

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Thursday, June 29, 2021

Via Teleconference

Special Meeting

Call to Order [TS 5:34]

President Sylvia Hacaj called to order the Special Meeting of the Board of Directors at 7:01 p.m.

Roll Call [TS 5:44]

Director Chris Deppe, Vice-President Eileen Nottoli, Director Rachelle Sherris-Watt, and President Sylvia Hacaj were present.

Staff present: General Manager Marti Brown, Police Chief Mike Gancasz, General Counsel Ann Danforth, Finance and Business Manager Katherine Korsak, and Clerk of the Board Lynelle M. Lewis.

[TS 6:03] President Hacaj announced that due to technical problems with Zoom, the Closed Session meeting would be continued following the adjournment of the meeting.

Public Hearing

1. Appropriations Limit for Fiscal Year 2021-22. [TS 8:05]

Finance and Business Manager Katherine Korsak presented the recommended action to approve and adopt a resolution affirming the establishment of the appropriations limit for FY 2021-22.

- Motion by President Hacaj, seconded by Director Deppe, to adopt Resolution No. 2021-09 affirming the establishment of the appropriations limit for Fiscal Year 2021-22 pursuant to the attachments in the amount of \$5,048,492, carried unanimously carried (4-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Sherris-Watt, and President Hacaj.

Resolution No. 2021-09 – A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2021-22.

2. FY 2021-22 Budget [TS 14:12]

General Manager Marti Brown introduced the recommended action to approve the proposed FY 2021-22 Budget. She highlighted the budget assumptions and changes since the June 10th budget workshop based on Board direction, budgetary corrections, and community input. Chief Gancasz

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KPPCSD Meeting Minutes

June 29, 2021

Page 2 of 3

highlighted the proposed Police Department (PD) structure and the Lieutenant position. Next, Ms. Brown presented the proposed allocation for the relocation from the Public Safety Building (PSB) along with proposed staffing changes.

The Board commented on the budget and asked questions of staff related to hiring of officers, reporting responsibility of the Lieutenant position, cost of the proposed versus current administrative staff, repair costs for Building E, Proposition 68 projects, overtime costs, and deferred maintenance.

The following persons addressed the Board: 1) A. Stevens Delk commented on the Bayview franchise fund, unassigned reserves, and trash can costs; 2) Jim Watt commented on assumptions in the budget related to relocating the PD from the PSB, the police salary schedule, overtime costs, and pension costs; 3) David Spath commented on the low core number of officers and on implementing food waste collection; and 4) Julie Stein, Director KFPD, commented on needed funding for relocation from the PSB and its impact on reserves.

- Motion by President Hacaj, seconded by Director Deppe, to adopt the budget as presented with an amendment to reduce the overtime line to \$120,000 from \$200,000, carried unanimously (4-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Sherris-Watt, and President Hacaj.

Discussion and Action

3. Board Vacancy Application Process & Potential Appointment [\[TS 1:42:51\]](#)

General Manager Marti Brown reported that during the open application period, the District received one application from Michael Logan for the Board Director vacancy.

- The following person presented public comment: 1) A. Stevens Delk thanked Mr. Logan for coming forward.
- Motion by President Hacaj, seconded by Director Deppe, to accept the application and appoint Mike Logan to fill the term of Cyrus Modavi through the end of the term in 2022, carried unanimously (4-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Sherris-Watt, and President Hacaj.

Board members welcomed Mike Logan to the Board who will be sworn in on July 8. Mr. Logan thanked the Board for their confidence in him.

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KPPCSD Meeting Minutes

June 29, 2021

Page 3 of 3

4. Updated Master Fee Schedule for all KPPCSD Rental Facilities [TS 1:50:50]

General Manager Marti Brown presented the recommended action and rationale for the proposed Master Fee Schedule. There was Board discussion about the cost effectiveness of renting the main hall for less than four hours. General Manager Brown proposed returning to the Board with an exception policy.

- The following person presented public comment: 1) Mabry Benson commented on the need for policies to address use by community groups and reservation guidelines.
- Motion by President Hacaj, seconded by Director Deppe, to adopt the Fee Schedule as presented with the expectation that clarification of all policies will be brought to the Board in August, carried unanimously (4-0) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Sherris-Watt, and President Hacaj.

Special Closed Session [TS 2:08:28]

President Hacaj announced that the Board would be meeting in closed session to discuss one item related to conference with real property negotiators (Government Code § 54956.8).

There was no public comment.

Adjournment [TS 2:09:21]

President Hacaj adjourned the meeting to Special Meeting at 9:05 p.m.

SUBMITTED BY:

DocuSigned by:

Lynelle M. Lewis

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Lynelle M. Lewis, District Clerk of the Board

APPROVED: August 12, 2021

DocuSigned by:

Marti Brown

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Marti Brown, General Manager

DocuSigned by:

Sylvia Hacaj

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Sylvia Hacaj, President of the Board

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