

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

FINANCE COMMITTEE MEETING MINUTES

Tuesday, January 21, 2020
Arlington Community Church
52 Arlington Avenue, Kensington, CA

1. Call to Order/Roll Call

Finance Committee Chair Chris Deppe called to order the Finance Committee meeting at 1:03 p.m. Committee members present at roll call included: Director Rachelle Sherris-Watt, Jim Watt, Karl Kruger, Mike Logan, and Rob Firmin.

Staff present included: General Manager Tony Constantouros, Interim Chief of Police Steve Simpkins, District Finance and Business Manager Katherine Korsak, Financial Advisor Bill Zenoni, and District Clerk of the Board Lynelle M. Lewis.

2. Public Comment

There was no public comment.

3. Proposal for Body Worn Cameras.

Interim Police Chief Steve Simpkins presented the proposal for body worn cameras (BWC) along with a brief overview of the BWC Policy.

- Motion by Rob Firmin, seconded by Mike Logan, to recommend the proposal to the KPPCSD Board, carried (5-0-1) by the following roll call vote: AYES (Jim Watt, Karl Kruger, Mike Logan, Rob Firmin, and Chris Deppe); and ABSTAINED (Rachelle Sherris-Watt).

4. Proposal for East Bay Regional Communications System Authority (EBRCSA) Patrol Radio Update.

Interim Police Chief Steve Simpkins summarized the recommended action for upgrading police radios in order to communicate with the EBRCSA system.

- Motion by Rob Firmin, seconded by Karl Kruger, to recommend the proposal to the KPPCSD Board, carried (5-0-1) by the following roll call vote: AYES (Jim Watt, Karl Kruger, Mike Logan, Rob Firmin, and Chris Deppe); and ABSTAINED (Rachelle Sherris-Watt).

5. Proposal for Purchase of Mobile Patrol Car Computers.

Interim Chief Steve Simpkins provided the recommended action on the purchase agreement for mobile data computers.

- Motion by Rob Firmin, seconded by Jim Watt, to recommend the proposal to the KPPCSD Board, carried (5-0-1) by the following roll call vote: AYES (Jim Watt, Karl Kruger, Mike Logan, Rob Firmin, and Chris Deppe); and ABSTAINED (Rachelle Sherris-Watt).

6. Budget Update

Financial Advisor Bill Zenoni presented a preliminary unaudited/unreconciled overview of the Fiscal Year 2019-2020 General Fund Revenue and Expense Report through December 31, 2019. District Business and Finance Manager Katherine Korsak reported on efforts to reconcile the accounts from October 2019 through January 2020. She also reported that she is working with Maze and Associates on continuing to review and update accounting procedures. The annual audit for June 30, 2019 year end is being completed by Steven Chang and Debbie Russell.

- Lynn Wolters commented on the budget.

Lastly, Bill Zenoni presented an update on pension funding options. He highlighted the current KPPCSD Safety Plan, unfunded accrued pension liability and projected costs. Staff will present the following information at the next Finance Committee meeting: update on the 10-year budget forecast; complete budget projections for fiscal year 2019-2020; information on CalPERS pension funding amortization and the establishment of a 115 Retirement Trust; and a quantitative budget summary to determine cash flow status.

7. Schedule Next Meeting

The next Finance Committee meeting was scheduled for Tuesday, March 3, 2020.

Adjournment

Chair Deppe adjourned the meeting at 3:15 p.m.

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SUBMITTED BY:

DocuSigned by:

Lynelle M. Lewis

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Lynelle M. Lewis, District Clerk of the Board

APPROVED: May 5, 2020

DocuSigned by:

William D. Lindsay

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Bill Lindsay, Interim General Manager

DocuSigned by:

Chris Deppe

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Chris Deppe, President of the Board

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