

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

**BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2019
ITEM 5c**

**KPPCSD: APPROVAL OF AGREEMENT WITH KELLY SERVICES TO PROVIDE
TEMPORARY OFFICE ASSISTANCE**

SUMMARY

The District has signed an agreement with Kelly Services to provide interim office and clerical assistance until the new administrative positions have been filled. Recruitments are currently underway, and the positions should be filled in the next two months. In the interim, temporary employees will provide part-time office services as needed and a Kelly Services employee is currently filling in. This Agreement is being presented for Board approval in case the cost exceeds the \$5,000 approval limit of the General Manager. In the future, the arrangement with Kelly Services will be kept on file to allow the utilization of temporary assistance if there are special needs and unexpected situations.

RECOMMENDATIONS:

Approve Customer Services Agreement with Kelly Services

FISCAL IMPACT:

Temporary assistance from Kelly Services is estimated at \$5,000.

ATTACHMENTS:

Kelly Services Customer Services Agreement

SUBMITTED BY: Anthony Constantouros, General Manager