



Kensington Community Services District

DATE: September 10, 2026

TO: Board of Directors

FROM: Mary A. Morris-Mayorga, Consultant

SUBJECT: Consultant's Monthly Report for August

RECOMMENDATION:

This item is for information only, no action is requested.

BACKGROUND:

Transition activities have continued, with progress on many initiatives.

Transition/General Management

- Meetings with David Aranda:
 - ✓ BOD agenda/meetings; finance-cash & investments/bank accounts final transition; El Cerrito Fire Service Contract Fee Schedule and review of line items with email of comments for potential follow-up; GM recruitment process update; Fire Hazard Abatement process/timing for Board items; and general management/administration
- Retiree dental and vision – notified participants and providers of change through SDRMA effective 10/1; submitted enrollments documents

Emergency Preparedness

- Meetings/calls with David Aranda and Johnny Valenzuela to discuss Emergency Preparedness and Committee items:
 - ✓ Work Plan items/coordination, status of current activities
 - ✓ Coordination of August EPC meeting agenda/packet and follow-up
 - ✓ Newsletter/report – additional discussion on path forward and details to be arranged for spring publication
 - ✓ KEEP – this will come to the Board for approval as soon as details have been finalized
 - ✓ HVRR and Eucalyptus Programs – discussed Hazardous Vegetation Mitigation as overarching Program with subprograms/components: Hazardous Vegetation Removal Grant, Eucalyptus Program
 - ✓ HVRR exceptions – discussed with DA/JV, these are consistent with other approved grants so should be considered for Board approval

Finance

- Emails with Melissa Klinectand Karn Borisuthiratana on Fire year-end accounting, reconciling, reporting; CERBT; audit
- Special Tax Assessment – updated submission following County notice of parcel number discrepancy; received and confirmed final County acceptance of special tax levy after revision; updated procedure for finance staff to take over in future years
- Continued work on remaining transition of finance items for transfer of name to KCSD – CalPERS, vendors

Public Safety Building

- Internet speeds – (update) IT has initiated separate Admin internet service which should resolve originally reported issues, awaiting implementation to confirm *(background)* history investigation and resolution development options of reported slow internet speeds by fire staff; awaiting El Cerrito IT list of recommended considerations after meeting on 6/11; contacted AT&T confirming speeds are faster than plan – received WiFi extenders from AT&T to improve throughout building, awaiting feedback on
- Door access keypads – submitted request for door code access update

EXHIBIT(S):

None