



# Agenda

Board of Directors  
Kensington Police Protection  
and Community Service District

**Special & Regular Meeting**  
**Thursday, January 13, 2022**  
Via Teleconference  
**6:00 p.m.**

[www.kppcsd.org/2022-01-13-kppcsd-board-meeting](http://www.kppcsd.org/2022-01-13-kppcsd-board-meeting)

The page at the URL above will have instructions on how to join the online meetings.

*On September 16, 2021, the Governor signed into law AB 361. AB 361 added Section 54953(e) to the California Open Meetings Act, California Government Code 54950 et seq. (“The Brown Act”). Section 54953(e) allows District’s legislative body, the Board of Directors, to hold meetings by teleconferences during a proclaimed state of emergency subject to the Board making findings specified in Section 54953(e)(2). The Board may continue to hold teleconferenced meetings during the state of emergency so long as at least every 30 days, the Board reconsiders the state of emergency to determine if remote meetings are warranted under Section 54953(e)(3). When holding teleconferenced meetings, the Board must comply with the notice, access, public comment and other procedure requirements of Section 54953(e)(2).*

## **Special Meeting – 6:00 p.m.**

### **Call to Order**

### **Roll Call**

### **Special Meeting Agenda Item Public Comments**

*Individuals wishing to address the Board of Directors concerning any Special Meeting agenda items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or [llewis@kppcsd.org](mailto:llewis@kppcsd.org).*

### **1. Teleconference Meetings During State of Emergency**

Recommended Action: Adopt Resolution Determining That Current Circumstances Continue To Warrant Holding Meetings By Teleconference.

Contact: Ann Danforth, General Counsel, [adanforth8@outlook.com](mailto:adanforth8@outlook.com)

## **Adjournment to Closed Session**

### **Special Meeting (Closed Session)**

1. **Conference with Real Property Negotiators** (Government Code § 54956.8)  
Consider matters related to properties: 303 Arlington Avenue  
Agency negotiator: Interim General Manager Richard J. Benson  
Under negotiation: price, terms of payment, space available.  
Contact: Richard J. Benson, Interim General Manager, [rbenson@kppcsd.org](mailto:rbenson@kppcsd.org)
2. **Recruitment of Permanent General Manager** (Government Code § 54957(b))  
Recommended Action: Receive and discuss a presentation by CPS HR Consulting.  
Contact: Richard J. Benson, Interim General Manager, [rbenson@kppcsd.org](mailto:rbenson@kppcsd.org)
3. **Conference with Labor Negotiators**  
District designated representative: Interim General Manager Richard J. Benson  
Employee organization: Kensington Police Officers Association  
Unrepresented: Chief of Police and Police Lieutenant  
Contact: Richard J. Benson, Interim General Manager, [rbenson@kppcsd.org](mailto:rbenson@kppcsd.org)

### **Regular Meeting - 7:00 p.m.**

#### **Call to Order**

#### **Announcement from Closed Session**

#### **Roll Call**

#### **Public & Consent Calendar Comments**

*All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President you will be unmuted and can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or [llewis@kppcsd.org](mailto:llewis@kppcsd.org).*

### **Consent Calendar**

1. **Meeting Minutes for the December 9, 2021 Special and Regular Meetings and January 3, 2022 Special Meeting**  
Recommended Action: Approve meeting minutes.  
Contact: Lynelle Lewis, District Clerk, [llewis@kppcsd.org](mailto:llewis@kppcsd.org)
2. **November 2021 Financial Reports**  
Recommended Action: Receive and accept financial reports.  
Contact: Lisa Mundis, Finance Director, [lmundis@kppcsd.org](mailto:lmundis@kppcsd.org)
3. **Contract with DMG Engineering for Survey Services**  
Recommended Action: Approve contracting with DMG Engineering to conduct a survey of District owned property in an amount not to exceed \$19,000 and authorize Interim Manager to sign a letter of engagement.  
Contact: Richard J. Benson, Interim General Manager, [rbenson@kppcsd.org](mailto:rbenson@kppcsd.org)

### **Discussion and Action**

4. **Review of Proposed Gore Lot (Kensington Corner) Improvement Project**  
Recommended Action: Approve, in concept, the proposal from the Kensington Improvement Committee (KIC) to improve the landscaping on the gore lot located at the intersection of Coventry Road and Arlington Avenue.  
Contact: Richard J. Benson, Interim General Manager, [rbenson@kppcsd.org](mailto:rbenson@kppcsd.org)
5. **Amendment #2 to Bay View Refuse Agreement**  
Recommended Action: Approve the proposed amendment to the Franchise Agreement with Bay View Refuse and Recycling Services and authorize the Board president to sign.  
Contact: Richard J. Benson, Interim General Manager, [rbenson@kppcsd.org](mailto:rbenson@kppcsd.org)

### **Adjournment**

The next regular meeting will be held on February 10, 2022.

### **General Information**

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at [llewis@kppcsd.org](mailto:llewis@kppcsd.org).

### **Posted Agenda**

Public Safety Building – Colusa Food – Arlington Kiosk and at [www.kppcsd.org](http://www.kppcsd.org). Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.