



Kensington Community Services District

DATE: July 9, 2026
TO: Board of Directors
FROM: Mary A. Morris-Mayorga, Consultant
SUBJECT: Consultant's Monthly Report for June

RECOMMENDATION:

This item is for information only, no action is requested.

BACKGROUND:

Transition activities have continued, with progress on many initiatives.

Transition/General Management

- Meetings with David Aranda:
 - ✓ BOD agenda/meetings; finance-cash & investments/bank accounts, El Cerrito Fire Service Contract Fee Schedule; financial forecasting/reserves; and general management/administration
- Working with SDRMA on retiree dental and vision quote (Delta Dental is cancelling effective 10/1 due to low number of participants, SDRMA confirmed they'll cover and getting final quote)

Emergency Preparedness

- Meetings/calls with David Aranda and Johnny Valenzuela to discuss Emergency Preparedness and Committee items:
 - ✓ Work Plan items/coordination, status of current activities
 - ✓ Newsletter – discussion of vision, plan of action, path for progression toward
 - ✓ KEEP – this will come to the Board in August for approval as details continue evolving
 - ✓ Coordination of June EPC meeting agenda/packet and follow-up

Finance

- Meetings/calls with David Aranda, Melissa Klinect, and Karn Borisuthiratana to discuss:
 - ✓ FY 2025-26 financial accounting/reporting, payments, accruals-preparing for audit/closing; CERBT; FY 2026-27 budget implementation
- Special Tax parcel file request and final submission to County in progress, awaiting parcel report from County Department of Information Technology to proceed with next steps, drafted procedure for finance staff to take over in future years

- Transition of automatic fire payments to KCSD purchasing card
- Continued work on remaining transition of finance items for transfer of name to KCSD – California Employment Development Department notification

Public Safety Building

- Facilitation/coordination of annual elevator testing required by state:
 - ✓ Metro Elevator in conjunction with Battalion One completed the testing on 6/25 with no issues noted
- Continuing – history investigation and resolution development options of reported slow internet speeds by fire staff; awaiting El Cerrito IT list of recommended considerations after meeting on 6/11

EXHIBIT(S):

None