



Date: January 12, 2023  
To: Board of Directors  
From: Tony Constantouros, Interim General Manager  
Subject: General Manager's Report

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The following is an update on issues that are not on the agenda but may be of general interest to the Board of Directors and members of the public.

**1. Tree Work**

In an effort to remove diseased and dead trees the Board approved contracting with Professional Tree Service. After residents raised concerns with the tree removal a Special Meeting of the Board was held on November 30, 2022. After consideration of arborist reports and recommendations by other tree professionals, the Board deleted some of the trees scheduled for removal and added some pruning services. An updated contract with Professional Tree Service has been finalized and possible dates for the work are under consideration. Some preference for doing the work during school holidays has been expressed. There is some possibility that the work can be scheduled for the President's Day (February 20) weekend. When a date for the work is finalized, the District's website will be updated to include this information.

**2. Removal of Fallen Tree**

During the late December storms, a large tree fell over the shed at Kensington Library. The fencing was damaged and the tree was leaning on the roof of the shed. I wanted to recognize the excellent work of Fernando Herrera to resolve the problem and minimize any additional damage. Fortunately, no one was injured.

**3. Human Resources**

We are planning to utilize part-time assistance from an HR firm. Human resources is an area where the District can benefit from a professional firm. An HR firm would have knowledge of current legal requirements and could improve personnel documents and files. If an HR firm proves to be a cost-effective asset to district administration a longer-term relationship will be recommended in next year's budget.

**4. Budget Process & Review**

We are planning a FY 2022/23 budget update and review at the March 9, 2023, Board Meeting. At this meeting we will also present the process and calendar for preparation and consideration of the FY 2023/24 budget. Adam Benson will be available to provide oversight and guidance for the budget. The budget process will an opportunity to fund the future needs and programs of the District.

**5. LAFCO Information**

I have discussed the possibility of a presentation by Local Agency Formation Commission Executive Officer, Lou Ann Texeira. This would be at a potential joint meeting of the KFPD and the KPPCSD.

Following a presentation to Kensington residents earlier this year, the Executive Officer responded to a list of questions. The Executive Officer has provided these questions and responses and they are attached for information. Also attached are flowcharts related to consolidation. These charts and questions/answers are provided to help prepare in advance for a potential meeting with the Fire Board.

**6. Interim General Manager**

My term as the Interim General Manager is coming to a conclusion. It has been my pleasure to assist Kensington. Kensington is a model democracy. With active participation from citizens there is a genuine commitment to improving the community. At times, democracy can be slow to act and offers no simple solutions. Kensington does strive to listen to all citizens and make positive improvements for all.

I wish everyone a happy 2023.