

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES
Thursday, February 11, 2021
Via Teleconference

Regular Meeting (7:00 p.m.)

CALL TO ORDER [TS 0.00]

President Hacaj called to order the Regular Meeting of the Board of Directors at 7:06 p.m. Directors Rachelle Sherris-Watt, Eileen Nottoli, Cyrus Modavi, and Chris Deppe were present at roll call.

Staff present included General Manager Marti Brown, Interim Police Chief Walt Schuld, General Counsel Ann Danforth, Finance and Business Manager Katherine Korsak, Financial Consultant Jessie Kim, and Clerk of the Board Lynelle M. Lewis.

GENERAL PUBLIC COMMENT [TS 0.03]

- The following persons provided public comment: 1) Catherine de Neergaard said that transparency of information had been diminished and urged reconsidering the elimination of the Finance Committee, and commented on the professionalism of the Police Department; and 2) Linda Lipscomb urged reconsideration of the Finance Committee.

BOARD/STAFF COMMUNICATION

General Manager's Report. [TS 7:01] General Manager Marti Brown reported that staff will be presenting an update on the Public Safety Building at the regular meeting in March. Following that presentation, staff will schedule a joint meeting with the Kensington Fire Protection District (KFPD) Board. Next, she welcomed back Finance and Budget Manager Katherine Korsak, announced the March launch of a monthly newsletter, and reported that trash pickup had resumed at the park.

Police Chief Report. [TS 11:13]. Interim Police Chief Walt Schuld reported that the Annual Use of Force Report 2020 had been completed and is available for viewing on the District's website. He said officers had met the minimum training requirements for weaponless defense and baton proficiency and have been trained on changes in use of force laws. He noted that additional training will be needed in some areas to meet industry standards. Chief Schuld also reported that the Field Training Manual had been certified and the Kensington Police Department (KPD) received a Safe Policing Award from the Department of Justice. Next, Chief Schuld introduced and swore in newly hired Officer Thang Ho, newly promoted Sargent Amit Nath and newly hired Captain Mike Gancaz.

Chief Schuld introduced Ms. Elliott who spoke about her personal experience with the KPD following the homicide of her brother Erick Elliot ten years ago. Ms. Elliot commended the Board on the recent hiring of police officers who have experience solving homicides. She asked the Board to consider allowing her to place a memorial in the park for her brother.

 Three handwritten initials in blue ink, each enclosed in a blue box with 'DS' written above it. The initials are 'ML', 'MB', and 'SH'.

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Board of Directors Communication. [TS 33:00]

President Hacaj welcomed new General Manager Brown and returning Finance and Business Manager Katherine Korsak. She expressed appreciation for the service of Finance Committee members, and offered assurance that the District intends to provide additional forums for public input on the budget process. President Hacaj said she looked forward to responsibly meeting Kensington's challenges.

Director Deppe reported that he had not received the offers of dedication on the paths, and noted that these are necessary prior to scheduling a meeting with the County. He said that he and Director Sherris-Watt believe it would be good to hold a community meeting in the spring to present the information on the paths and discuss ways forward. This meeting would be scheduled after the joint meeting with the KFPD Board on the Public Safety Building plans.

CONSENT CALENDAR [TS 38:15]

1. Considered Approval of Minutes for the Regular Board Meeting of January 14, 2021.

Director Deppe noted a correction was needed to the last sentence on page 4 of 5 in Item 8 to reference the fact that that the meeting with the Supervisor Gioia and the County is dependent on KPPCSD getting the offers of dedication.

2. Receive Financial Reports for the month of December 2020.

Budget vs. Actual Report December 2021; Balance Sheet November 2021; Income Statement November 2021; and Monthly Income Statement – July 2020 – December 2021.

- President Hacaj made a motion to approve the items on the Consent Calendar with the correction requested by Director Deppe related to the minutes. Director Sherris-Watt seconded the motion, and it carried (5-0) by the following roll call vote: AYES (Directors Nottoli, Sherris-Watt, Modavi, Deppe and Hacaj); and NOES (None).

BOARD DISCUSSION AND DETERMINATION

3. Receive and Approve the 2020-21 Mid-Year Budget Review and any Associated Amendments. [TS 40:54]

General Manager Marti Brown introduced the Mid-Year Budget and proposed recommendations. Finance Consultant Jessie Kim of Maze and Associates presented an overview of District's budgeted versus actual revenue and expenses for the period July 1, 2020 through December 31, 2020. General Manager Brown recommended the transfer of \$1.2 million from the checking account to the Local Agency Investment Fund (savings account). Director Sherris-Watt recommended removing the revenue for Community Center rental, since KPPCSD will not receive any income this fiscal year. General Manager Brown said staff would follow through on this recommendation.

- The following person provided public comment: 1) Linda Lipscomb asked about budgeting for the bond payment and any red flags pointing to a deficit.

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- President Hacaj made a motion to approve the 2020-21 Mid-Year Budget with an amendment to zero out the revenue line for the Community Center rental. Director Sherris-Watt seconded the motion and it carried (5-0) by the following roll call vote: AYES (Directors Sherris-Watt, Nottoli, Deppe, Modavi, and Hacaj); and NOES (None).

RESOLUTION NO. 2021-02 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT ADOPTING THE MID-YEAR BUDGET AS WELL AS ANY ASSOCIATED AMENDMENTS TO THE BUDGET.

4. Discuss and Approve New KPD Logo Design and Associated \$1,900 Cost to Replace Patch on Police Uniforms. [TS 1:03:19]

Police Chief Schuld reviewed the recommended action to approve a new KPD logo and patch design and associated cost of \$1,900 to replace police uniform patches. Director Modavi suggested enlarging the Golden Gate Bridge on the patch for better visibility.

- The following person provided public comment: 1) David Bergen said he liked the new design; and 2) Linda Lipscomb congratulated Chief Schuld on the induction and promotion of new officers and supported the new logo design.
- President Hacaj made a motion to approve the KPD logo design and the \$1,900 cost to replace the patches. Director Deppe seconded the motion and it carried (5-0) by the following roll call vote: AYES (Directors Deppe, Nottoli, Sherris-Watt, Modavi, and Hacaj); and NOES (None).

5. Discuss and Direct Staff to Prepare a Memorial, Dedication and Donation Policy. [TS 1:12:12]

General Manager Brown summarized the recommended action to direct staff to develop a draft Memorial, Dedication and Donation Policy to bring back to the Board of Directors at a later date for discussion and action. She reported that there has been considerable public interest to memorialize and dedicate monuments in the memory of deceased Kensington residents, as well as accept a variety of donations from members of the public. Following comments, the Board gave direction to General Brown to proceed to prepare an outline of this policy. Director Modavi suggested having the County review this policy.

ADJOURNMENT [TS 1:16:55]

President Hacaj adjourned the meeting at 8:23 p.m.

SUBMITTED BY:

DocuSigned by:

Lynelle M Lewis

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Lynelle M. Lewis, District Clerk of the Board

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APPROVED: March 11, 2021

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Marti Brown

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Marti Brown, General Manager

DocuSigned by:

Sylvia Hacaj

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Sylvia Hacaj, President of the Board

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