
|                       | Cumulative as of   | \$7,234            |
|                       | 2/28/2017          |                    |
| ITEM                  |                    | AMOUNT             |
| Utilities             | \$920 average x 12 | \$11,040           |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       |                    |                    |
|                       | \$1,040 Total      | \$11,040           |



| FISCAL YEAR 2017/2018                               |                                 |         |
|---|---------------------------------|---------|
| CODE 582  | CLASSIFICATION: Office Supplies |         |
|   | 2016/2017 Budget                | \$7,500 |
|   | Cumulative as of                | \$3,257 |
|   | 2/28/2017                       |         |
| ITEM  |                                 | AMOUNT  |
| Paper (colored, letter, legal, fax)                 |                                 |         |
| Stamps, envelopes, postage                          |                                 |         |
| Printing  |                                 |         |
| Envelopes (manilla), folders, etc.                  |                                 |         |
| Ink cartridges/correction tape                      |                                 |         |
| Calendars, refills, etc.                            |                                 |         |
| Miscellaneous (pens, pencils, clips, staples, etc.) |                                 | \$6,500 |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
|   |                                 |         |
| (\$1,000)   | TOTAL                           | \$6,500 |



|  |                   |              |
|--|-------------------|--------------|
| FISCAL YEAR 2017/2018  |                   |              |
| CODE 590   | CLASSIFICATION:   | Housekeeping |
|  | 2016/2017 Budget: | \$4,000      |
|  | Cumulative as of  | \$3,044      |
|  | 2/28/2017         |              |
| ITEM   |                   | AMOUNT       |
| INCLUDES:  |                   |              |
| Toilet paper, paper towels, Soaps, light bulbs, cleaning supplies, rug cleaning (\$250), trash bags and coffee, sugar, creamer |                   |              |
|  | Estimated Total   | \$1,120      |
| Custodial Service  | \$200 x 12        | \$2,400      |
| Drinking Water   | Avg. \$40 x 12    | \$480        |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
|  |                   |              |
| \$0  | TOTAL             | \$4,000      |

80



|   |                  |              |
|---|------------------|--------------|
| FISCAL YEAR 2017/2018                                   |                  |              |
| CODE 592  | CLASSIFICATION:  | Publications |
|   | 2016/2017 Budget | \$3,000      |
|   | Cumulative as of | \$2,923      |
|   | 2/28/2017        |              |
| ITEM  |                  | AMOUNT       |
| INCLUDES: Deering updates, Penal Codes, magazines, etc. |                  | \$500        |
| Legal Source Book                                       |                  | \$500        |
| Department Policy - Lexipol                             |                  | \$2,500      |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
|   |                  |              |
| \$500   | TOTAL            | \$3,500      |

81



FISCAL YEAR 2017/2018

CODE 595

CLASSIFICATION: Legal/Consulting - Police

2016/2017 Budget \$0 New Accou

Cumulative as of \$0  
2/28/2017

ITEM

AMOUNT

|   |                 |
|---|-----------------|
| Public Law Group-Sloan-Disciplinary matters 16 x \$325    | \$5,200         |
| Public Law Group-Holtzman-Contract negotiation 40 x \$325 | <u>\$13,000</u> |
| Public Law Group Total                                    | \$18,200        |
| Additional work expected                                  | \$15,000        |

\$33,200 Total

\$33,200

int

|                       |                  |         |
|-----------------------|------------------|---------|
| FISCAL YEAR 2017/2018 |                  |         |
| CODE 596              | CLASSIFICATION:  | CAL-ID  |
|                       | 2016/2017 Budget | \$6,100 |
|                       | Cumulative as of | \$6,101 |
|                       | 2/28/2017        |         |
| ITEM                  |                  | AMOUNT  |
| CAL-ID expenses       |                  | \$6,100 |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
|                       |                  |         |
| \$0                   | TOTAL            | \$6,100 |

85

|                       |   |         |  |
|-----------------------|---|---------|--|
| FISCAL YEAR 2017/2018 |   |         |  |
| CODE 599              | CLASSIFICATION: Police Taxes Administration |         |  |
|                       | 2016/2017 Budget                            | \$3,500 |  |
|                       | Cumulative as of<br>2/28/2017               | \$2,591 |  |
| ITEM                  | AMOUNT                                      |         |  |
| NBS Administration    | Original Police Tax                         | \$3,500 |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
|                       |   |         |  |
| \$0                   | TOTAL                                       | \$3,500 |  |



|                         |                           |          |
|-------------------------|---------------------------|----------|
| FISCAL YEAR 2017/2018   |                           |          |
| CODE 602                | CLASSIFICATION: Custodian |          |
|                         | 2016/2017 Budget          | \$22,750 |
|                         | Cumulative as of          | \$14,000 |
|                         | 2/28/2017                 |          |
| ITEM                    |                           | AMOUNT   |
| 600/Custodian           | Community Center          | \$22,750 |
| Park Restroom Custodian | see G/L Acct #672         |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
|                         |                           |          |
| \$0                     | TOTAL                     | \$22,750 |



|                       |                               |                               |
|-----------------------|-------------------------------|-------------------------------|
| FISCAL YEAR 2017/2018 |                               |                               |
| CODE 623              | CLASSIFICATION:               | Social Security (7.65%) /Park |
|                       | 2016/2017 Budget              | \$615                         |
|                       | Cumulative as of<br>2/28/2017 | \$440                         |
|                       | ITEM                          | AMOUNT                        |
|                       | P&R Admin. \$8,323 x 7.65%    | \$637                         |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
|                       |                               |                               |
| \$22                  | TOTAL                         | \$637                         |



|  |                  |                     |
|--|------------------|---------------------|
| FISCAL YEAR 2017/2018                                |                  |                     |
| CODE 643   | CLASSIFICATION:  | Janitorial Supplies |
|  | 2016/2017 Budget | \$1,500             |
|  | Cumulative as of | \$676               |
|  | 2/28/2017        |                     |
| ITEM   |                  | AMOUNT              |
| Community Center                                     |                  |                     |
| Janitorial Supplies, paper towels, light bulbs, etc. |                  | \$1,250             |
| Annex  |                  |                     |
| Janitorial Supplies, paper towels, light bulbs, etc. |                  | \$0                 |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
|  |                  |                     |
| (\$250)  | Total            | \$1,250             |

91



|                       |                  |                    |
|-----------------------|------------------|--------------------|
| FISCAL YEAR 2017/2018 |                  |                    |
| CODE 656              | CLASSIFICATION:  | Building E Repairs |
|                       | 2016/2017 Budget | \$0                |
|                       | Cumulative as of | \$0                |
|                       | 2/28/2017        |                    |
| ITEM                  |                  | AMOUNT             |
| Miscellaneous         |                  | \$0                |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
|                       |                  |                    |
| \$0                   | Total            | \$0                |

|                                |                  |                   |
|--------------------------------|------------------|-------------------|
| FISCAL YEAR 2017/2018          |                  |                   |
| CODE 662                       | CLASSIFICATION:  | Annex - Utilities |
|                                | 2016/2017 Budget | \$0               |
|                                | Cumulative as of | \$0               |
|                                | 2/28/2017        |                   |
| ITEM                           |                  | AMOUNT            |
| Utilities                      |                  | \$0               |
| See G/L #642 for PG&E          |                  |                   |
| See G/L #672 for EBMUD - Water |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
|                                |                  |                   |
| \$0                            | Total            | \$0               |



|                        |                  |                   |
|------------------------|------------------|-------------------|
| FISCAL YEAR 2017/2018  |                  |                   |
| CODE 668               | CLASSIFICATION:  | Annex - Misc. Exp |
|                        | 2016/2017 Budget | \$1,000           |
|                        | Cumulative as of | \$0               |
|                        | 2/28/2017        |                   |
| ITEM                   |                  | AMOUNT            |
| Miscellaneous Expenses |                  | \$1,000           |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
|                        |                  |                   |
| \$0                    | Total            | \$1,000           |

96



|                       |                               |                    |
|-----------------------|-------------------------------|--------------------|
| FISCAL YEAR 2017/2018 |                               |                    |
| CODE 670              | CLASSIFICATION:               | Gardening Supplies |
|                       | 2016/2017 Budget              | \$1,000            |
|                       | Cumulative as of<br>2/28/2017 | \$0                |
| ITEM                  |                               | AMOUNT             |
| Plantings             |                               | \$1,000            |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
|                       |                               |                    |
| \$0                   | Total                         | \$1,000            |

97

|   |                               |                 |
|---|-------------------------------|-----------------|
| FISCAL YEAR 2017/2018                   |                               |                 |
| CODE 672                                | CLASSIFICATION                | Park O&M        |
|   | 2016/2017 Budget              | \$69,300        |
|   | Cumulative as of<br>2/28/2017 | \$57,158        |
| ITEM                                    |                               |                 |
| Operations/Maintenance Park Property    |                               |                 |
| Maintenance Contract                    | (O&M Funding)                 | \$27,000        |
| Park Maintenance Repairs                | (O&M Funding)                 | \$10,000        |
| Utilities                               | Water                         | \$5,000         |
| Drain Clearing                          |                               | \$1,000         |
| Incidental Expenses                     |                               | \$2,000         |
|   | <b>Shared Expense Total</b>   | <b>\$45,000</b> |
| Old Park Allocated Exp                  | 40% of Shared Expenses        | \$18,000        |
| Old Park Tree Pruning                   |                               | \$2,000         |
|   | Old Park Total                | \$20,000        |
| New Park Allocated Exp                  | 60% of Shared Expenses        | \$27,000        |
| Levy Fees                               | (County)                      | \$2,200         |
| Engineer's Annual Report/Admin Services |                               | \$5,000         |
| Park Restroom Custodian                 |                               | \$5,100         |
| New Park Tree Pruning/Removal           |                               | \$10,000        |
|   | New Park Total                | \$49,300        |
|   |                               |                 |
|   |                               |                 |
|   |                               |                 |
|   |                               |                 |
| \$0                                     | Total                         | \$69,300        |

|                       |  |                           |  |
|-----------------------|--|---------------------------|--|
| FISCAL YEAR 2017/2018 |  |                           |  |
| CODE 674              | CLASSIFICATION   | Park Construction Expense |  |
|                       | 2016/2017 Budget   | \$5,000                   |  |
|                       | Cumulative as of<br>2/28/2017                                | \$0                       |  |
| ITEM                  |  |                           |  |
| Misc. Expenses        |  | \$5,000                   |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       | NOTE: Minor repairs of play<br>equipment, tennis courts, etc |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
|                       |  |                           |  |
| \$0                   | Total  | \$5,000                   |  |

|                                      |                               |                           |
|--------------------------------------|-------------------------------|---------------------------|
| FISCAL YEAR 2017/2018                |                               |                           |
| CODE 678                             | CLASSIFICATION:               | Misc. Park/Rec<br>Expense |
|                                      | 2016/2017 Budget:             | \$1,000                   |
|                                      | Cumulative as of<br>2/28/2017 | \$1,275                   |
| ITEM                                 |                               | AMOUNT                    |
| Miscellaneous Projects / Eagle Scout |                               | \$1,000                   |
| Troop 100 Ammunition                 |                               | \$200                     |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
|                                      |                               |                           |
| \$200                                | Total                         | \$1,200                   |

100

|                             |                  |                   |          |
|-----------------------------|------------------|-------------------|----------|
| FISCAL YEAR 2017/2018       |                  |                   |          |
| CODE 808                    | CLASSIFICATION:  | District Salaries |          |
|                             | 2016/2017 Budget | \$0               | New Acco |
|                             | Cumulative as of | \$0               |          |
|                             | 2/28/2017        |                   |          |
| ITEM                        |                  | AMOUNT            |          |
| General Manager             |                  | \$100,000         |          |
|                             | \$48.02          |                   |          |
|                             | \$72.04          |                   |          |
| 15 hr/wk - Wolter           | 780 hours        | \$37,459          |          |
| 2.5 hr/mo Overtime - Wolter | 30 hours         | \$2,161           |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
|                             |                  |                   |          |
| \$139,620                   | TOTAL            | \$139,620         |          |

101



|                       |                               |                 |                                   |
|-----------------------|-------------------------------|-----------------|-----------------------------------|
| FISCAL YEAR 2017/2018 |                               |                 |                                   |
| CODE 823              |                               | CLASSIFICATION: | Social Security (7.65%) /District |
|                       | 2016/2017 Budget              | \$0             | New Acco                          |
|                       | Cumulative as of<br>2/28/2017 | \$0             |                                   |
| ITEM                  |                               | AMOUNT          |                                   |
| District Salaries     | \$138,280 x 7.65%             | \$10,681        |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
|                       |                               |                 |                                   |
| \$10,681              | TOTAL                         | \$10,681        |                                   |

|     |
|-----|
|     |
|     |
|     |
| unt |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |
|     |



|                                 |                       |        |                      |
|---------------------------------|-----------------------|--------|----------------------|
| FISCAL YEAR 2017/2018           |                       |        |                      |
| CODE 810                        | CLASSIFICATION:       |        | Computer Maintenance |
|                                 | 2016/2017 Budget      |        | \$25,118             |
|                                 | Cumulative as of      |        | \$19,428             |
|                                 | 2/28/2017             |        |                      |
| ITEM                            |                       | AMOUNT |                      |
| Service Contract/Misc. Supp.    | Rubicon               |        | \$13,068             |
| ARIES                           | CCC Office of Revenue |        | \$8,770              |
| CLETS - Annual Fee              |                       |        | \$550                |
| ACCJIN Shared Costs             | CCC Office of Revenue |        | \$2,600              |
| Critical Reach                  |                       |        | \$150                |
| Miscellaneous Software Upgrades |                       |        | \$600                |
| Miscellaneous Repair Materials  |                       |        | \$750                |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
|                                 |                       |        |                      |
| \$1,370                         | Total                 |        | \$26,488             |

|                       |                               |                       |
|-----------------------|-------------------------------|-----------------------|
| FISCAL YEAR 2017/2018 |                               |                       |
| CODE 820              | CLASSIFICATION:               | Canon Copier Contract |
|                       | 2016/2017 Budget              | \$5,700               |
|                       | Cumulative as of<br>2/28/2017 | \$3,235               |
| ITEM                  |                               | AMOUNT                |
| Sharp MX-5141         | Lease \$195 x 12              | \$2,340               |
|                       | Unsecured Property Taxes      | \$75                  |
| Overage Charges       | \$215 x 12 average            | \$2,580               |
|                       | Toner                         | \$50                  |
| Outside Reproduction  |                               | \$0                   |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
|                       |                               |                       |
| (\$655)               | TOTAL                         | \$5,045               |





| FISCAL YEAR 2017/2018      |                  |            |
|----------------------------|------------------|------------|
| CODE 840                   | CLASSIFICATION:  | Accounting |
|                            | 2016/2017 Budget | \$45,500   |
|                            | Cumulative as of | \$31,983   |
|                            | 2/28/2017        |            |
| ITEM                       |                  | AMOUNT     |
| Deborah Russell Accountant | \$70 X 450 HOURS | \$31,500   |
| 2016/2017 Year End Audit   |                  | \$14,000   |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
|                            |                  |            |
| \$0                        | TOTAL            | \$45,500   |

|  |                               |          |
|--|-------------------------------|----------|
| FISCAL YEAR 2017/2018  |                               |          |
| CODE 850   | CLASSIFICATION: Insurance     |          |
|  | 2016/2017 Budget              | \$30,000 |
|  | Cumulative as of<br>2/28/2017 | \$27,607 |
| ITEM   |                               | AMOUNT   |
| Special District Risk Management/\$5,000,000<br>(District General Liability, Auto Liability<br>Property, Floater, Employee Blanket Bond,<br>Error & Omissions, Flood Protection, Personal<br>liability Board Members)<br>Kensington Park/Property<br>Police Liability Included | includes 18% increase         | \$32,576 |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
|  |                               |          |
| \$2,576  | TOTAL                         | \$32,576 |

110

|                       |                  |          |
|-----------------------|------------------|----------|
| FISCAL YEAR 2017/2018 |                  |          |
| CODE 860              | CLASSIFICATION:  | Election |
|                       | 2016/2017 Budget | \$4,500  |
|                       | Cumulative as of | \$3,562  |
|                       | 2/28/2017        |          |
| ITEM                  |                  | AMOUNT   |
| Directors (0), etc.   |                  | \$0      |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       |                  |          |
|                       | (\$4,500)        | TOTAL    |
|                       |                  | \$0      |

|                           |                                   |          |
|---------------------------|-----------------------------------|----------|
| FISCAL YEAR 2017/2018     |                                   |          |
| CODE 865                  | CLASSIFICATION: Police Bldg Lease |          |
|                           | 2016/2017 Budget                  | \$1      |
|                           | Cumulative as of<br>2/28/2017     | \$1      |
| ITEM                      |                                   | AMOUNT   |
| Lease (18 month-to-month) |                                   | \$35,468 |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
|                           |                                   |          |
| \$35,467                  | Total                             | \$35,468 |





|                          |                                     |                        |  |
|--------------------------|-------------------------------------|------------------------|--|
| FISCAL YEAR 2017/2018    |                                     |                        |  |
|                          |                                     | Franchise Fees         |  |
| CODE 890                 | CLASSIFICATION:                     | Waste/Recycle Expenses |  |
|                          | 2016/2017 Budget                    | \$20,000               |  |
|                          | Cumulative as of                    | \$0                    |  |
|                          | 2/28/2017                           |                        |  |
| ITEM                     |                                     | AMOUNT                 |  |
| Garbage Related Expenses | Public Education, etc.              | \$0                    |  |
| Legal Fees - Other       |                                     | \$0                    |  |
|                          | Current Contract Expires 08/31/2023 |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
|                          |                                     |                        |  |
| (\$20,000)               | TOTAL                               | \$0                    |  |

114

|   |                               |                                |
|---|-------------------------------|--------------------------------|
| FISCAL YEAR 2017/2018                                 |                               |                                |
| CODE 898  | CLASSIFICATION:               | Miscellaneous Expenses - Board |
|   | 2016/2017 Budget              | \$17,200                       |
|   | Cumulative as of<br>2/28/2017 | \$11,822                       |
| ITEM  |                               | AMOUNT                         |
| LAFCO   |                               | \$1,550                        |
| Service Pins  |                               | \$500                          |
| Seminars/Directors                                    |                               | \$4,000                        |
| CSDA/CCSDA Membership                                 |                               | \$6,200                        |
| Miscellaneous   |                               | \$1,000                        |
| Annual Conference                                     |                               | \$5,000                        |
| Governance Days                                       |                               | \$500                          |
| Public Mgmt Grp-Bob Deis 6 x \$250/hr GM/Brd workshop |                               | \$1,500                        |
|   |                               |                                |
|   |                               |                                |
|   |                               |                                |
|   |                               |                                |
|   |                               |                                |
|   |                               |                                |
|   |                               |                                |
| \$3,050   | TOTAL                         | \$20,250                       |

115



|                                |                             |     |
|--------------------------------|-----------------------------|-----|
| CODE 962                       | CLASSIFICATION: Patrol Cars |     |
| Former 506                     |                             |     |
|                                | 2016/2017 Budget            | \$0 |
|                                | Cumulative as of            | \$0 |
| PATROL CAR PURCHASE/OUTFITTING | 2/28/2017                   |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
|                                |                             |     |
| \$0                            | TOTAL                       | \$0 |

|                                   |  |       |         |
|-----------------------------------|--|-------|---------|
| FISCAL YEAR 2017/2018             |  |       |         |
|                                   |  |       |         |
| CODE 963                          | CLASSIFICATION: Patrol Car Accessories |       |         |
|                                   | 2016/2017 Budget                       |       | \$0     |
|                                   | Cumulative as of                       |       | \$0     |
|                                   | 2/28/2017                              |       |         |
|                                   | ITEM                                   |       | AMOUNT  |
|                                   |  |       |         |
| Five Mobile Data Computers (used) |  |       | \$1,000 |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   |  |       |         |
|                                   | \$1,000                                | TOTAL | \$1,000 |

|                       |                  |                 |
|-----------------------|------------------|-----------------|
| FISCAL YEAR 2017/2018 |                  |                 |
|                       |                  |                 |
| CODE 965              | CLASSIFICATION:  | Personal Police |
|                       |                  | Equipment-Asset |
|                       | 2016/2017 Budget | \$0             |
|                       |                  |                 |
|                       | Cumulative as of |                 |
|                       | 2/28/2017        | \$13,547        |
| ITEM                  |                  | AMOUNT          |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
|                       |                  |                 |
| \$0                   | TOTAL            | \$0             |

|                       |  |        |         |
|-----------------------|--|--------|---------|
| FISCAL YEAR 2017/2018 |  |        |         |
| CODE 966              | CLASSIFICATION: Police Traffic Equipment |        |         |
|                       | 2016/2017 Budget                         |        | \$0     |
|                       | Cumulative as of<br>2/28/2017            |        | \$8,550 |
| ITEM                  |  | AMOUNT |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
|                       |  |        |         |
| \$0                   | TOTAL                                    |        | \$0     |

120



|                       |                  |                   |
|-----------------------|------------------|-------------------|
| FISCAL YEAR 2017/2018 |                  |                   |
| CODE 967              | CLASSIFICATION:  | Station Equipment |
| Former 504            |                  |                   |
|                       | 2016/2017 Budget | \$6,100           |
|                       | Cumulative as of | \$6,005           |
|                       | 2/28/2017        |                   |
| ITEM                  |                  | AMOUNT            |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
|                       |                  |                   |
| (\$6,100)             | TOTAL            | \$0               |

121

| FISCAL YEAR 2017/2018 |                                       |       |        |
|-----------------------|---------------------------------------|-------|--------|
| CODE 968              | CLASSIFICATION: Office Furn. & Equip. |       |        |
| Former 504            |                                       |       |        |
|                       | 2016/2017 Budget                      |       | \$0    |
|                       | Cumulative as of                      |       | \$0    |
|                       | 2/28/2017                             |       |        |
| ITEM                  |                                       |       | AMOUNT |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       |       |        |
|                       |                                       | TOTAL | \$0    |



|                       |                  |           |
|-----------------------|------------------|-----------|
| FISCAL YEAR 2017/2018 |                  |           |
|                       |                  |           |
| CODE 971              | CLASSIFICATION:  | Park Land |
|                       |                  |           |
|                       | 2016/2017 Budget | \$0       |
|                       |                  |           |
|                       | Cumulative as of | \$0       |
|                       | 2/28/2017        |           |
| ITEM                  |                  | AMOUNT    |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
|                       |                  |           |
| \$0                   | TOTAL            | \$0       |

|  |   |           |  |
|--|---|-----------|--|
| FISCAL YEAR 2017/2018                                  |   |           |  |
| CODE 972   | CLASSIFICATION: Park Bldgs. Improvements  |           |  |
|  | 2016/2017 Budget  | \$100,000 |  |
|  | Cumulative as of<br>2/28/2017   | \$0       |  |
| ITEM   |   | AMOUNT    |  |
| Community Center ADA & Seismic Upgrades Start Up Costs |   | \$300,000 |  |
| Public Law Group-Propp-Contract mgmt 24 x \$305        |   | \$7,320   |  |
|  | FY 16/17 spent \$0, so<br>committed funds balance<br>available here is \$218,045<br>going into FY 17/18 |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
|  |   |           |  |
| \$207,320  | TOTAL   | \$307,320 |  |

125

| FISCAL YEAR 2017/2018 |                               |                |           |
|-----------------------|-------------------------------|----------------|-----------|
| CODE 973              | CLASSIFICATION                | Park Construct | Grant Exp |
|                       | 2016/2017 Budget              | \$0            |           |
|                       | Cumulative as of<br>2/28/2017 | \$0            |           |
| ITEM                  |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
|                       |                               |                |           |
| \$0                   | Total                         | \$0            |           |



|                       |                  |                                 |
|-----------------------|------------------|---------------------------------|
| FISCAL YEAR 2017/2018 |                  |                                 |
| CODE 978              | CLASSIFICATION:  | Park/Rec. Furniture & Equipment |
| Former 609            |                  |                                 |
|                       | 2016/2017 Budget | \$21,000                        |
|                       | Cumulative as of | \$34,450                        |
|                       | 2/28/2017        |                                 |
| ITEM                  |                  | AMOUNT                          |
| Garbage Can           |                  | \$1,000                         |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
|                       |                  |                                 |
| (\$20,000)            | TOTAL            | \$1,000                         |