



Date: April 7, 2022
To: Board of Directors
From: Rick Benson, Interim General Manager
Subject: Contracting with Swatt Miers Architects

Recommendation:

Approve contracting with Swatt Miers Architects to assess, review and prepare concept designs of Building E and the Annex Building for possible relocation of District offices and Police Department and authorize the Interim General Manager to sign an agreement in an amount not to exceed \$9,000.

Rationale for Recommendation:

To assess the suitability of Building E and the Annex to fill the District's need for a permanent location requires the services of a professional architect. Having worked with the District previously, Swatt Miers is familiar with the District's needs. The contractor is also well-versed in the specialized requirements for a police building.

Background:

At your Board's March 10 meeting direction was given to proceed with a review of the suitability of Building E as a possible new home for the police and district administrative offices.

Discussion:

Based on a discussion with the contractor it was determined that it would be more cost-effective to review both Building E and the Annex simultaneously.

Fiscal Impact:

The cost of the contract is \$9,000.