

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 8 2024

Regular Meeting

7:00 p.m.

1. **Call to Order** [TS 1:43]

President Spath called the regular meeting to order at 7:01 p.m.

2. **Roll Call** [TS 2:00]

Vice-President Aquino-Fike, Director Duggan, Director Gough(via teleconference), Director Hacaj (via teleconference) and President Spath were present at roll call.

3. **President's Comments** [TS 2:25]

President Spath announced that Berkeley Councilmember Hahn would not be making the presentation related to Item #11 (Key Findings and Conclusions – Rapid Health Impact Assessment – Proposed Closure of Alta Bates Hospital). He asked to have Item 10 (Promotion and Swearing-In Ceremony for Police Officers) moved up on the agenda.

[TS 20:17] President Spath thanked everyone who attended the National Night Out event on August 6th.

4. **Public Comment** [TS 21:80]

- Addressing the Board were the following persons: 1) Jack McGuire, Boy Scout Troop 101 in El Cerrito, announced that he would like to perform a restoration project at the park as an Eagle Scout project and requested contact information to move forward; 2) Anthony Knight commented that he appreciated the officers who showed up and interacted with the community at National Night Out; and 3) David Bergen asked staff to move the podium so online viewers could see the speakers.

Consent Calendar [TS 23:55]

- Motion by Director Duggan, seconded by Vice-President Aquino-Fike, to approve the Consent Calendar including the bills paid and the financials, carried (5-0) by roll call vote as follows: AYES (Directors Aquino-Fike, Duggan, Gough, Hacaj and Spath); NOES (None); ABSENT (None); ABSTAINED (None).

5. **Meeting Minutes for the Special & Regular meeting of July 11, 2024.**

Approved as presented.

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6. Ratify the July 2024 Bills Paid and the June Financial Statements of 2024.

Received and ratified the financial documents as presented.

Comments & Reports

7. Police Chief's Monthly Report July 2024. [TS 25:59]

Chief of Police Mike Gancasz announced that his Monthly Report had been submitted. He highlighted the following: GPS locating devices had been installed on every patrol car and directives will be forthcoming regarding how to respond to FLOCK camera alerts. In concluding, he reported that the last "Coffee with a Cop" event was very successful. The next event is scheduled for August 21st at Raxakoul Coffee & Cheese on Arlington Ave.

- Addressing the Board was the following person: 1) Gail Feldman thanked Chief Gancasz for implementing the GPS mapping devices.

8. General Manager's Report [TS 31:51]

Interim General Manager Aranda announced his Monthly Report and the Parks Report had been submitted. He mentioned that fieldwork had been completed on property south of the library, and he anticipates presenting the report at the September board meeting. He pointed out that he continues to work with the Contra Costa County Office of the Auditor-Controller regarding county treasury cash reconciliations and closing out District accounts.

9. Director Comments. [TS 36:12]

Director Duggan commented that the Path Keepers would be leading a walk of Kensington paths on Saturday, August 10th.

Discussion and Action

10. Promotion and Swearing-In Ceremony for Police Officers. [TS 2:47]

Chief of Police Mike Gancasz announced the promotion of Sergeant Amit Nath to the rank of Police Lieutenant and the swearing-in of Police Sergeant Jose Rivera. He noted that both officers had demonstrated exceptional service and leadership throughout their careers and provided background information on each officer. The ceremony included taking the oath of office, pinning by family members, and a photo opportunity. Board members congratulated the officers and their accomplishments.

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11. **Key Findings and Conclusions – Rapid Health Impact Assessment – Proposed Closure of Alta Bates Hospital Presentation by Berkeley Councilmember Hahn.** [\[TS 1:29:19\]](#)

President Spath explained that Berkeley Councilmember Hahn would not be making the presentation because the matter is outside the jurisdiction of the KPPCSD.

12. **Receive and file the ten-year fiscal analysis from Ridgeline.** [\[TS 37:49\]](#)

Interim General Manager David Aranda reported that in early 2024 the KPPCSD Board of Directors and the Kensington Fire Protection District (KFPD) Board of Directors agreed to contracting with Ridgeline Municipal Strategies to perform a fiscal analysis that would assist in better understanding the positive and negative issues should both organizations be consolidated into one organization. Mr. Aranda introduced Dmitry Semenov, Principal for Ridgeline Municipal Strategies, who summarized key elements of the Fiscal Analysis Overview dated August 8, 2024 from the ten-year financial analysis of the KPPCSD (the presentation is attached to these minutes).

Board members provided feedback on the presentation as follows: the need to think about expanding KPPCSD revenue sources, going to the community to receive feedback on possibly raising taxes, asking the community about their needs, seeking grant funding, long term plan for the park, vehicle leasing, tax exempt leasing, addressing deferred maintenance costs, address underfunding of the park and police, survey on priorities and services wanted by the community.

- Addressing the Board was the following person: 1) Gail Feldman asked how much debt capacity does KPPCSD have available should the districts consolidate and about increased pension obligation.
- Motion by Director Duggan, seconded by Director Hacaj, to receive Dmitry Semenov’s Ridgeline fiscal report and file it, carried (5-0) by roll call vote as follows: AYES (Directors Aquino-Fike, Duggan, Gough, Hacaj and Spath); NOES (None); ABSENT (None); ABSTAINED (None).

13. **Review of the 2024 Fiscal Year.** [\[TS 1:22:28\]](#)

Interim General Manager David Aranda reported that June 30, 2024, marked the end of Fiscal Year 2024. He highlighted revenue and expenses for the General Fund, Police Department, Parks, and Solid Waste. He noted that the fiscal year ended with the County providing a true up of all the District accounts. This resulted in a reduction in property taxes of \$208,809, special police tax of \$40,237, and Park L&L Taxes of \$3,047. It also resulted in positive revenue for \$232,121 for parks as the county closed out the park bond funds. Neither the negative dollar amounts, nor the positive dollar amounts should have any impact as we enter Fiscal Year 2025. The overview showed an ending balance of about \$590,000 although \$30,000 of the restricted funds are set aside for the Recreation Center and the

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capital needs that will be coming up in the next year or two. There was no action required for this agenda item.

Adjournment [TS 1:32:03]

President Spath adjourned the meeting at 8:32 p.m. The next regular meeting is scheduled for Thursday, September 12, 2024.

SUBMITTED BY:

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Lynelle M. Lewis

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Lynelle M. Lewis, District Clerk of the Board

APPROVED: September 12, 2024

Signed by:

David Aranda

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David Aranda, Interim General Manager

Signed by:

David Spath

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David Spath, President of the Board