



Agenda

Kensington Police Protection and Community Services District

**Board of Directors
Regular Meeting (Hybrid)
Thursday, April 13, 2023**

**6:00 p.m. Closed Session
7:00 p.m. Regular Meeting**

**Kensington Community Center
59 Arlington Avenue, Kensington, CA
www.kppcsd.org/2023-04-13-kppcsd-board-meeting**

NOTE: Those attending the meeting in person must wear masks and observe social distancing. Please see Board approved Covid Protocols listed at the end of the agenda.

Virtual Access:

<https://us02web.zoom.us/j/82509968301?pwd=VkpIckxKbGVIM2xKY1dtTCtKUzFIQT0>

Zoom ID: 825 0996 8301 Passcode: 852309

Telephone: 669-900-9128 (*845181); 666-444-9171 (*845181)

Note: Due to equipment issues in the Community Center, Zoom may not be available.

The Board may hold hybrid meetings, where most or all of the Directors attend in person but the District offers the public the option of attending by Zoom or other teleconferencing methods. Please be advised that those participating in such meetings remotely do so at their own risk. The Board meeting will not be cancelled if any technical problems occur during the meeting.

Special Meeting - Closed Session – 6:00 p.m.

Call to Order

Roll Call

Special Meeting Agenda Item Public Comments

Individuals wishing to address the Board of Directors concerning any Special Meeting agenda items are invited to make oral comments up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 10940 San Pablo Ave., Bldg. B, El Cerrito, CA 94530 or llewis@kppcsd.org.

Adjourn to Closed Session

- CS. CONFERENCE WITH LEGAL COUNSEL--PENDING LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):
one potential case

Regular Meeting - 7:00 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Report from Closed Session**
4. **President's Comments**
5. **Public Comment**
*Individuals wishing to address the Board of Directors concerning any items not on the agenda may make oral comments of up to three minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 10940 San Pablo Ave., Bldg. B, El Cerrito, CA 94530 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.*
6. Conduct Swearing in Ceremony for the Police Department.

Consent Calendar

7. Approve Regular Meeting Minutes of March 9, 2023 and Special Meeting Minutes of March 9, 2023.

Comments & Reports

8. **Police Chief Report**
9. **General Manager's Report**
 - KCC Recreation Office Report April 2023
10. **Director Comments**
11. **Board Correspondence**

Discussion and Action

12. Ratify the March 2023 bills paid.
13. Receive updates from the Board *Ad Hoc* Committees established at the January 12, 2023 Board Meeting.
 - a. Police Department & District Office Permanent Location Committee (Directors Aquino-Fike and Gough)
 - b. Update on Park Re-planting Strategy Committee (Directors Duggan and Gough)
14. Discussion and action regarding a request to the Kensington Fire Protection District to reserve space in the Public Safety Building.
15. Discuss and select a board member for the KPPCSD Board.
16. Discussion and approval of changes in protocols for Kensington Police Protection & Community Services District in regard to COVID and other related communicable diseases.
17. Discussion and approval of a contract between Kensington Community Council (KCC) and KPPCSD.
18. Discussion and approval to hire a part-time Janitor and Handyman for the District.
19. Discussion and approval to extend the Lease Agreement with Mobil Modular and the License Agreement with the City of El Cerrito.
20. Discussion and approval of Resolution No. 2023-03, A Resolution Establishing the District's Own Checking Account and Separating from the County of Contra Costa in Regard to Financial Transactions.
21. Discussion and approval of Resolution No. 2023-04, A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District authorizing investment of monies in the Local Agency Investment Fund.
22. Discussion and Approval to move money from Local Agency Investment Fund to Five Star.
23. Discussion and approval regarding joining Contra Costa Special Districts Association and related actions.
24. Discussion and direction in regard to a contract between the KPPCSD and All City Management Services for crossing guard service at the Kensington School.

Adjournment

The next regular meeting is scheduled for May 11, 2023.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District at *10940 San Pablo Ave., Building B, El Cerrito, CA 94530*.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Kensington Police Department – Colusa Food Market – Arlington Kiosk and at www.kppcsd.org Complete agenda packets are available at the Public Safety Building at *10940 San Pablo Ave., Building B, El Cerrito, CA 94530*.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the District offices at *10940 San Pablo Ave., Building B, El Cerrito, CA 94530* at the same time that those records are distributed or made available to a majority of the Board.

KPPCSD Board Approved Meeting Protocols:

(Adopted November 10, 2022)

- Masks must be worn over the mouth and nose throughout the meeting. An N95 or surgical mask is required. Cloth masks, gaiters and bandanas are not acceptable.
- Masks must be worn regardless of vaccination status by all meeting attendees.
- Masks will be provided upon request.
- Surfaces will be sanitized between meetings.
- Sanitary wipes will be available for use at the podium.
- Rows of chairs will be set up with 6-foot distancing.
- You are welcome to sign the attendance log. Attendees who do so will be notified if a Board or staff member or community member (who notifies us) contracts Covid within 4 days of the meeting. No names or personal information will be shared.
- Please no eating or drinking during the meeting. If you must eat or drink, please do so outside the Community Center.
- Outside doors will be open throughout the meeting, please dress appropriately.
- If you are ill, please stay home and engage electronically.
- Vaccination/boosters for Covid-19 and the flu are recommended for those eligible.
- Hand Sanitizer will be available.