

AGENDA

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District will be held **Thursday, September 28, 2017, at 6:30 P.M.**, at the Kensington Community Center, 59 Arlington Avenue, Kensington, California. The Board will commence a Regular Open Session Meeting **Thursday, September 28, 2017, at 7:30 P.M.** If further Closed Session is required, the Board will return to Closed Session following the end of the Regular Meeting.

Note: All proceedings of the Open Session will be audiotaped.

1. Call to Order/Roll Call 6:30 P.M.

2. Closed Session – Public Comments

- a. CONFERENCE WITH LEGAL COUNSEL–EXISTING LITIGATION
 1. Three cases, names unspecified because disclosure would jeopardize existing settlement negotiations. § 54956.9(d)(2) and (g) of the California Government Code.
 2. Claims of [REDACTED] and [REDACTED]. § 54956.9(d)(1) of the California Government Code.
- b. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION
 1. Initiation of litigation pursuant to § 54956.9(d)(4) of the California Government Code.
 2. Significant exposure to litigation pursuant to § 54956.9(d)(2) and (e)(1) of the California Government Code.

3. Open Session – Call to Order/Roll Call 7:30 P.M.

4. Public Comments: Members of the public may address the Board on any matter listed on the agenda at the time the Board is considering the agenda item. Each speaker is allowed a maximum of five (5) minutes, pursuant to section 5030.41 of the District Policy and Procedures Manual.

5. Board / Staff Comments

6. Consent Calendar

- a. Statement of Budget Performance August 14, 2017. Page 3.

New Business

7. The Board will discuss the appointment of Director Deppe to be the KPPCSD Liaison to LAFCo. Action Item.
8. The Board will discuss moving the date of the regular November meeting, now scheduled for November 9th, to November 16, 2017. Action Item.

ADJOURNMENT

General Information
Accessible Public Meetings

NOTE: UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS, PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILIARY AID OR SERVICE AT LEAST 2 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

District Administrator, Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707

POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk- and at www.kensingtoncalifornia.org
Complete agenda packets are available at the Public Safety Building and the Library.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Services District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.

KPPCSD
Unaudited Profit & Loss Budget Performance
 August 2017

Ordinary Income/Expense	2017 Aug 17	Budget	Jul - Aug 17	YTD Budget	Annual Budget
Income					
400 · Police Activities Revenue					
401 · Levy Tax	0.00	0.00	1,572,486.35	1,740,000.00	1,740,000.00
402 · Special Tax-Police	0.00	0.00	0.00	680,000.00	680,000.00
403 · Misc Tax-Police	0.00	0.00	0.00	0.00	0.00
404 · Measure G Supplemental Tax Rev	0.00	0.00	0.00	0.00	547,995.00
409 · Asset seizure forfeit/WEST NET	0.00	0.00	0.00	0.00	0.00
410 · Police Fees/Service Charges	40.75	125.00	260.75	250.00	1,500.00
411 · Kensington Hilltop Srvc Reimb	0.00	0.00	0.00	0.00	20,051.00
412 · Special Assignment Revenue	0.00	0.00	0.00	0.00	0.00
413 · West County Crossing Guard Reim	0.00	0.00	0.00	0.00	0.00
414 · POST Reimbursement	0.00	0.00	0.00	0.00	11,623.00
415 · Grants-Police	0.00	0.00	0.00	0.00	0.00
416 · Interest-Police	0.00	0.00	0.00	0.00	0.00
418 · Misc Police Income	538.33	0.00	1,085.41	0.00	2,500.00
419 · Supplemental W/C Reimb (4850)	0.00	4,400.00	4,413.16	0.00	11,500.00
Total 400 · Police Activities Revenue	579.08	4,525.00	1,578,245.67	2,429,050.00	3,026,202.00
420 · Park/Rec Activities Revenue					
424 · Special Tax-L&L	0.00	0.00	0.00	0.00	37,503.00
427 · Community Center Revenue	1,275.00	1,500.00	2,475.00	4,500.00	28,000.00
437 · Contributions for Sound System	0.00	0.00	0.00	0.00	0.00
438 · Misc Park/Rec Rev	0.00	0.00	40.00	0.00	200.00
439 · Contributions for Community Ctr	0.00	0.00	262.00	0.00	3,500.00
Total 420 · Park/Rec Activities Revenue	1,275.00	1,500.00	2,777.00	4,500.00	69,203.00
440 · District Activities Revenue					
448a · Franchise Fees Gross	2,437.12	3,150.00	2,437.12	3,150.00	90,000.00
448b · less Franchise Fees Paid Out	-1,044.48	0.00	-1,044.48	0.00	-38,570.00
456 · Interest-District	0.00	0.00	0.00	0.00	200.00
458 · Misc District Revenue	0.00	0.00	0.00	0.00	0.00
Total 440 · District Activities Revenue	1,392.64	3,150.00	1,392.64	3,150.00	51,630.00
Total Income	3,246.72	9,175.00	1,582,415.31	2,436,700.00	3,147,035.00
Expense					
500 · Police Sal & Ben					
502 · Salary - Officers	83,161.65	73,935.00	156,865.23	147,870.00	940,953.00
504 · Compensated Absences	25,684.02	0.00	30,211.82	4,500.00	9,200.00
506 · Overtime	15,521.37	6,250.00	25,971.49	12,500.00	75,000.00
508 · Salary - Non-Sworn	6,178.16	5,382.50	16,157.45	10,765.00	64,590.00
516 · Uniform Allowance	466.62	666.67	999.90	1,333.34	9,000.00
518 · Safety Equipment	1,000.00	208.33	1,000.00	416.66	2,500.00
521-A · Medical/Vision/Dental-Active	13,377.77	15,046.92	40,746.97	30,093.84	180,563.00
521-R · Medical/Vision/Dental-Retired	11,641.00	11,519.25	32,396.66	23,038.50	138,231.00
521-T · Medical/Vision/Dental-Trust	0.00	0.00	0.00	0.00	262,462.00
522 · Insurance - Police	508.50	578.33	729.00	1,156.66	6,940.00
523 · Social Security/Medicare	2,026.82	1,326.42	3,449.10	2,652.84	15,917.00
524 · Social Security - District	1,429.70	333.75	2,482.85	667.50	4,005.00
527 · PERS - District Portion	15,928.22	14,430.00	183,037.36	181,851.00	326,151.00
528 · PERS - Officers Portion	4,048.43	3,212.00	7,423.67	6,424.00	38,546.00
530 · Workers Comp	0.00	0.00	91,391.75	92,000.00	92,000.00
Total 500 · Police Sal & Ben	180,972.26	132,889.17	592,863.25	515,269.34	2,166,058.00
550 · Other Police Expenses					
552 · Expendable Police Supplies	0.00	183.33	0.00	366.66	2,200.00
553 · Range/Ammunition Supplies	0.00	458.33	0.00	916.66	5,500.00
560 · Crossing Guard	0.00	0.00	0.00	0.00	11,623.00
562 · Vehicle Operation	5,219.00	3,020.83	5,244.00	6,041.66	36,250.00
564 · Communications (RPD)	3,157.65	0.00	74,923.15	222,958.00	222,958.00
566 · Radio Maintenance	181.69	181.67	363.38	363.34	2,180.00
568 · Prisoner/Case Exp./Booking	332.89	741.67	332.89	1,483.34	8,900.00
570 · Training	0.00	833.33	1,035.00	1,666.66	10,000.00
572 · Recruiting	0.00	1,312.50	0.00	2,625.00	15,750.00

KPPCSD
Unaudited Profit & Loss Budget Performance
August 2017

	Aug 17	Budget	Jul - Aug 17	YTD Budget	Annual Budget
574 · Reserve Officers	0.00	806.25	349.49	1,612.50	9,675.00
576 · Misc. Dues, Meals & Travel	0.00	236.25	0.00	472.50	2,835.00
580 · Utilities - Police	914.13	200.00	1,246.43	400.00	11,040.00
581 · Bldg Repairs/Maint.	0.00	250.00	0.00	500.00	3,000.00
582 · Expendable Office Supplies	325.46	541.67	325.46	1,083.34	6,500.00
588 · Telephone(+Rich. Line)	433.89	425.00	541.37	850.00	5,100.00
590 · Housekeeping	570.99	333.33	780.99	666.66	4,000.00
592 · Publications	0.00	0.00	0.00	0.00	3,500.00
594 · Community Policing	318.20	1,700.00	718.20	1,900.00	9,000.00
595 · Legal/Consulting - Police	1,692.00	2,766.67	1,692.00	5,533.34	33,200.00
596 · WEST-NET/CAL I.D.	0.00	0.00	0.00	6,100.00	6,100.00
599 · Police Taxes Administration	0.00	0.00	871.43	875.00	3,500.00
Total 550 · Other Police Expenses	13,145.90	13,990.83	88,423.79	256,414.66	412,811.00
600 · Park/Rec Sal & Ben					
601 · Park & Rec Administrator	779.12	770.00	1,539.97	1,420.00	8,323.00
602 · Custodian	1,750.00	1,750.00	3,500.00	3,500.00	22,750.00
623 · Social Security/Medicare - Dist	0.00	53.08	0.00	106.16	637.00
Total 600 · Park/Rec Sal & Ben	2,529.12	2,573.08	5,039.97	5,026.16	31,710.00
635 · Park/Recreation Expenses					
640 · Community Center Expenses					
642 · Utilities-Community Center	583.24	553.00	690.67	1,106.00	6,636.00
643 · Janitorial Supplies	755.49	75.00	755.49	150.00	1,250.00
646 · Community Center Repairs	0.00	208.33	0.00	416.66	2,500.00
Total 640 · Community Center Expenses	1,338.73	836.33	1,446.16	1,672.66	10,386.00
660 · Annex Expenses					
662 · Utilities - Annex	0.00	0.00	0.00	0.00	0.00
666 · Annex Repairs	0.00	0.00	0.00	0.00	1,000.00
668 · Misc Annex Expenses	0.00	0.00	0.00	0.00	1,000.00
Total 660 · Annex Expenses	0.00	0.00	0.00	0.00	2,000.00
670 · Gardening Supplies	0.00	0.00	0.00	0.00	1,000.00
672 · Kensington Park O&M	4,121.42	2,500.00	7,959.91	12,500.00	69,300.00
674 · Park Construction Exp	0.00	0.00	0.00	0.00	5,000.00
678 · Misc Park/Rec Expense	0.00	0.00	0.00	0.00	1,370.82
Total 635 · Park/Recreation Expenses	5,460.15	3,336.33	9,406.07	14,172.66	89,056.82
800 · District Expenses					
808 · District Salaries	16,102.32	11,635.00	22,348.57	23,270.00	139,620.00
809 · District Payroll Taxes	0.00	890.08	0.00	1,780.16	10,681.00
810 · Computer Maintenance	11,159.00	2,207.33	12,248.00	4,414.66	26,488.00
820 · Cannon Copier Contract	581.90	420.42	922.26	840.84	5,045.00
830 · Legal (District/Personnel)	1,134.00	5,220.00	1,134.00	10,440.00	53,000.00
835 · Consulting	0.00	3,566.67	0.00	7,133.34	42,800.00
840 · Accounting	700.00	1,800.00	700.00	4,300.00	45,500.00
850 · Insurance	0.00	32,576.00	37,070.96	32,576.00	32,576.00
860 · Election	0.00	0.00	0.00	0.00	0.00
865 · Police Bldg. Lease	2,955.67	2,955.67	5,911.34	5,911.34	35,468.00
870 · County Expenditures	117.06	0.00	117.06	0.00	21,800.00
890 · Waste/Recycle	0.00	0.00	0.00	0.00	0.00
898 · Misc. Expenses	47.30	1,687.50	3,766.99	3,375.00	20,250.00
899 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
Total 800 · District Expenses	32,797.25	62,958.67	84,219.18	94,041.34	433,228.00
950 · Capital Outlay					
961 · Police Bldg Improvements	0.00	0.00	0.00	0.00	0.00
962 · Patrol Cars	0.00	0.00	0.00	0.00	0.00
963 · Patrol Car Accessories	0.00	0.00	0.00	1,000.00	1,000.00
965 · Personal Police Equipment-Asset	0.00	747.58	0.00	0.00	13,546.64
966 · Police Traffic Equipment	100.16	0.00	100.16	0.00	8,810.16
967 · Station Equipment	0.00	0.00	0.00	0.00	6,005.00

KPPCSD
Unaudited Profit & Loss Budget Performance
 August 2017

	Aug 17	Budget	Jul - Aug 17	YTD Budget	Annual Budget
968 · Office Furn/Eq	0.00	0.00	0.00	0.00	0.00
969 · Computer Equipment	0.00	0.00	0.00	1,500.00	3,000.00
972 · Park Buildings Improvement	4,670.00	15,000.00	4,670.00	15,000.00	307,230.00
974 · Other Park Improvements	0.00	0.00	0.00	0.00	4,500.00
978 · Pk/Rec Furn/Eq	182.75	0.00	365.50	0.00	1,000.00
Total 950 · Capital Outlay	4,952.91	15,747.58	5,135.66	17,500.00	345,091.80
Total Expense	239,857.59	231,495.66	785,087.92	902,424.16	3,477,955.62
Net Ordinary Income	-236,610.87	-222,320.66	797,327.39	1,534,275.84	-330,920.62
Other Income/Expense					
Other Expense					
700 · Bond Issue Expenses					
701 · Bond Proceeds	0.00	0.00	0.00	0.00	0.00
710 · Bond Admin.	0.00	0.00	2,500.55	0.00	0.00
715 · Bond Interest Income	0.00	0.00	0.00	0.00	0.00
720 · Bond Principal	0.00	0.00	0.00	0.00	0.00
730 · Bond Interest	0.00	0.00	0.00	0.00	0.00
Total 700 · Bond Issue Expenses	0.00	0.00	2,500.55	0.00	0.00
995 · Loss/(Gain) - Asset Disposition	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	2,500.55	0.00	0.00
Net Other Income	0.00	0.00	-2,500.55	0.00	0.00
Net Income	-236,610.87	-222,320.66	794,826.84	1,534,275.84	-330,920.62

FISCAL YEAR 2017/2018

CODE 595

CLASSIFICATION: Legal/Consulting - Police

2016/2017 Budget \$0 New Accou

Cumulative as of \$0
2/28/2017

ITEM

AMOUNT

Public Law Group-Sloan-Disciplinary matters 16 x \$325	\$5,200
Public Law Group-Holtzman-Contract negotiation 40 x \$325	<u>\$13,000</u>
Public Law Group Total	\$18,200
Additional work expected	\$15,000

\$33,200 Total

\$33,200

