



Item #15

Kensington Community Services District

DATE: September 10, 2026

TO: Board of Directors

SUBMITTED BY: David Aranda, Interim General Manager

Requested by and Director Jim Watt
Presented by:

SUBJECT: Discussion of the Licensing Agreement with the City of El Cerrito in Housing the
Police Station Modular Unit

RECOMMENDATION:

The IGM is very comfortable with the relationship and the current licensing agreement between the two entities, thus the IGM is recommending that no changes be made at this time.

BACKGROUND:

The IGM has had a good working relationship with the City of El Cerrito regarding the modular that serves as our Police Department and the property that the modular sits on, which is owned by the City. I have attached a letter from the City Manager outlining their view of the agreement between the KCSD and The City of El Cerrito.

Director Jim Watt feels that there is a need to discuss the licensing agreement further.

EXHIBIT(S):

- Karen Pinkos Email

Sent: Thursday, July 9, 2026 11:17 AM

To: David Aranda <DAranda@kppcsd.org>; Chris Jones <CJones@elcerrito.gov>

Subject: Re: CONTRACT EXTENSION

Hello David,

I apologize for the delay in responding. Between finishing up the budget and the Districting process our City has been going through, I've been very behind on my inbox.

I've reviewed the agreement, and the provision for the District to extend the agreement for two years applies here. I believe that Chris had let you know that as well. We can do a formal memo if you prefer, but at the least you can certainly let the Board know that the District and the City have extended through 2028. The agreement has a 6 month termination notice, so unless you provide us notice in early 2028 that you would be terminating the agreement, it would then extend until 2030. As I've noted, at this point we do not have any firm plans for that site, though we do intend to begin a needs assessment of our Public Safety building some time next year. But even if we moved forward with planning a new Public Safety building, I don't think there would be any need to clear the property before 2030. And of course, there is the possibility of the District finding a spot for your own building in that time frame as well!

The agreement does not require the extensions to be in writing. But, if we'd like to formalize this, why don't you write me a message or memo stating that you are extending the agreement through 2028, and at this time intend to extend the agreement from 2028 through 2030. I can then respond that the City is happy with the extension through 2028 and also intends to allow the agreement to extend through 2030. Then in 2028, we can do another memo confirming. How about that? Let me know what you think. I'll be around this afternoon so if you'd like to have this today in time for your meeting, I can do that.

thanks again,

Karen

Karen Pinkos, ICMA-CM

City Manager

City of El Cerrito

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www.elcerrito.gov