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Date: June 8, 2023  
To: Board of Directors  
From: David Aranda, Interim General Manager  
Subject: Confirming the Assessment and Ordering the Levy for The Kensington Park Assessment District for Fiscal Year 2023/2024

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**Recommendation**

Approval of Resolution No. 2023-12, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, Confirming the Assessment and Ordering the Levy for The Kensington Park Assessment District for Fiscal Year 2023/2024 and direct that the signed copies of the resolution be sent to NBS.

**Background**

With the public hearing complete and the intention resolutions approved in May the last part of the process for placing the Kensington Park Assessment District fee on each person in Kensington's property tax bill is to approve the attached resolution, confirming the assessment and ordering the levy to be placed on the tax rolls.

**Exhibit(s)**

- Resolution No. 2023-12, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, Confirming the Assessment and Ordering the Levy for The Kensington Park Assessment District for Fiscal Year 2023/2024.
- NBS Engineer's Report for Kensington Park
- Notice of Public Hearing – File No. Resolution 2023-08, West County Times, Legal #0006752769

**RESOLUTION NO. 2023-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT,  
CONFIRMING THE ASSESSMENT AND ORDERING THE LEVY FOR  
THE KENSINGTON PARK ASSESSMENT DISTRICT  
FOR FISCAL YEAR 2023/24**

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

**WHEREAS**, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report; and

**WHEREAS**, the Board of Directors has, by previous resolution, declared its intention to hold a Public Hearing concerning the levy and collection of assessments within the Assessment District; and

**WHEREAS**, a Public Hearing has been held and concluded and notice thereof was duly given in accordance with Section 22626 of the Act; and

**WHEREAS**, at the time and place specified in the Resolution of Intention the Board of Directors conducted such hearing and considered all objections to the assessment.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:**

- 1. Confirmation of Assessment and Diagram:** The Board of Directors hereby confirms the assessment and the diagram as is described in full detail in the Engineer's Report on file with the District Clerk of the Board.
- 2. Levy of Assessment:** Pursuant to Section 22631 of the Act, the adoption of this resolution shall constitute the levy of an assessment for the fiscal year commencing July 1, 2023 and ending June 30, 2024.
- 3. Ordering of the Levy:** The Board of Directors hereby orders NBS to prepare and submit the levy of assessments to Contra Costa County for placement on the Fiscal Year 2023/24 secured property tax roll.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, on Thursday, the 8th day of June, 2023, by the following vote to wit:

AYES: Directors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_

NOES: None.

ABSENT: None.

ABSTAINED: None.

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Alexandra Aquino-Fike  
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 8th day of June, 2023.

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Lynelle M. Lewis  
District Clerk of the Board

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David Aranda  
Interim General Manager