



POLICE DEPARTMENT

Police Department Actions

- Advance Residential Notice Before Ordinance Adoption -"Completed"

The Police Department distributed written notices to residents located on streets selected by the Board for inclusion in the ordinance area. Notices were placed at, on, or near the front doors of affected residences to ensure direct delivery and awareness. Most were handed to residents on the affected streets.

- Targeted Pre-Event Red Flag Notifications
Before any declared National Weather Service (NWS) Red Flag Event, additional warnings and reminders will be issued (Staffing dependent) to residents on impacted streets advising them of parking restrictions and the need to relocate vehicles in advance of enforcement periods.
- Use of All Available Communication Platforms
Public messaging should utilize every practical notification method available, including:
 - In-person contact by volunteers where feasible
 - Nixle community alerts
 - Official district social media platforms
 - District website banner or advisory messaging
 - Existing district email distribution lists
- Supplemental Email Outreach
Additional messaging is recommended to all current email addresses available to the District to broaden awareness beyond door-to-door notices.
- Final Compliance Warnings During Red Flag Event
During an active Red Flag Event, time permitting and based on available staffing, additional requests to move vehicles in violation of the ordinance may be made before towing or citation enforcement.

Field Notifications by Personnel

These final notifications may be conducted by:

10940 San Pablo Ave • El Cerrito, CA 94530

Main: 510-526-4141 • Fax: 510-526-1028

www.kppcsd.org



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- On-duty Police Officers / Volunteers
Other authorized personnel
- Enforcement Objective
The department's enforcement priority will remain voluntary compliance whenever practical, with vehicle removal or citation actions reserved for vehicles remaining in violation after reasonable notice opportunities have been provided.

Operational Purpose

These measures are designed to improve roadway clearance, preserve emergency access routes, reduce traffic choke points, and enhance life-safety readiness during high fire danger conditions.

1. Red Flag Warning Determination

- The **National Weather Service** (NWS) shall be the official source for determining Red Flag Warning days.
- Supervisors will monitor the NWS Fire Weather Notifications daily, especially during peak fire season (typically May through October).
- When a Red Flag Warning is issued for our operational area, the following staffing measures will be implemented:
 - Post two additional shifts using the schedule module
 - Available to all staff
 - Minimum 10-hour shifts
 - Overtime is authorized
 - Determine the appropriate time of day/night for staffing

2. Supervisor Responsibilities

- Once a Red Flag Warning is confirmed, the **on-duty supervisor** will notify all personnel by email and/or text message, alerting them to the additional staffing needs and heightened awareness.



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- Supervisors will immediately assess scheduled staffing levels and determine the need for **additional personnel coverage**, including:
 - Adding two **additional officers** during peak hours
 - Extending current shifts if necessary.
- Notify the Chief of Police or designee of all staffing adjustments or coverage plans.

3. Officer Assignments and Deployment

- Additional staffing during Red Flag Days will focus on:
 - **High visibility patrols** throughout the district.
 - **Identify/mitigate traffic choke points/hazards**
 - Support for **fire and emergency service agencies**.
 - **Traffic control** in the event of evacuations or emergency access needs.
- Officers will ensure all patrol vehicles are fully equipped for emergency response, including fire extinguisher checks and communication readiness.

4. Documentation

- Supervisors will include all **Red Flag Staffing** efforts in the monthly report documenting:
 - NWS Red Flag Warning alert information.
 - Time and date of staffing notifications and hours worked
 - Names and roles of additional personnel deployed (Volunteers).
 - Any significant incidents or responses related to fire hazard conditions.