

## KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTR

### **BOARD OF DIRECTORS MEETING MINUTES**

**LOCATION:** Arlington Community Church, 52 Arlington Avenue, Kensington

**DATE:** June 13, 2019

#### **Special Meeting – Closed Session**

President Nottoli opened the meeting at 6:32 Directors Deppe, Hacaj, Modavi, Nottoli, and Sherris-Watt were present. President Nottoli asked for public comment; there were none and the Board went into closed session at 6:34.

#### **Regular Meeting**

President Nottoli opened the regular meeting at 7:37. Directors Deppe, Hacaj, Modavi, Nottoli and Sherris-Watt were present.

#### **Response to May 15, 2019 Fire Board Letter**

*Motion to Respond to May 15, 2019 Fire Board Letter:* Director Sherris-Watt moved to have a formal response to be written by Directors Sherris-Watt and Deppe in time to be put on the agenda of the Kensington Fire Protection District's meeting on July 10. President Nottoli seconded the motion. Directors Deppe, Hacaj, Nottoli, and Sherris-Watt voted in support of the motion' Director Modavi voted no. The motion passed 4-1.

#### **KCK Builders Change Orders**

The Board approved a change order of up to \$45,000 to install new flooring in Meeting Rooms 1 and 2 when the Board approved the contract with Eagle Builders. The District went to the next bidder, KCK Builders, when Eagle was unresponsive. Some detail was lost when the drawings went from CAD to pdf and a change order is needed for the electrical work. The new change order is \$36,700 rounded to \$37,000 for flooring Meeting Rooms 1 and 2 plus the electrical work which will be paid for from the contingency that is already part of the contract.

*Motion to Approve Change Orders.* Director Sherris-Watt moved to approve the change order for \$37,000 to be paid for from the contingency fee for the flooring in Meeting Rooms 1 and 2 and electrical work. Director Hacaj seconded the motion. Directors Deppe, Hacaj, Nottoli, and Sherris-Watt voted in favor of the motion. Director Modavi voted present and the motion passed 4-0.

#### **Fiscal Year 2019/20 Budget**

General Manager Constantouros introduced the budget and noted that it was recommended for approval by the Finance Committee.

*Motion to Approve Change Order.* Director Sherris-Watt moved to approve the Resolution 2019-08: A Resolution of the Board of Directors of the Kensington Police Protection and Community Service District Adopting the Budget for Fiscal Year 2019-20 with corrections to the actual approved staffing of a police aide at 0.53, General Manager at 0.4, and to move \$4,000 from Account 672 to 668 for Annex maintenance. Director Nottoli seconded the motion. Directors Deppe, Hacaj, Nottoli, and Sherris-Watt voted in favor of the motion and Director Modavi voted no. The motion passed 4-1.

**Annual Supplement Special Tax for Police.**

*Motion to Approve Change Order.* Director Sherris-Watt moved to approve Resolution 2019-11: A Resolution of the Board of Directors of the Kensington Police Protection and Community Service District Establishing the Annual Supplemental Special Tax for Police Protection. Director Modavi seconded the motion. Directors Deppe, Hacaj, Modavi, Nottoli, and Sherris-Watt voted in favor of the motion. The motion passed 5-0.

**Annual Appropriations Limit.**

*Motion to Approve Resolution 2019-09.* Director Sherris-Watt moved to adopt Resolution 2019-09, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District Affirming the Establishment of the Appropriations Limit Applicable to The District During Fiscal Year 2019-20 with corrections to typos to names of directors; Director Deppe seconded the motion. Directors Deppe, Hacaj, Modavi, Nottoi and Sherris-Watt voted in favor of the motion which passed 5-0.

**Revisions to Policy and Procedure Manual Section 3000**

This was a first reading and no action was taken. Director Deppe asked that the last sentence in the second paragraph of 3000.1 be deleted. After discussion, the Board will consider deleting the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> sentence of 3170.2. Sections 3000.1 and 3110.1(13)

*Motion to Extend the Meeting to 10:45.* Director Nottoli moved to extend the meeting to 10:45 and Director Sherris-Watt seconded the motion. Directors Deppe, Hacaj, Modavi, Nottoli, and Sherris-Watt voted in favor and the motion passed 5-0.

**Consent Calendar**

*Motion to Approve May 23, 2019 minutes.* Director Nottoli moved to approve the May 23 minutes with the changed suggested by Director Modavi. Director Sherris-Watt seconded the motion. Directors Deppe, Hacaj, Nottoli, and Sherris-Watt voted in favor of the motion and Director Modavi voted no. The motion passed 4-1.

**Adjournment**

*Motion to Adjourn the Meeting.* President Nottoli moved to adjourn the meeting and Director Deppe seconded the motion. Directors Deppe, Hacaj Modavi, Nottoli, and Sherris-Watt voted in favor of the motion which passed 5-0. The meeting adjourned at 10:44.

Prepared by: Eileen Nottoli

Date Approved by the Board: June 27, 2019

*O/S Tony Constantouros*  
Tony Constantouros, General Manager

*O/S Eileen Nottoli*  
Eileen Nottoli, Board President