

**BOARD OF DIRECTORS MEETING**

**July 9, 2020**

**ITEM 5**

**CONSIDER PROPOSAL FOR A \$2,000 CONTRIBUTION TO THE KENSINGTON IMPROVEMENT CLUB COLUSA CIRCLE KIOSK PROJECT.**

**SUMMARY OF RECOMMENDATION**

Discuss and Consider a request by the Kensington Improvement Club for KPPCSD to provide a \$2,000 contribution to a project to construct a kiosk at the Colusa Circle.

**BACKGROUND**

The KPPCSD Board of Directors has received communication from Sarah Paul, representing the Kensington Improvement Club board, requesting that the District provide a \$2,000 contribution to a project to construct a kiosk at Colusa Circle. The plans and specifications for this project are attached to this report. The only change to the drawings is that the kiosk header will say, "Welcome to Kensington" (rather than "Welcome to Colusa Circle").

The KIC notes that:

The only place to post official and personal notices in the Colusa Circle area is a small bulletin board outside the Colusa Market. This bulletin board is very small and has no dedicated space for official notices. As a result, official notices may be obscured. Also, personal notices are often taped on the Colusa Circle lighting poles, compromising the finish, or affixed to trees. KIC has completed a great deal of work both on the physical design of the kiosk and on the tentative approvals for the location and encroachment permit to be issued by the county.

A place to post official notices for the KPPCSD, KFPD and KMAC as well as personal announcements is needed for residents of lower Kensington. This kiosk will help to connect the community and promote a sense of place.

KIC describes the kiosk as a community message board with a low width profile in a high-traffic area of the Colusa Circle. The kiosk will have an official location for public notices (KPPCSD, KFPD and KMAC) and space for personal notices. The location for the kiosk is on the western side of Colusa Avenue near the mailbox and the bus stop. KIC is working with the County and expects to receive official approval regarding location and design of the kiosk. KPPCSD staff would also recommend that representatives from the Police Department confirm that the proposal raises no traffic safety or site distance issues.

KIC has provided the following information regarding financial sources and uses for the project:

<b>Sources</b>		<b>Uses</b>	
Kensington Improvement Club	\$ 6,000	Materials & Painting	\$ 3,800
Fire Protection District	\$ 2,000	Frame Fabrication	\$ 3,500

Kensington POA	\$ 1,000	Graphics & Disc with tree logo	\$ 750
Kensington Farmer's Market	\$ 1,000	Delivery & Installation	\$ 700
KPPCSD (proposed)	\$ 2,000	Encroachment Fee	\$ 300
		Resetting "No Parking" sign	\$ 500
		Design Services	\$ 2,500
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	\$12,000		\$12,050

**RECOMMENDATION**

Review the proposal by the Kensington Improvement Club for construction of a kiosk at the Colusa Circle and consider a request by the KIC to make a \$2,000 contribution to this project.

**FISCAL IMPACT**

The operating budget to be considered by the KPPCSD Board has a surplus which is sufficient to provide the requested \$2,000 contribution.

**ATTACHMENTS**

Plans and specifications for proposed kiosk at the Colusa Circle

**SUBMITTED BY:**

Bill Lindsay  
Interim General Manager