



Agenda

Kensington Police Protection and Community Services District

Board of Directors
Regular Meeting (**Hybrid**)
Thursday, June 8, 2023

6:00 p.m. Special Meeting
7:00 p.m. Regular Meeting

Kensington Community Center
59 Arlington Avenue, Kensington, CA
www.kppcsd.org/2023-06-08-kppcsd-board-meeting

Virtual Access:

<https://us02web.zoom.us/j/88914409173?pwd=MjkzOUhRV0ljZEhoK0FRReW9zWTA2UT09>

Webinar ID: 889 1440 9173 Passcode: 754443

The Board may hold hybrid meetings, where most or all of the Directors attend in person but the District offers the public the option of attending by Zoom or other teleconferencing methods. Please be advised that those participating in such meetings remotely do so at their own risk. The Board meeting will not be cancelled if any technical problems occur during the meeting.

Special Meeting - Public Hearings – 6:00 p.m.

Call to Order

Roll Call

Special Meeting Agenda Item Public Comments

*Individuals wishing to address the Board of Directors concerning the Special Meeting agenda are invited to make oral comments of up to 3 minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 10940 San Pablo Ave., Bldg. B, El Cerrito, CA 94530 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.*

- SM 1. Conduct a Public Hearing for the Fiscal Year Budget 2023-2024 (July 1, 2023-June 30, 2024).

- SM 2. Conduct a Public Hearing for the Annual Report of the Kensington Park Assessment District Levy for Fiscal Year 2024 (July 1, 2023-June 30, 2024).

- SM 3. Approve and adopt Resolution No. 2023-10 of the Board of Directors of the Kensington Police Protection and Community Services District casting the districts ballot for the Special District Risk Management Association (SDRMA) Election.
- SM 4. Approve adjusting the wording in previous M.O.U.'s between KPPCSD and KPOA regarding holiday pay as required by CalPERS.
- SM 5. Approve Resolution No. 2023-11 of the Board of Directors of the Kensington Police Protection and Community Services District approving applications for the Per Capita Grant Funds.
- SM6. Approval of Resolution No. 2023-18 of the Kensington Police Protection and Community Services District declaring that governing body members and volunteers shall be deemed to be employees of the District for the purpose of providing workers' compensation coverage for said certain individuals while providing their services.

Regular Meeting - 7:00 p.m.

1. **Call to Order**

2. **Roll Call**

3. **President's Comments**

4. **Public Comment**

*Individuals wishing to address the Board of Directors concerning any items not on the agenda may make oral comments of up to three minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 10940 San Pablo Ave., Bldg. B, El Cerrito, CA 94530 or llewis@kppcsd.org. For other concerns or needs contact David Aranda at (510) 960-0716.*

Comments & Reports

5. Police Chief Report.
6. General Manager's Report.
- KCC Recreation Office Report June 1, 2023
7. Director Comments.
- Director Duggan will report on her long-term protection of Kensington Park

Consent Calendar

8. Minutes for Special Joint Meeting and the May regular and special meeting will be provided for Board approval at the July 13, 2023 Board meeting.

9. Ratify the May 2023 bills paid.

Discussion and Action

10. Approve and adopt Resolution No. 2023-12 of the Board of Directors of the Kensington Police Protection and Community Services District authorizing the assessment and ordering the levy for the Kensington Park Assessment District (the “District”) for Fiscal Year 2023-24 pursuant to the Landscaping and Lighting Act of 1972.
11. Approve and adopt Resolution No. 2023-13 of the Board of Directors of the Kensington Police Protection and Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2023-24.
12. Approve and adopt Resolution No. 2023-14 of the Board of Directors of the Kensington Police Protection and Community Services District Authorizing the adoption of the budget for fiscal year 2024.
13. Approve and adopt Resolution No. 2023-15 of the Board of Directors of the Kensington Police Protection and Community Services District approving changes and additions to the Kensington Police Protection Community Services District Fee Schedule effective July 1, 2023.
14. Approve and adopt Resolution No. 2023-16 of the Board of Directors of the Kensington Police Protection and Community Services District approving additions to the Kensington Police Protection Community Services District Employee Policy Manual adding vacation and sick time for non-sworn regular employees of the District.
15. Approval to move forward in requesting proposals from vendors in performing the financial analysis for KPPCSD and KFPD as required by LAFCO in the consolidation process.
16. Approval of Amendment No. 1, an amendment of the contract between KPPCSD, owner and Fernando Herrera, contractor to increase his monthly maintenance fees at the park site by \$500 per month.
17. Presentation and discussion of the Park Re-planting Project.
18. Approve Resolution No. 2023-17, A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District Establishing the Annual Supplemental Special Tax For Police Protection and direct that a signed copy of the Resolution be sent to NBS for the placement of the Supplemental Special Tax to be placed on the tax rolls.

Adjournment

The next regular meeting is scheduled for July 13, 2023.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of

disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District at *10940 San Pablo Ave., Building B, El Cerrito, CA 94530*).

- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Kensington Police Department – Colusa Food Market – Arlington Kiosk and at www.kppcsd.org
Complete agenda packets are available at the Public Safety Building at *10940 San Pablo Ave., Building B, El Cerrito, CA 94530*.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the District offices at *10940 San Pablo Ave., Building B, El Cerrito, CA 94530* at the same time that those records are distributed or made available to a majority of the Board.