



Kensington Community Services District Board of Directors Meeting Minutes

Thursday, June 11, 2026
Kensington Community Center
59 Arlington Avenue, Kensington, CA 94707

6:30 p.m. (Special Meeting)

1. **Call to Order**

Vice-President Daniel Levine called the special meeting to order at 6:38 p.m.

2. **Roll Call**

Present: Directors Rick Artis, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt. Directors Alexandra Aquino-Fike and Sylvia Hacaj were absent.

3. **Special Meeting Agenda Item Public Comments**

None.

4. **Convene to Closed Session**

The Board convened to closed session to discuss one item.

7:00 p.m. (Regular Meeting)

1. **Call to Order**

Vice-President Levine called the regular meeting to order at 7:38 p.m.

2. **Roll Call**

Present: Directors Rick Artis, Sarah Gough, Daniel Levine, Danielle Madugo, Rodney Paul, David Spath, and Jim Watt. Directors Alexandra Aquino-Fike and Sylvia Hacaj were absent.

Staff present: Interim General Manager David Aranda, KCSD Consultant Mary Morris-Mayorga, Chief of Police Mike Gancasz, and KCSD Consultant Raychel Jackson.

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3. **President's Comments**

[TS 3:28] Vice-President Levine read a letter from Director David Spath's announcing his resignation from the Board effective June 12, 2026 noting that he would be relocating to San Diego, CA. Director Spath commented that he enjoyed serving on the Board and working with everyone. He thanked IGM Aranda for his leadership, and expressed confidence that the current Board will successfully address the many issues facing Kensington. Board members thanked Director Spath for his impact on the Kensington community over the past 43 years.

Public Hearing [TS 11:21]

4. **Conduct a Public Hearing to receive comments on the Fiscal Year Budget 2026-2027 (July 1, 2026 -June 30, 2027).**

Vice-President Levine opened the public hearing. No written or oral comments were received and the public hearing was closed.

5. **Conduct a Public Hearing to receive comments for the Annual Report of the Kensington Park Assessment District Levy for Fiscal Year 2027 (July 1, 2026 - June 30, 2027).**

Vice-President Levine opened the public hearing. No written or oral comments were received and the public hearing was closed.

Public Comment [TS 13:35]

None.

Consent Calendar [TS 13:58]

- Director Spath made a motion, second by Director Paul, to approve Consent Calendar Item 7, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.
- Director Levine made a motion, second by Director Madugo, to approve Consent Calendar Item 8, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

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6. **Approved the KCSD meeting minutes of May 14 , 2026. {Tabled until July}**
7. **Approved the bills paid and revenue received by KPPCSD and KFPD for May 2026.**
8. **Approved the May financials.**

Police and Fire Chief's Reports

9. **Police Chief's Monthly Report. [TS 17:35]**

Police Chief Gancasz announced that the May monthly report had been submitted with the agenda packet. He congratulated Sargeant Jose Rivera on his recent graduation from the Sherman Block Supervisory Leadership Institute. He reported that the Police Department's next community event would be Pizza with the Police on June 16th at Benchmark Pizzeria.

10. **Fire Chief's Monthly Report. [TS 20:42]**

Battalion Chief James noted that the monthly reported had been submitted with the agenda packet. Board members asked questions about Zone 0 and 90th percentile response summary data. A member of the public asked about the weed abatement program.

Discussion and Action

11. **Approve and adopt Resolution No. 2026-08 of the Board of Directors of the Kensington Community Services District Authorizing the Assessment and Ordering the Levy for the Kensington Park Assessment District (the "District") for Fiscal Year 2026-27 Pursuant to the Landscaping and Lighting Act of 1972. [TS 26:32]**
 - Director Spath made a motion, second by Director Gough, to approve Resolution No. 2026-08 of the Board of Directors of the Kensington Community Services District Authorizing the Assessment and Ordering the Levy for the Kensington Park Assessment District (the "District") for Fiscal Year 2026 Pursuant to the Landscaping and Lighting Act of 1972, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.
12. **Approve Fiscal Year 2027 budget and adopt Resolution No. 2026-09 of the Board of Directors of the Kensington Community Services District Authorizing the Adoption of the Budget for Fiscal Year 2027. [TS 28:58]**

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IGM Aranda highlighted two items that may impact the budget: the amount the District will pay El Cerrito for contractual fire services and the insurance costs from SDRMA for workers compensation and property, liability and vehicles. He noted that should there be a dramatic shift in what was budgeted as opposed to what we will be paying, we may need to come back to the Board with a budget amendment. Board members asked for clarification on some line items.

- Addressing the Board was Gail Feldman, President, Kensington Property Owner's Association, who presented some community priorities from their survey (i.e., location of the police building, fire prevention and emergency preparedness, finances, and fire service costs).
- Director Spath made a motion, second by Director Artis, to approve Resolution No. 2026-09 of the Board of Directors of the Kensington Community Services District Authorizing the Adoption of the Budget for Fiscal Year 2027, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

13. Approve and adopt Resolution No. 2026-10 A resolution of the Board of Directors of the Kensington Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2027. [TS 2:12:39]

IGM Aranda summarized the recommended action.

- Director Paul made a motion, second by Director Gough, to approve Resolution No. 2026-10 of the Board of Directors of the Kensington Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2027, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

14. Approve and adopt Resolution No. 2026-11 A Resolution of the Board of Directors of the Kensington Community Services District Establishing the Annual Supplemental Special Tax for Police Protection. [TS 2:15:15]

IGM Aranda summarized the recommended action.

- Director Artis made a motion, second by Director Spath, to approve Resolution No. 2026-11 of the Board of Directors of the Kensington Community Services District Establishing the Annual Supplemental Special Tax for Police Protection, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

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15. **Adopt and approve Resolution No. 2026-12 Authorizing Contra Costa County to Place the Special Tax on the Tax Roll for Fiscal Year 2026-2027 and to Collect the Special Tax on Behalf of the Kensington Community Services District.** [\[TS 2:17:02\]](#)

IGM Aranda noted that this action is to support fire protection services within the Kensington community.

- Director Levine made a motion, second by Director Gough, to approve Resolution No. 2026-12 of the Kensington Community Services District Authorizing Contra Costa County to Place the Fire Protection Services Special Tax on the Fiscal Year 2026-27 tax roll and to Collect the Special Tax on Behalf of the Kensington Community Services District, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

16. **Second Reading and Approval to Rescind Ordinance No. 2017-01 Prohibiting Unauthorized Encroachments on District Land and Adopting Procedures, Penalties and Other Remedies For Such Encroachments.** [\[TS 2:21:32\]](#)

This item was tabled until July.

17. **Approval of the Hazardous Vegetation Removal Reimbursement Grants for Fiscal Year 2026-2027.** [\[TS 2:21:54\]](#)

KCSD Consultant Mary Morris-Mayorga introduced the item and Emergency Preparedness Coordinator Johnny Valenzuela summarized the responses.

- Addressing the Board was Erin who asked when applicants would be notified about their application.
- Director Spath made a motion, second by Director Madugo, to approve the 34 applications that were recommended by the Emergency Preparedness Coordinator to be funded during this funding period, carried by roll call vote (7-0) as follows: (AYES) Directors Artis, Gough, Levine, Madugo, Paul, Spath and Watt; (NOES) None; (ABSENT) Directors Aquino-Fike and Hacaj.

18. **Update on the Red Flag No Parking Program.** [\[TS 58:50\]](#)

Contra Costa County Supervisor John Gioia summarized actions taken by the Board of Supervisors. He noted that the action gives authority and flexibility to KCSD to determine the streets for the red flag no parking zone.

IGM Aranda said the draft memorandum of understanding (MOU) is being reviewed

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by legal counsel, and once the edits are made, he will be the signatory. Board members asked about adding additional streets.

- Addressing the Board was Gail Feldman, President, Kensington Property Owner's Association, who urged the Board to include Sunset Drive and the upper part of Beloit in the program and asked for clarity on how the police chief will notify people.

The Board gave direction to IGM Aranda to move forward with the MOU.

19. **Discussion and direction regarding use of the Annex Building.** [1:51:41]

Tsering Wangmo Bhutia presented a proposal to use the Annex Building for a pre-school. After considerable discussion about the structure state of the Annex Building, Board consensus was to review the structural integrity of the building before it could be considered for designated programs.

- Ann Forest, board member of Kensington Community Council, commented that their survey revealed that residents were more interested in having the Annex Building for a broader range of activities to serve the greater community.

20. **Discussion of Request by Friends of Kensington Library (FKL) to Place a Shed on Park Property for Their Book Sales Program.** [1:22:38]

Cathy Travlos from FKL presented their request to place a container on park property to house and sort the books they sell as part of the fundraising they do on behalf of the county library in Kensington. Connie Ferris, board member of the FKL, provided additional conceptual details of the project. County Supervisor John Gioia pointed out that the proposed containers do not meet ADA requirements, and they would need to submit plans to the County for approval. Jim Fischer, representing FKL book shed volunteers, said they didn't have adequate time to address the new requirement. The Board urged the requestor to work with the County.

Reports & Director's Comments

21. **Emergency Preparedness Coordinator's Monthly Report.** [TS 2:27:40]

Emergency Preparedness Coordinator Johnny Valenzuela presented highlights from his written report.

22. **General Manager's Monthly Report.** [TS 2:30:46]

IGM Aranda noted that his monthly report had been submitted in the agenda packet.

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23. **KCSD Consultant's Monthly Report.** [TS 2:30:59]

KCSD Consultant Morris-Mayorga reported that her monthly report had been submitted in the agenda packet.

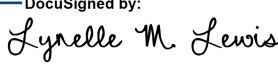
24. **Directors' Comments.** [TS 2:31:12]

- Director Spath asked about the food trucks in the park event and Director Levine reported that it was quite a success.

Adjournment [TS 2:32:13]

Vice-President Levine adjourned the meeting at 9:53 p.m. The next regular meeting of the KCSD is scheduled for Thursday, July 9, 2026.

SUBMITTED BY:

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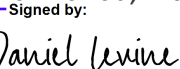
Lynelle M. Lewis, District Clerk of the Board

APPROVED: July 9, 2026

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David Aranda, Interim General Manager

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Vice-President Levine, President of the Board

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