

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

January 9, 2020

KPPCSD: REPLACEMENT OF KPPCSD OFFICE COMPUTERS & OPERATING SYSTEMS

BACKGROUND

The KPPCSD offices currently has ten (10) workstations that are used to conduct official district and police business. All but one (1) of these workstations have computers that are utilizing Windows 7 operating system. This operating system was originally issued in October of 2009, just over a decade ago. Windows 7 will no longer be supported by Microsoft on January 14th, 2020, leaving our computers vulnerable to cyberattacks and other such security risks. Windows 7 is not acceptable by the California Department of Justice for the transmittal of CLETS information which is required for standard police functions.

The computer workstations currently in use are not capable of running the Windows 10 operating system. In order to properly upgrade to Windows 10 and maintain industry standards and security compliance, the District must also upgrade the computers themselves and not just the operating system.

One workstation has been upgraded to keep the District within compliance; however, the remaining work stations need to be replaced. In addition to replacing the single workstation, the District has also begun the switch to Microsoft Office 365 which includes the migration of email. The purpose behind this change is to move the District forward to a process in which Public Records Acts requests can be handled in a more expeditious and precise manner.

The KPPCSD contracts for Information Technology with Rubiconn, LLC, who has overseen District computer and technology for the last several years. Rubiconn has provided a quote for replacing the KPPCSD office workstations, including the upgrade to Microsoft Office 365, for a total of \$12,441. The initial phase of one desktop computer and email migration has already been purchased, the remaining balance to complete the needed changes is \$8,792. There will be an annual and ongoing cost of \$30 per email address per month; an example of the total monthly cost would be \$600 for twenty (20) email addresses.

RECOMMENDATION

Authorize the purchase of office workstations, upgrade to Microsoft Office 365 for \$8,792 and \$30 monthly cost per email address, as noted above, with Rubiconn, LLC.

ATTACHMENTS:

Quote from Rubiconn, LLC

SUBMITTED BY: Steve Simpkins, Interim Chief of Police