

BOARD OF DIRECTORS MEETING

February 11, 2021

ITEM 05

DISCUSS AND DIRECT STAFF TO PREPARE A MEMORIAL, DEDICATION AND DONATION POLICY

SUMMARY OF RECOMMENDATION:

Over the years, there has been considerable public interest to memorialize and dedicate monuments in the memory of deceased Kensington residents, as well as accept a variety of donations from members of the public. At this time, the District does not have a memorial, dedication and/or donation policy; and the District would benefit from establishing one.

BACKGROUND:

Recent family interest in establishing a memorial for Kensington homicide victim, Erik Elliott, has brought attention to the fact that the KPPCSD does not have a formal written policy regarding memorials, dedications and/or public donations.

ANALYSIS:

It is considered a best practice for public agencies to establish a memorial, dedication and/or public donation policy in an effort to guide governing bodies in creating a consistent standard for establishing memorials and dedications on public property and within the purview of the public agency, as well as accepting donations from the public to the agency.

A Memorial Policy might include identify geographic location(s) and/or sites for dedications, as well as types of acceptable monuments. A public Donation Policy might focus on types of donations the District will accept from the public and may require additional criteria and considerations including ongoing maintenance, storage needs and importance/relevance to the District.

Should the Board approve staff time to prepare the draft policy, staff recommends researching best practices and returning to the Board with initial recommendations and, at that time, seek additional Board direction and public input before drafting the final policy.

RECOMMENDATION:

Direct staff to develop a draft Memorial, Dedication and Donation Policy to bring back to the Board of Directors at a later date for discussion and action.

FISCAL IMPACT:

There is no fiscal impact.

SUBMITTED BY:

Marti Brown
General Manager